



St. Johns River Water Management District

Michael A. Register, P.E., Executive Director

4049 Reid Street • P.O. Box 1429 • Palatka, FL 32178-1429 • 386-329-4500 • www.sjrwmd.com

DATE: July 2, 2024
TO: Prospective Respondents
FROM: Christina Holloway-Williams, Procurement Specialist
SUBJECT: Addendum 3 to Request for Qualifications 88933, Real Estate Services Environmental Site Assessment Services

As a result of inquiries received regarding the above referenced solicitation, the following information and clarification is provided to all prospective respondents:

1. Please confirm if annual volume of work is meant to demonstrate the firm's annual revenues or number of projects.
Response: The annual volume of work (revenue) of work completed.
2. Will any named subcontractors named in the proposal be locked in for the duration of the contract or can substitutions be made after the award?
Response: Substitutions can be made with the District's approval before the Work is completed.
3. For the project examples, the RFQ states "Each project must have had a project value of at least \$4,000. Does this refer to an overall contract value or a single task order on a contract with multiple projects?
Response: The Work completed by the Respondent for each Similar Project (task or complete project) submitted must have a minimum value of \$4,000.
4. Please confirm if Respondents should provide the forms under both Tab 1 and Tab 3 or if we should only include them under Tab 3.
Response: Please only include forms once. If forms are submitted under Tab 1, please omit submitting them under Tab 3.
5. Does the District have a separate form for companies registered as an LLC? The current form is structured for "Certificate as to Corporation."
Response: The District does not have a separate form. Please use the form provided, "Certificate as to Corporation."
6. Please note the allotted time for questions published in Paragraph 5 of the solicitation document has elapsed.

Please acknowledge receipt of this Addendum on the **Submittal Form** provided in the solicitation package.

NOTE: The Bid Due Date remains **2:00 p.m., Wednesday, July 10, 2024.**

If you have any questions, please e-mail me at chollowa@sjrwmd.com.

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