

May 23, 2018

The Lumpkin County Board of Commissioners is requesting qualifications from individuals or firms for an Owner's Representative/Project Manager to oversee the construction of an approximately 21,000 SF library.

Your qualification submission will be limited to a total of five (5) pages. The information should include:

1. An introduction of you or your firm
2. Financial data (recent financial statements not part of the five (5) page total)
3. Relative experience with similar projects with you or your firm and key personnel
4. Project team
5. Any factors contributing to your knowledge and experience with library systems, governances, budgeting and programming

The submitted RFQs will be reviewed by a selection committee and ranked according to the qualifications submitted. The five section criteria will be weighted equally for the purpose of evaluation. A short list of consultants will be recommended to the Board of Commissioners. The short-listed firms will be interviewed July 2018. The approved consultant(s) will be asked to submit a fee for consideration.

Questions in reference to the above RFQ should be in writing to the Lumpkin County Purchasing Agent, Ryan McDuffie at ryan.mcduffie@lumpkincounty.gov or faxed to 706-482-2201 before 2:00 PM, EST on June 19, 2018. All responses will be posted by addenda no later than 5:00 PM, EST on June 21, 2018.

The RFQ will be due June 26, 2018 by 2:00 p.m. at the Lumpkin County Finance Offices.