


ADDENDUM NO. 4

DATE: December 5, 2017
TO: All Bidders
FROM: ~~Boyce~~  H. Evans, Purchasing Agent
SUBJECT: Addendum No. 4 – Financial Budgeting Solution
BIDS TO BE OPENED: December 12, 2017, at 11:00 a.m. (Eastern)

Additional Questions ref RFP for Financial Budgeting Solution

Question # 1: After reviewing the City's responses in Addendum 2, we would like more clarification. Item 7. I couldn't locate the attachment referenced. Could you please provide instructions to locate?

Response: Yes. The attachment was inadvertently left off of Addendum # 2 but is included with this addendum to provide potential proposers the schedule of funds currently in use, in FY 18 total budgets as amended and accounts and location codes available for use. Note that not all accounts or location codes are currently in use but they are in the Oracle database (our accounting system) and must be maintained there. See attachment to this addendum for information.

Question # 2: Item 10. Generally, not all users will have the same rights/permissions to each module. Should your response be interpreted as a total of 65 users for each module?

- A. For example, only HR personnel may have access to see details of personnel-related lines with payroll data. In this example, the user count might be 65 user licenses for Operating and 6 user licenses for Salaries module.
- B. Another example would be that only the certain departments staff may request/input Capital Projects. In this example, the user count might be 65 user licenses for Operating and 10 user licenses for Capital module.

Response: Based on the City's understanding of the above question and not knowing the levels of permissions in the proposer's budget packages for different phases of the budget process, it is expected by the City that permission levels will be controlled by Finance Budget Office or Information Systems Department. During the budget process, permissions will be granted to various users only as necessary for them to complete their phase of the budget process and then shut down. It is not reasonable to expect all users to be in the package at the same time as users workloads vary and their budget input needs happen at different times.

In sum, as each proposer may have different modules, it is impossible for the City to state the number of users per module. That is why only the types of users are provided. However, for pricing purposes, please assume total of 65 users per proposed module with a unit price per user/module.

Question # 3: Item 20. That will be well over 100 customers, and many are not of similar size. Is it possible to provide a list of all customers implemented in the last 5 years with budgets greater than half the City's annual budget (per Item 3. \$479m) or another threshold the City feels is worthwhile?

Response: Yes. That would be acceptable.

Question # 4: Could you please confirm the total number of users or confirm that there is a total of 65 expected?

Response: Please see the response to question # 2 above.

END OF ADDENDUM NO. 4

City of Knoxville, TN
Schedule of Active Funds and their Approved Budgets for FY2018

Fund No.:	Fund Name:	FY2018 Budget:
100	General Fund	236,769,920
201	State Street Aid	7,032,500
202	Community Improvement Fund	90,000
209	Abandoned Vehicle Fund	931,200
211	Animal Control Fund	41,500
213	City Court	3,211,610
216	City Inspections	2,701,450
220	Stormwater	3,527,460
230	Solid Waste	9,375,980
263	House Grant	-
264	Home Grant	1,417,540
265	Hope	-
270	Empowerment Zone Grant	-
290	Community Development	1,905,540
293	HUD Section 108 Loan - 2016	-
305	General Obligation Debt Fund	25,769,360
306	Tax Increment	2,197,380
401	Capital Projects Fund	64,644,540
503	Public Assembly Facilities	1,671,190
504	Metro Parking	12,767,710
506	Knoxville Convention Center	-
508	City Golf Courses	210,150
612	KCRF Trust Fund	-
615	Krutch Park Fund	-
617	Section 457 Deferred Comp	-
620	City Choice Plus	-
621	Health Reimbursement Accounts	-
702	Fleet Services	7,792,080
704	Risk Management	6,641,550
705	Health Care	21,085,200
706	Equipment Replacement Fund	3,084,090
707	City Buildings	1,838,200
901	Long Term Debt	-
902	General Fixed Assets	-
220001	Supplemental Environmental Projects	35,000
240003	Recreation Tournament Activities	117,300
240004	Traffic Safety	110,900
240010	Safety City	291,000
240011	KPD Seizure Fund	8,500
240013	Miscellaneous Special Events	333,500
240014	Parks Donations	7,000
240015	Officer Training	185,200
240016	KPD Capital Fund	778,640
240020	Police Donations	3,550
240021	Beer Board	35,000
240025	Sex Offender Registry	10,500
240028	Police Training - Collision Avoidance	7,650
240029	Parks & Recreation Trip Fund	13,000
240030	Parks & Recreation Aquatics Fund	25,500

