

**SHIP HOUSING REPAIR
ESCAMBIA COUNTY**

OWNER: Constance & Jimmy Thomas
ADDRESS: 2035 Stacey Road
Cantonment, Florida 32533
PHONE: 850-490-0194

JOB #: NED S-R-2022-2
DATE PREPARED: 12/14/2021
OPENING DATE: 01/07/2022
CLOSING DATE: 01/21/2022
CLOSING TIME: 12:00 noon

I/(we) certify that I/(we) have carefully examined the Housing Repair Specifications and Contractor Requirements related to the above referenced job, as furnished by Escambia County, and I/(we) have also examined the site on which the proposed work is to be performed. On the basis of these examinations, I (we) propose to furnish all materials, tools, machinery and labor necessary to complete the work in a professional, workmanship manner and to complete the work at the prices listed.

\$ _____
TOTAL JOB COST

CONTRACTOR'S SIGNATURE

TITLE

BID OPENING DATE: _____

ACCEPTED REJECTED

FIRM

FIRM PHONE NUMBER

BID COMMITTEE REPRESENTATIVE

REQUIRED PERMITS AND INSPECTIONS: Plumbing, Septic System, Electrical and Doors

All measurements are for reference only and should be confirmed by the bidder

Mandatory on Site Pre-Bid Conference: Friday, January 14, 2022 at 8:30 a.m.

INSTRUCTIONS TO BIDDERS

Complete and submit COVER SHEET AND ALL NUMBERED PAGES OF SPECIFICATIONS with signature of Contractor, bid price, and itemized pricing. Bid submissions will be accepted online via Vendor Registry or Hand-delivery. Hand-delivery of sealed bids may be accepted by appointment only and must be in a sealed envelope and delivered to Neighborhood Enterprise Division Office, 221 Palafox Place (Ernie Lee Magaha Government Building), Suite 200, Pensacola, FL 32502. NO email or fax submissions will be accepted. All bids must be received by the published deadline.

The bids will be opened by the Bid Committee and bid will be awarded to the lowest responsive and responsible bidder for the total cost of the Project. Bids \$25,000 or over must be approved by the Board of County Commissioners prior to award of contract. Should the total cost of the Project exceed available funds, itemized pricing may be used for negotiation of the individual components of the Project or specific components may be deleted to maintain budgetary restrictions.

Labor, overhead, permits, insurance, and profit must be included into each itemized price and not listed as a separate itemized price or listed under "miscellaneous." Non-compliance will result in rejection of bid.

All repair work performed must be inspected (rough and final) and conform to County Ordinances, State Laws, and Florida Building Code.

The Contractor is responsible for proper reattachment/hook-up of any/all of the following that apply: appliances, existing coaxial cable, telephone and interface, electric, water, and sewage.

HOMEOWNER'S RESPONSIBILITIES AND OBLIGATIONS

The Homeowner is responsible for maintaining existing utilities for the Contractor's use during the rehabilitation period.

The Homeowner is responsible for the removal of all belongings/furnishings from the designated work areas prior to the start date. The Contractor is not responsible for removal of Homeowner's trash and/or discarded belongings or furnishings.

PAYMENT SCHEDULE

Payment will be lump sum at project completion for bids \$15,000.00 and under. For bids over \$15,000.00, contractor will be eligible for a 40% draw once all required permit applications are in place and 50% of the work is completed as determined by the itemized costs for the job.

The Contractor will be eligible for Final Payment after the following conditions have been fulfilled:

- Completion of Write-Up
- Inspection/Sign-off by Building Inspections and/or Health Department
- Acceptance by the Homeowner (Homeowner's Release & Warranty)
- Warranty Paper provided to the Homeowner
- Premises free from all construction debris
- Submission of RRP Checklist Form (if applicable) & Contractor's Final Affidavit
- Original Invoice from Contractor
- Surety's Consent to Final Payment (if applicable)

COMPLETION DATE

There is a FOURTY-FIVE (45) day time limit on each rehabilitation job. For every day worked in excess of the FOURTY-FIVE day contract period, liquidated damages of FIFTY DOLLAR (\$50.00) per day will be assessed.

ESCAMBIA COUNTY NEIGHBORHOOD ENTERPRISE DIVISION HOUSING REPAIR PROGRAMS CONTRACTOR REQUIREMENTS

If your firm is awarded the bid for housing repair (SHIP or HUD programs), the following items must be current and on file in order to issue a Purchase Order.

