

City of
SHELBYVILLE
Tennessee

May 15, 2020

REQUEST FOR PROPOSALS

The City of Shelbyville is requesting proposals for a **USED DAY CAB (ROAD TRACTOR)** that will be used by the Shelbyville Sanitation Department to pull transfer trailer to landfill.

Proposals will be accepted until 1:30 p.m., May 28, 2020 at the Purchasing Department, City Hall, 201 N. Spring St., Shelbyville, TN 37160. Proposals may be mailed to P.O. Box 185, Shelbyville, TN 37162 if desired, but the responsibility of meeting the 1:30 p.m., May 28, 2020 deadline is the obligation of the sender. Proposals should be submitted in sealed envelopes marked "**USED DAY CAB (ROAD TRACTOR)**". Any proposals received after the scheduled closing time for receipt of proposals will be returned to the bidder unopened.

****Due to the COVID-19 pandemic, bids will be received by mail and at the drive-thru window at City Hall ONLY. The drive-thru window may be accessed during normal business hours, Monday - Friday, 8:00 am - 4:00 pm.** (closed for Memorial Day May 25, 2020)**

Proposals will be opened at public meeting of council appointed bid committee on Thursday, May 28, 2020 at 2:00 p.m. in the Meeting Room of the Shelbyville Recreation Center, 220 Tulip Tree Road, Shelbyville, TN. Award of the proposal will be made at the next scheduled City Council meeting to be held at the Shelbyville Recreation Center. (June 11, 2020)

****Due to the COVID-19 pandemic, social distancing practices will be exercised at the public meeting of the bid committee and the City Council business meetings.****

Return this form with submission

MINIMUM SPECIFICATIONS:

Used day cab (road tractor) 2012 model or newer

Year and Model # _____

Mileage to be under 200,000 miles

Mileage _____

Diesel engine

Engine model, size _____

Engine hours _____

9 speed transmission, minimum

Transmission _____

Power steering

Yes _____ No _____

Air ride suspension

Yes _____ No _____

Tandem axles

Yes _____ No _____

175" wheel base or longer

Wheel base length _____

A/C

Yes _____ No _____

Jake brake system

Yes _____ No _____

3.42 to 3.55 gear ratio range

Gear ratio _____

DOT road ready

Yes _____ No _____

Standard 11R22.5 tires preferred

Tire type, size _____

Tire condition _____

Minimum 10" ground clearance

Ground clearance _____

Warranty

Warranty detail if any

Any other options not already stated

Any variations to minimum specifications listed above

Please provide photos

Provide a list of references (in Middle Tennessee if possible)

Two pricing options listed below:

- 1) Purchase price _____
- 2) Lease option, if available

Signed: _____

Printed name: _____

Title: _____

Date: _____

Company name and address:

Email address:

Bid quote good for _____ days.

Vendor selection will be based upon the best offer deemed acceptable by the City of Shelbyville's council appointed Bid Committee and City Council. Proposal to all or part of the RFP indicates a willingness to supply part or all of the proposal.

The City of Shelbyville reserves the right to reject any and all proposals. A current business license must be furnished upon request.

All Bidders must comply with A.D.A. guidelines if required.

All Bidders must be in compliance with Title VI, Civil Rights Act of 1964, which specifies that: No person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under a program or activity receiving federal financial assistance from the Department of Transportation or the U.S. Department of Justice.

Failure on the part of the bidder to comply with all instructions herein may result in bid rejection.

The City of Shelbyville is subject to the Open Records Act, TCA 10-7-501, et. Seq. Bidders are advised that all documents submitted on behalf of this invitation to bid shall be open to the public for viewing and inspection.

The City of Shelbyville will fulfill Public Records Requests in compliance with Tennessee Open Records Act.

Lori Saddler
Purchasing/IT Director