Fund No.:	Fund Name:	FY2018 Budget:
240031	Parks & Recreation KCDC Recreation Facilities Fund	75,000
240032	Parks & Recreation Special Events Fund	18,500
240042	Demolition by Neglect	100,000
240043	Neighborhood Grants	45,000
240044	Historic Preservation	500,000
240045	Home Energy Retrofit - CAC	68,750
240047	Affordable Rental Housing	2,000,000
240060	Miscellaneous Donations Fund	61,000
240101	Treasury DAG	193,000
240102	Justice DAG	164,500
240103	State Asset Liability Account	900
240104	General Narcotics Account	396,000
240105	KDAF Anti-Fencing Account	62,010
240601	Misc. Reward Fund	-
240602	Electronic Citation Fees	100,000
240603	Suspended License Fees	-
240701	MMRS 2002 - Contract 233-02-0030	-
250001	Organized Crime-Inner City	-
250123	2013 Homeland Security Grant - Knox County	-
250125	2015 Homeland Security Grant/Knox	-
250617	2010 JAG	-
250626	2011 Project Safe Neighborhoods (PSN)	-
250634	2013 ICAC Grant	-
250635	JAG - State FJC Program (Byrne)	-
250637	2013 JAG/Byrne Grant	-
250643	2014 JAG/Byrne Grant	-
250644	2016-2018 VOCA - Knoxville's Victim Services Project	-
250646	2015 JAG - Knoxville TCCRP	-
250651	OVW Elder Abuse Grant	-
250653	VOCA - Knoxville FJC Navigator Grant	-
250654	ICAC - Wounded Veterans Grant	-
250655	2017 State ICAC Grant	-
250656	FY17 GHSO Nighttime Seatbelt Demo Project	-
250657	FY17 GHSO/DUI Enforcement	-
250659	2016 ICAC Grant	-
250660	2016 JAG/Byrne Grant	-
250699	FJC Reimbursement Fund	-
253441	Household Hazardous Waste Operation and Maintenance Grant	-
253442	TDEC - Used Oil Grant	-
263297	House Grant (Vestal)	-
266094	Affordable Housing 1994	-
269001	ESG/Tennessee Housing Development Agency	-
290100	Lead Hazard Control & Healthy Homes Grant - LHCG & HH	-
401014	FY 14/15 Bond Construction Fund	-
401017	FY 17/18 Bond Construction Fund	-
401033	Engineering Performance Bond Defaults	-
503001	Public Assemblies Facilities Capital Construction	-
503002	PAF-Coliseum Restoration Fund	-
503572	KCAC Operating	3,388,950
503574	Chilhowee Park Operating	1,060,930
504001	Metro Parking Capital Construction	-
506001	KCC-Worlds Fair Park	5,345,620

Fund No.:	Fund Name:	FY2018 Budget:
506002	KCC-Convention Cntr Operations	7,872,390
506003	KCC-Convention Cntr Debt Service	8,297,640
506004	KCC-Locust Street Garage	458,820
506005	KCC-Tourism Activities	1,401,310
506020	KCC-FLS Energy	-
506030	KCC-Capital Projects	-
507001	Mass Transit-Motor Bus	20,832,480
507002	Mass Transit-Trolley	1,081,040
507003	Mass Transit-Demand Response	1,840,190
507004	Mass Transit-Grants	-
507046	2011 CMAQ Grant: TN-95-X040-00	-
507049	FY13 Formula Grant (13 5307)	-
507050	2012 STP: TN-95-X048-00	-
507051	FY14 Formula Grant (14 5307)	-
507054	2014 STP: TN-95-X071-00	-
507056	2013 and 2014 5339 (MAP 21) Grant	-
507057	2015 5339 (MAP 21) Grant	-
507058	FY15 Formula Grant (15 5307)	-
507059	FY16 Formula Grant (16 5307)	-
507060	FY17 Formula Grant (17 5307)	-
507061	Rides to Wellness Grant (5312)	-
508001	Whittle Springs Golf Course	595,200
508002	Knoxville Municipal Golf Course	616,000
702001	Fleet Services Capital Construction	-
702002	Fleet Service-Fleet Replacement	5,316,780
704050	KAT Risk Management	496,570