- *Current W9 (less than one year old).
- *County Vendor Information sheet (less than one year old).
- *Worker's Compensation as required by State Law **OR** exemption form.
- *Commercial General Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.
- *Automobile Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.

GL and Auto Liability Certificates must state the following under the Additional Interest:

Escambia County
C/O Neighborhood Enterprise Division
221 Palafox Place
Suite 200
Pensacola, FL 32502-5844

All correspondence should be directed to Neighborhood Enterprise Division, 221 Palafox Place, Suite 200, Pensacola, FL 32502 for review.

***For jobs valued at \$25,000 or higher, 100% Performance and Payment Bonds will be required.** Performance and Payment Bond format will be provided. Contractor will be responsible for the recording of all bonds with Pam Childers, Clerk of The Circuit Court of Escambia County Florida.

*Refer to BCC Office of Purchasing Risk Management Guidelines Procedure No: PP-180 (Performance and Payment Bonds) and PP-185 (Risk Management Guidelines) for further details.
[<http://www.myescambia.com/business/purchasing-policies-and-procedures>]*

Additionally, Neighborhood Enterprise Division will maintain the following info in the Contractor's file:

- *Contractor may not be federally debarred from participating in programs as per www.sam.gov
- *State registered or State Certified Contractor License
- *Escambia County Competency Board License
- *Escambia County Business/Occupational License
- *EPA RRP Renovator and Firm Certifications

Firms bidding on Lead Based Paint Abatement jobs must also submit proof of Lead Abatement firm certification.

All information must be current at time of award. IF INFORMATION CANNOT BE PRODUCED IN A TIMELY MANNER, THE COUNTY RESERVES THE RIGHT TO AWARD THE BID TO THE NEXT MOST RESPONSIVE BIDDER.

PROJECT SCOPE OVERVIEW:

Rehabilitation of an owner-occupied single-family residence to make homes safe and sanitary within the provisions of the SHIP Housing Repair program. Under the SHIP Local Housing Assistance Plan, maximum award for Housing Repair is \$30,000. Repairs needed in excess of this limit may be approved from non-SHIP funding as funding permits. Rehabilitation of the home will include the following tasks as outlined below. If additional tasks beyond those included in the bid are discovered, then additional funds may be allocated for additional tasks pending written approval from the County.

GENERAL:

- The subject Housing Unit was built prior to 1978 and therefore is a “targeted property” under the EPA’s RRP Rule, as some painted surfaces may be disturbed. Therefore, the implementation of “safe work practices” is required along with submittal by the RRP Contractor of “Renovation Recordkeeping Checklist” form
- There is no Federal Funding on this project.

KITCHEN AND HALL:

HOMEOWNER WILL BE RESPONSIBLE FOR MOVING ALL CONTENTS AND FURNITURE

Repair sub-floor, underlayment and framing at rear entry.

Install bracing as required and re-fasten floor throughout kitchen area.

Repair base moulding and shoe to match existing.

Kitchen and hall total \$ _____

HALL BATH:

HOMEOWNER WILL BE RESPONSIBLE FOR MOVING ALL CONTENTS AND FURNITURE

Remove tub and associated fixtures and prep for walk in shower, including sub-floor, underlayment and drywall finished to paint.

Repair base moulding and shoe to match existing.

Hall bath total \$ _____

BEDROOM 1 (FRONT):

HOMEOWNER WILL BE RESPONSIBLE FOR MOVING ALL CONTENTS AND FURNITURE

Install bracing as required and re-fasten floor throughout bedroom area with though carpet stop squeak type of screws.

Bedroom 1 total \$ _____

BEDROOM 2 (OFF KITCHEN):

HOMEOWNER WILL BE RESPONSIBLE FOR MOVING ALL CONTENTS AND FURNITURE

Install bracing as required and re-fasten floor throughout bedroom area with though carpet stop squeak type of screws.

Bedroom 2 total \$ _____

ELECTRICAL:

Install a new light fixture in kitchen, model Lithonia Lighting model FMFL30840 or equivalent.

Install a new light fixture in hall with new wall switch, model Hampton Bay model FZP8012A or equivalent.

Install 2 new light fixtures in back bath with new wall switches, model Hampton Bay model FZP8012A or equivalent. One will be located in the toilet/vanity area and one in the tub area.

