

INVITATION TO BID
INSTRUCTIONAL SUPPLIES – BID NUMBER 18-01
February 16, 2018

The Walker County Board of Education invites your company to submit a bid for INSTRUCTIONAL SUPPLIES to be used by the Walker County School System. Bidders should thoroughly review all terms, conditions, and specifications.

SEALED BID: This will be a sealed bid process. **All packages or envelopes must be sealed and mailed or hand delivered to the Walker County Department of Education, Facilities & Operations Department, 298 Culberson Avenue, LaFayette, GA 30728 (NOT TO THE CENTRAL OFFICE). Bids will not be accepted after Friday, March 16th, 2018 at 2:00 p.m. EST.** Postmark by the U S Postal Service or Express Services will not be considered in relation to the deadline. Therefore, please consider the inconsistent delivery of mail when submitting your bid. **Submit your bid package marked clearly on the outside of the envelope or box – INSTRUCTIONAL SUPPLIES – BID #18-01. Samples should be mailed or delivered in a separate envelope or box marked INSTRUCTIONAL BID SAMPLES with Bid #18-01.**

TO OBTAIN BID: Please visit our website at www.walkerschools.org at the bottom of the page “2017-2018 Open Bids”, then click on Instructional Supplies Bid 18-01.

MAILING INSTRUCTIONS: Walker County Schools, Facilities & Operations, Attn: Kelia Kimbell, Warehouse, 298 Culberson Ave., LaFayette, Georgia 30728. **DO NOT MAIL TO THE CENTRAL OFFICE.**

BID OPENING: Bids will be opened on **Friday, March 16th, 2018 at 2:00 p.m. EST** in the Facilities & Operations Department Conference Room at 298 Culberson Ave, LaFayette, GA 30728. Please email keliakimbell@walkerschools.org or call 706-639-0168 if you need directions.

AWARDING OF BIDS: The bids will be evaluated and awarded according to what is most advantageous for Walker County Schools. The Walker County Board of Education reserves the right to accept or reject any or all bids and to waive any informality.

CONTACT PERSON: If you have any questions concerning this bid, contact Kelia Kimbell at Facilities & Operations – Warehouse at 706-638-2270 or by email at keliakimbell@walkerschools.org.

Respectfully,

Chris Jones
Director of Facilities & Operations