Acct No:	Acct Name:
5227	Signs
5231	Mapping Fees
5232	Plat Review Fees - Stormwater
5233	Plans Review Fees - Stormwater
5234	Permit Fees
5235	Notice Of Violation Fees
5251	Beer Application Fees
5252	Beer Privilege Tax
5253	Beer Permit Publications
5254	Beer Permit Records Check
5255	Duplicate Beer Permits
5257	Alcohol Manufacturer Privilege Tax
5281	Pets in Restaurant Patio Permits
5282	Patio/Sidewalk Permit
5289	Sale of Plans, Books & Reports
5291	Solicitation
5293	Street Vendor
5296	Background Check Fees
5313	Civil Defense
5316	CDBG
5319	Federal Grants
5321	State Shared Sales Tax
5322	Income Tax
5323	Beer Tax
5324	Alcoholic Beverage Tax
5325	Gas & Motor Fuel Tax
5326	Streets & Transportation Gas
5327	Excise Tax
5328	TVA - Gross Receipts
5329	State Contribution
5330	State Recycling Rebate
5332	Telecommunications Sales Tax
5333	TDZ Sales Tax
5335	License Suspension Fee - State Shared Portion
5341	Emer. Mgmt. - County Share
5342	County Grants/Contributions
5410	Market Square Rental
5412	Suit Expense - Taxes
5413	Recording & Collection
5416	Insurance Proceeds
5417	Leases
5421	Towing & Impoundment
5423	Accident Reports
5424	Fire Service
5425	Officer Costs
5428	Track Registration Fees
5431	Landfill
5432	Refuse Collection
5434	Codes Enforcement
5436	Lot Clearance Fees - Post 2012
5437	Interest - Lot Clearance Fees
5439	Prosecution Costs - Lot Clearance Fees

Acct No:	Acct Name:
5441	Recreation Program Fees
5442	Inskip Pool Gate
5443	Ed Cothren Pool Gate
5444	Indoor Pool Fees and Rentals
5445	Team Registration Fees
5446	City Tournament/Non-Resident Fees
5448	Athletic Accident Insurance
5449	Summer Program Registration Fees
5450	Tennis Revenue
5451	Building and Shelter Revenues
5452	Parks and Field Rental Fees
5453	Lease of SKCC
5454	Aquatics Class Fees
5459	Parks and Recreation - Miscellaneous Fees
5461	Caswell Park League Concessions
5462	Caswell Park Tournament Concessions
5463	Caswell Park Field Rental
5464	Caswell Park Gate Fee
5466	Inskip Pool Concessions
5467	Ed Cothren Pool Concessions
5470	Tour Fees - City Sponsored
5481	Golf Course Fees
5482	Club Activites
5483	Pro Shop Activites
5491	Misc. Charges - Contractual Reimbursement
5492	Records Duplication Reimbursement
5499	Miscellaneous Charges for Service
5511	General Sessions Fines
5513	Drug Seizures
5521	City Court Fines
5522	City Court Costs
5523	Parking Fines
5524	Traffic School
5528	KPD - Automated Information
5529	KPD-Moving Violations
5530	KPD-Capital Projects
5531	Criminal Court Fines
5532	KPD - DARE
5541	Local Litigation Tax
5551	Beer Board Fines
5571	Sex Offender Registry Admin.
5580	Red Light Camera Fines
5581	Red Light Camera Fines - Municipal Court
5582	Red Light Camera Fines - Municipal Court LC
5603	Residential Parking Permits
5605	Gifts
5611	Interest On Investments
5612	C/D Loan-Interest Payment
5613	C/D Loan Payment
5614	Program Income
5615	KCDC Interest
5616	Interest on Loans and Notes

Acct No:	Acct Name:
5620	Lease & Rental Income
5623	Street Parking Rental
5624	Garage Parking
5627	Parking Meters
5630	Sale Of/And Loss Fixed Asset
5631	Gain/Loss On Retired Assets
5632	Sale of Surplus Property Tax Properties
5641	Abandoned Vehicles
5642	Equipment
5643	Non Equipment Sales
5652	Energy Rebates/Refunds
5666	Agency Contribution
5686	Loss/Gain On Investments
5699	Miscellaneous Revenue
5711	Farebox Revenue
5715	Miscellaneous Subsidies - KAT
5718	UT Trolley Subsidy
5722	Football Shuttle
5725	Charter Fees
5727	Photo I.D.
5728	Transit Grant Revenues
5730	Ticket Sales
5741	Auditortum Rental
5742	Coliseum Rental
5745	Equipment Rental
5746	Monthly Parking Rental
5747	Event Parking/RV Hookup
5750	Event Staffing
5758	Chilhowee Park Rentals
5759	Chilhowee Park Concessions
5760	Chilhowee Park Equip Rental
5761	Chilhowee Park RV & Camp Fees
5764	Chilhowee Event Security Staffing
5771	KCC Rental
5773	KCC Food & Beverage
5779	KCC Miscellaneous
5788	Regal Garage Parking
5789	Other Parking Lot Revenue
5791	Main Ave Garage Parking
5792	State Street Garage Parking
5793	Jackson Avenue Parking
5794	Locust Street Garage Parking
5795	Market Square Garage Parking
5796	Promenade Garage Parking
5811	Fleet - Service Revenue
5812	Fleet - Fuel and Commodities
5813	Fleet - Maintenance/Repair - Heavy Shop
5814	Fleet - Maintenance/Repair - Light Shop
5817	Fleet - Lease Purchase
5819	Warranty Work Reimbursement
5821	Risk Management - Charges/Insurance
5823	Employee Contribution - Accident Insurance

