



CITY OF AZTEC  
 REQUEST FOR QUOTATION  
 RFQ # **2023-816 - REVISED 07/19/22**  
 (Revision includes 5 additional line items)

**THIS IS NOT AN ORDER**

DATE:	07/18/22	<b>SUBMIT QUOTES TO:</b>  <b>CITY OF AZTEC</b> <b>Attn: Joni Gay, Finance Dept</b> <b>201 W. Chaco, Aztec, NM 87410</b>  <b>EMAIL: <a href="mailto:jgay@aztecnm.gov">jgay@aztecnm.gov</a></b>  <b>PHONE: (505) 334-7656</b> <b>FAX: (505) 334-7649</b>  Quotes may be submitted via fax, email, or uploaded to VendorRegistry.com.	<b>QUESTIONS MAY BE DIRECTED TO:</b>  <b>Anthony Garcia</b> <b>505-334-7614</b> <a href="mailto:agarcia@aztecnm.gov">agarcia@aztecnm.gov</a>
DUE DATE:	07/28/2022		
TIME:	10:00 am		
NIGP CODE(S):	989-91		

NAME OF COMPANY SUBMITTING QUOTE: \_\_\_\_\_

NEW MEXICO RESIDENT PREFERENCE	PAYMENT TERMS	DELIVERY/SERVICE ADDRESS
# _____	NET 30 DAYS AFTER RECEIPT OF INVOICE	201 Navajo Dam Road (Hwy 173) Aztec NM 87410
NM Resident or Veteran Preference will be applied only to those certified vendors who enter # above <b>AND</b> attach current certificate.	DISCOUNT FOR EARLY PAYMENT: _____ % _____ DAYS	FOB DESTINATION – FREIGHT COSTS:
		Include all freight in quote. FOB Destination.

**NOTES TO BIDDERS:** Itemized quote required. May be submitted on this form or attached to this form. This form must be submitted and signed on page 2.

City of Aztec is requesting quotes to perform laboratory analysis. Scope of Work includes: Bidder will pick up samples on weekly basis (Wednesdays) in Aztec NM, deliver samples to bidder's testing facility, and provide results of tests via email. Quote should reflect a 12 month service period. Below lists parameters and samples to be tested:

Parameter	Estimated Number of Samples		
	Potable Water	Wastewater	WW Sludge Solid
Total Nitrogen (TN)		52	
Benzidine		2	
MethylMercury		2	
Hexachlorobenzene		2	
Total Phosphorus (TP)		52	
Total Suspended Solids (TSS)	52	104	
Delta-BHC	4		

Cyanide Total Recoverable	4		
5-day Biochemical Oxygen Demand (BOD5)		104	
Total Dissolved Solids (TDS)	4	24	
5 Haloacetic Acids (HAA5)	8		
Total Trihalomethanes (TTHM)	8		
Sludge Waste Permit TCLP Testing *			2
* The sludge waste permit TCLP testing shall include:			
1. performing the leachate procedure and collection of a sample			
2. analyses of the following parameters:			
a) Free Liquid/Paint Filter			
b) Percent Solids			
c) Mercury, TCLP			
d) TCLP Metals (EPA method 6010B) including Arsenic, Cadmium, Chromium and Lead			
e) Pesticides TCLP (EPA method 8081) including Clordane, gamma-BHC (Lindane), and Toxaphene			
f) PCBs (EPA method 8082A) including Aroclors 1016, 1221, 1232, 1242,1248,1254 and 1260			
g) Herbicides TCLP (EPA method 8151) including 2,4-D			
h) TCLP Compounds (EPA method 8260B) including Benzene and 2-Butonone			

ITEM #	DESCRIPTION	ESTIMATED QTY	UNIT	PRICE PER UNIT	TOTAL	STANDARD TIME FROM SAMPLE RECEIPT TO SUBMISSION OF ANALYSIS REPORT
1	Total Nitrogen (TN)	52	Each			
2	Benzidine	2	Each			
3	MethylMercury	2	Each			
4	Hexachlorabenzene	2	Each			
5	Total Phosphorus (TP)	52	Each			

6	Total Suspended Solids (TSS)	156	Each			
7	Delta-BHC	4	Each			
8	Cyanide Total Recoverable	4	Each			
9	5-Day Biochemical Oxygen Demand (BOD5), Wastewater	104	Each			
10	Total Dissolved Solids (TDS)	28	Each			
11	5 Haloacetic Acids (HAA5)	8	Each			
12	Total Trihalomethanes (TTHM)	8	Each			
13	Sludge Waste Permit TCLP Testing	2	Each			
14	Additional Cost for Sample Pick Up and Shipping (if any).	52	Each			
	Total					

DATE OF QUOTE	
SUBMITTED BY (Printed Name)	
SIGNATURE (Bidder must sign to validate offer.)	
COMPANY NAME	
ADDRESS	
TELEPHONE	

EMAIL ADDRESS	
FED TAX ID NUMBER	
NM CRS ID NUMBER	

1. RFQ shall be FOB Destination and must indicate normal lead time and/or best delivery date on the items listed. Shipping costs shall be included in quote. New Mexico laws prohibit acceptance of ownership of goods in transit.
2. This RFQ and any required documents must be received by the Department indicated on the RFQ by the date and time indicated. RFQ's may be submitted via email, fax, USPS (or VendorRegistry.com if published there).
3. All supplies and components quoted shall be new unless indicated otherwise. Any quotes submitted for used or reconditioned supplies or components will be considered non-responsive. Quotes must be valid for a minimum of 30 days.
4. The RFQ Number shall appear on all quotations and related correspondence.
5. NM Resident & Veteran Vendor Preference: Preference will only be applied to those Bidders who have been issued a certification number from the State of NM Taxation & Revenue Department and return a copy of their certificate with their quote. Veterans Preference and Resident Preference are separate and are not cumulative.
6. Use of Contract by Other Agencies: Pursuant to Section 13-1-129, NMSA 1978, Bidders /Contractors /Offerors are hereby notified that any central purchasing office allowed by law and as otherwise allowed by their respective governing rules and regulations, may contract for the goods and/or services included in this procurement document with the awarded Bidder /Contractor /Offeror. Contractual engagements accomplished under this provision shall be solely between the Bidder /Contractor /Offeror and the contracting entity with no obligation by the City of Aztec.
7. By law (Section 13-1-191, NMSA, 1978) the City is required to inform Vendors of the following: (1) It is a third-degree felony under NM law to commit bribery of a public officer or public employee (Section 30-24-1, NMSA, 1978); (2) It is a third-degree felony to commit demanding or receiving a bribe by a public officer or public employee (Section 30-24-2, NMSA, 1978); (3) It is a fourth-degree felony to commit soliciting or receiving illegal kickbacks (Section 30-41-1, NMSA, 1978); (4) It is a fourth-degree felony to commit offering or paying illegal kickbacks (Section 30-41-2, NMSA, 1978).
8. Conflict of Interest: Bidder warrants that it presently has no interest and will not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of service under this contract. Bidder must notify the City's Chief Procurement Officer if any employee(s) of the requesting department or the Purchasing Office have a financial interest in the Bidder. If yes, the Bidder must specify the employee(s) name in their proposal.
9. Debarment, Suspension, and Ineligibility: By submitting a response (RFQ/Bid/Offer) to this solicitation, the business (Bidder /Offeror /Contractor) represents and warrants that it is not debarred, suspended, or placed in ineligibility under the provisions of Federal Executive Order 12549.