In each new light fixture install 60-watt equivalent led light bulb.

Install a new receptacle on the north wall of the hall.

Replace/repair receptacle on the east wall of the kitchen in the area of the freezer.

Install hardwired smoke detectors with battery backup as per Escambia County Code.

Install GFI's as required by Escambia County Code.

Electrical total \$ _____

PLUMBING:

Install 1 new Delta shower faucet with valve model T13220-SS or equivalent.

Install 1 new Delta hand shower model 51900-SS or equivalent in hall bath.

Install walk in shower in hall bath with surround with built in seat model Aquatic AX160304PS-WH or equivalent.

Install 1-1/4" grab bar (1) at toilet in back bath.

Install 1-1/4" grab bar (1) at toilet in hall bath

Install 1-1/4" grab bars (3) at new shower area in hall bath consult with homeowner for location.

Plumbing total \$ _____

EXTERIOR REPAIRS:

Replace front entry door unit with metal clad hurricane rated insulated 6 panel colonial door unit with threshold, weather stripping, trim and no rot jambs, install a peep hole in front door unit, consult homeowner for location.

Replace rear entry French door unit to match existing unit as close as possible with threshold, weather stripping, trim and no rot jambs.

Install new dead bolts and lock sets on new units.

Paint exterior of new door units to match existing as close as possible.

Remove the existing ramp and steps on the west side of the back deck; build a new ramp with mid landing and a 2:12 ratio, or one foot of ramp for every 2 inches of rise.

Exterior total \$ _____

EXISTING SEPTIC SYSTEM REPAIR:

PLEASE SEE ATTACHED PERMIT/SPECIFICATIONS AS OUTLINED BY THE DEPARTMENT OF HEALTH.

Decommission the existing drain field, per the State of Florida Environmental Health Department regulation/requirements.

Repair/replace septic system as per attached Environmental Health specifications.

Following the repair of the septic system, grade area and leave in a uniform/smooth condition, then apply grass seed and straw for stabilization.

All damage to yard (created by trucks and other equipment used to accomplish work herein), are to be filled to grade with topsoil and seed and straw installed.

Contractor will return one time after substantial completion of work during the warranty period if areas settle to re-grade and seed.

Septic system total \$ _____

**TOTAL JOB COST \$ _____
(TO FRONT COVER)**

OPTION 1

Do not include this option in your TOTAL JOB COST

DRYWALL REPAIRS:

HOMEOWNER WILL BE RESPONSIBLE FOR MOVING ALL CONTENTS AND FURNITURE

Repair and finish drywall ceilings to paint, this includes tape, bed and finish with final sanding in the kitchen/hall and bedroom 1 (front).

Option 1 total \$ _____

SHIP Housing Repair Program Specifications
Constance & Jimmy Thomas
2035 Stacey Road
Cantonment, FL 32533
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OPTION 2

Do not include this option in your TOTAL JOB COST

Back bath:

HOMEOWNER WILL BE RESPONSIBLE FOR MOVING ALL CONTENTS AND FURNITURE

Remove tub, wall tile and associated fixtures in back bath and prep for washer/dryer area, including sub-floor, underlayment and drywall finished to paint.

Install required plumbing fixtures to convert tub area into washer/dryer area.

Install required electrical devices in tub area to convert to washer/dryer area.

Repair base mounding and shoe to match existing.

Option 2 total \$ _____



STATE OF FLORIDA
DEPARTMENT OF HEALTH
ONSITE SEWAGE TREATMENT AND DISPOSAL
SYSTEM

PERMIT #: 17-S2-2418821
APPLICATION #: AP1763395
DATE PAID: 11-10-21
FEE PAID: \$350.00
RECEIPT #: 17-PID-534319
DOCUMENT #: PR1703812

CONSTRUCTION PERMIT FOR: OSTDS Repair
APPLICANT: Constance Thomas
PROPERTY ADDRESS: 2035 Stacey Rd Cantonment, FL 32533
LOT: 000 BLOCK: 002 SUBDIVISION: Metes & Bounds
PROPERTY ID #: 352N31221000002 [SECTION, TOWNSHIP, RANGE, PARCEL NUMBER]
[OR TAX ID NUMBER]