Acct No:**Acct Name:**

5824 Employee Contribution - Critical Care Insurance
5827 Employee Contribution - Supplemental Life Ins.
5828 Employee Contribution - Dependent Life Ins.
5829 Employee Contribution - Cancer Ins. - AH
5830 Employee Contribution - Cancer Ins. - Ben.
5831 Employer Contribution - Health Care
5833 Employer Contribution - Retiree Health Care
5834 Employer Contribution - Vision Care
5835 Employer Contribution - Health Incentive
5836 Employer Contribution - Dental
5837 Employee Contributions
5838 Employer Contribution - Life
5839 Employer Contribution - Disability
5841 City/County Building Rent
5842 Other City Building Rent
5847 Equipment Leases
5884 Employee Contribution - Supplemental Life
5886 Employee Contribution to Vision
5887 Employee Contribution to Dental
5888 Employee Contribution to Flexible Spending
5889 Employee Contribution to Whole Life (Benesync)
5890 Employee Contribution - Short Term Disability
5902 General Fund Transfer
5904 State Street Aid Transfer
5905 Transfer - Excess City Court Revenues
5919 Misc. Special Revenue Fund Transfer In
5921 Debt Service Transfer
5926 Capital Project Transfer
5943 KAT Transfer
5953 Fleet Transfer
5969 Intrafund Transfers In
5971 Capital Contribution - Federal
5981 Bond Proceeds
5998 Appropriated Fund Balance

Expenditure Accounts:

6102 Regular Salaries
6103 Part-Time Salaries
6106 Performance Increase Adjustment
6204 Holiday Pay
6205 Court Time
6206 Longevity
6207 Overtime
6208 Other Compensation
6209 Compensatory Time
6210 Long Term Disability
6211 Section 457 Match
6212 Sale Of Annual Leave
6213 Other Benefits
6214 Three Day Sick Pay
6215 Educational Incentive
6216 Night Shift Differential
6301 Annual Leave

Acct No:	Acct Name:
6302	Sick Leave
6401	Social Security
6402	Pension Contribution
6403	Group Health Individual
6404	Group Life Insurance
6406	Employers Medicare
6407	Fire/Police 101 Pay
6408	Education/Training Reimbursement
6411	Vision Care
6412	FSA Contribution
6413	Health Care Incentive Contribution
6414	Dental Insurance
6415	Health Wellness Credit
6416	FUTA/TN SUI
6502	Miscellaneous Salary Adjustments
6503	Additional Compensation
6506	Uniform Personnel State Pay
6507	First Responder
6509	Grant Reimbursed Salaries
7100	Office Supplies
7200	Operating Supplies
7210	Service Equipment Repair Supplies
7211	Uniforms
7220	Other Shop Expense Supplies
7240	Other Marketing Expense
7300	Repair and Maintenance Supplies
7310	Parts
7320	Fuel
7330	Oil
7411	Personal Computers
7413	Laptop Computers
7414	Printers
7415	Computer Maintenance
7416	Software Maintenance Agreements
7420	Computer Software
7430	Computer Wiring
7439	Misc. Computer Equipment
7441	Cameras/Camera Equipment
7443	Radar
7444	Radios/Radio Equipment
7461	Office Furniture
7470	Appliances
7479	Misc. Furniture/Fixtures
7491	Sports Equipment
7492	Recreation Equipment
7493	Firearms, Ammunition, Related Accessories
7494	Police Gear
7499	Misc. Operating Equipment
8112	Copier Charges
8120	Duplication Services
8130	Dues and Subscriptions
8140	Postage and Shipping

