

WIOA 2022-01 ADY-OSO

QUESTIONS AND ANSWERS

- 1. May we receive a word version of the cover sheet and fillable forms as well as an excel version of the budget forms to submit?**
 - Please see <https://www.lowcountrycog.org/solicitations/index.php>

- 2. On page 9 of the RFP, it states that budgets should be for costs incurred June 1, 2023-June 30, 2024, however the contract begins June 30, 2023. Is that budget time frame correct or should the budget reflect June 30, 2023-June 30, 2024?**
 - The budgets should be submitted for the period proposed to account for any time necessary for transition. Exactly what start date to use the Proposer must determine their needs and justify the start date in the narrative. The budgets may start no earlier than June 1, 2023 and all must begin no later than June 30, 2023.
Examples/Scenarios:
A Proposer who is an existing Contractor would have no need to begin earlier than June 30, 2023 as trained staff are already in place.
A Proposer who is not an existing Contractor might need to begin earlier so that the Contractor may hire and train staff to meet the requirement to fully implement service delivery and complete transition no later than June 30, 2023.

- 3. Along with the question above, it states on page 11 that the contract starts June 1, however the timeline on page 8 states June 30. Could you clarify?**
 - The Contract start date will coincide with budgets, see above.

- 4. For the questions on pages 61-64, should the responses be separated by Adult/Dislocated Worker and Youth, or can they be addressed within the same response?**
 - The responses requested in this section are more "universal" or "framework" in nature. The responses should be addressed in the same response with relevant details, if applicable, to individual program differences.

- 5. Page 73 details the forms required. Can you tell me the required placement of the rest of the documents, including the executive summary, administrative, fiscal and management capability, other documents required of proposer and statement of work response should be placed within this packet?**
 - The RFP Coversheet is required to be the first document. We hereby waive any remaining "order of document" and will leave it to the Proposer to decide how they believe is the best way to present their remaining information, narratives, documents and forms to the review committee.