SYSTEM MUST BE CONSTRUCTED IN ACCORDANCE WITH SPECIFICATIONS AND STANDARDS OF SECTION 381.0065, F.S., AND CHAPTER 64E-6, F.A.C. DEPARTMENT APPROVAL OF SYSTEM DOES NOT GUARANTEE SATISFACTORY PERFORMANCE FOR ANY SPECIFIC PERIOD OF TIME. ANY CHANGE IN MATERIAL FACTS, WHICH SERVED AS A BASIS FOR ISSUANCE OF THIS PERMIT, REQUIRE THE APPLICANT TO MODIFY THE PERMIT APPLICATION. SUCH MODIFICATIONS MAY RESULT IN THIS PERMIT BEING MADE NULL AND VOID. ISSUANCE OF THIS PERMIT DOES NOT EXEMPT THE APPLICANT FROM COMPLIANCE WITH OTHER FEDERAL, STATE, OR LOCAL PERMITTING REQUIRED FOR DEVELOPMENT OF THIS PROPERTY.

SYSTEM DESIGN AND SPECIFICATIONS

T [960] GALLONS / GPD Septic CAPACITY
A [] GALLONS / GPD _____ CAPACITY
N [] GALLONS GREASE INTERCEPTOR CAPACITY [MAXIMUM CAPACITY SINGLE TANK:1250 GALLONS]
K [225] GALLONS DOSING TANK CAPACITY [150.0(] GALLONS @[2] DOSES PER 24 HRS #Pumps [1]
D [450] SQUARE FEET _____ SYSTEM
R [] SQUARE FEET _____ SYSTEM
A TYPE SYSTEM: [*] STANDARD [] FILLED [] MOUND [] _____
I CONFIGURATION: [*] TRENCH [] BED [] _____
N
F LOCATION OF BENCHMARK: Orange painted nail on power pole near the proposed new drainfield.
I ELEVATION OF PROPOSED SYSTEM SITE [24.00] [INCHES / FT] [ABOVE / BELOW] BENCHMARK/REFERENCE POINT
E BOTTOM OF DRAINFIELD TO BE [51.00] [INCHES / FT] [ABOVE / BELOW] BENCHMARK/REFERENCE POINT
L
D FILL REQUIRED: [0.00] INCHES EXCAVATION REQUIRED: [] INCHES

Approval is granted for repair to the existing certified 960-gallon septic tank system by the installation of a 225-dosing tank with audio and visual alarms and a minimum of 450 sq. ft. of new drain field. ECHD recommends additional drainfield square footage. The transition line needs to be SCH 40 so vehicles may drive over. There is approximately 70 feet between the septic tank and the location of the drainfield which would require tight lining from the tank to drainfield area. If a gravity connection can be achieved, lift dosing will not be required. Properly dispose of any spoil material. (Comments Continued on Page 2.)

SPECIFICATIONS BY: Donald H Moore TITLE: Environmental Specialist II
APPROVED BY: Donald H Moore TITLE: Environmental Specialist II Escambia CHD
DATE ISSUED: 12/06/2021 EXPIRATION DATE: 03/08/2022
DH 4016, 08/09 (Obsoletes all previous editions which may not be used)
Incorporated: 64E-6.003, FAC

[Handwritten signature]
[Handwritten date]

Sleeve or utilize schedule 40 pipe for potable water lines within 10 feet of the drain field. Potable water lines may not be within 2 feet of the drain field. A re-inspection will be charged for additional inspections. Above must be completed prior to Final Inspection & Approval. Maintain all setbacks in accordance with FAC 64-6.
The system is sized for 3 bedrooms with a maximum occupancy of 6 persons (2 per bedroom), for a total estimated flow of 300 gpd.

Performing Lift Dosing.

Pumps must be certified as suitable for distributing sewage effluent.

Required drainfield area based on rule 64E-6.015(6)(c)2.

Install a new drainfield to achieve Drainfield size requirement.

ORU

Home

134.3

52

316.2

Needs 450
square feet of
drainfield

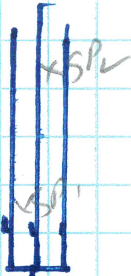
C.M.

366.50

Home

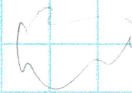
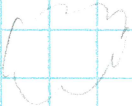
Home

SHED



P.P.P.
C.M.
27/22

DRIVEWAY



OPP.

148.45

1"=40'

2035 STACEY ROAD