Acct No:	Acct Name:
8150	Publicity
8151	Tax Sales Publicity Fees
8160	Communications
8161	Long Distance Phone
8162	Cellular Phone Charges
8163	Internet Access Charge
8164	PBA Telecom Charges
8170	Legal Notices
8198	Miscellaneous Employee Reimbursements
8221	Fleet Services Charge - Service
8222	Fleet Services Charge - Fuel
8223	Fleet Service Charge - Maint./Repair
8225	Fleet Lease-Purchases
8231	Risk Management - Insurance Charge
8233	Risk Management - KAT Insurance Charges
8241	Equipment Leases
8251	City-County Building Rent
8252	Other City Building Rent
8311	Architectural Services
8315	Engineering Services
8316	Environmental Services
8331	Banking Services
8332	Financial Services
8334	Auditing Services
8335	Actuarial Services
8342	Claims Adjustment
8343	EAP Services
8351	Legal - Outside Counsel
8352	Litigation Expenses
8381	Consulting Services
8382	Contract Management
8383	PBA Management Fees
8384	Background Check Services
8399	Misc. Professional Services
8411	Registration Fees
8412	Food
8419	Misc. Meeting Expenditures
8421	Transportation - Airline
8422	Transportation - Other
8423	Lodging
8424	Meals & Incidentals
8429	Misc. Travel Expenditures
8513	Worker's Comp. - Employees - TTD
8514	Worker's Comp. - Employees - PPD
8517	Health Plan Administration Fees
8518	Insurance - Broker's Fees
8521	Property Insurance
8522	Reinsurance
8523	Fidelity Bonds
8525	Accident Insurance
8529	Self Insurance Charge
8530	Unemployment Insurance

Acct No:	Acct Name:
8531	Workers Compensation
8532	Dental Insurance
8533	Vision Insurance
8534	City Paid Life Insurance
8535	City Paid Long Term Disability
8536	FSA Contributions
8539	Health Care Incentive Contributions
8540	Short Term Disability Ins. (Voluntary)
8541	Supplemental Term Life Insurance
8542	Dependent Life Insurance
8543	Employee Cancer Insurance - AH
8544	Employee Cancer Insurance - Ben.
8545	Employee Accident Insurance
8546	Employee Critical Care Insurance
8547	Employee Whole Life Insurance
8549	Pharmaceutical Claims Paid
8601	Knox County Payments
8614	Pension (Employer Share) - KAT
8617	Other Safety Expense - KAT
8623	Buildings & Grounds Maintenance - KAT
8624	Other Taxes & Fees - KAT
8630	Rentals
8700	Repair and Maintenance Services
8701	Outside Repair Work
8702	Outside Repair Work - Accidents
8801	Electricity, Gas, Water, Wastewater
8802	Water Hydrant Service Charge
8809	Other Utility Charges
8810	Street Lighting
8890	Energy Conservation Charges-Ameresco
8910	Other Charges
8914	Landfill Fees
8915	Recycling Charges
8936	Depreciation - Site Improvements
8937	Depreciation - Buildings
8938	Depreciation - Imp. Other than Buildings
8941	Depreciation - Machinery & Equip
8942	Depreciation - Vehicles
8946	Depreciation - Other
8950	Grants & Benevolences
8952	Grants/Building Improvements
9110	Land
9120	Buildings
9130	Improvements Other Than Bldg
9140	Machinery And Equipment
9702	Tax Increment Payments
9711	G.O. Bond Principal
9731	G.O. Bond Interest
9732	Note Interest
9902	Transfer - General Fund
9905	Transfer - Excess City Court Fees
9907	Transfer - Stormwater

Acct No:	Acct Name:
9908	Transfer - Solid Waste
9919	Transfer - Misc. Special Revenue
9922	Transfer - Tax Increment
9926	Transfer - Capital Projects
9934	Transfer - Trust & Agency
9936	Transfer - Chilhowee Park
9937	Transfer - Auditorium/Coliseum
9940	Transfer - Metro Parking Fund
9941	Transfer - Convention Center
9942	Transfer - World's Fair Park
9943	Transfer - Mass Transit
9944	Transfer - Trolley
9945	Tfr. - Municipal Golf Course
9952	Transfer - Fleet Services
9954	Transfer - Health Care
9955	Employer Contribution - Retirees
9956	Transfer - Equipment Replacement
9975	Renewal, Replcement, Imp. Reserve

Note - Above schedule excludes General Ledger Accounts - only includes accounts which are budgeted as part of the city's budgeting process.