

ESCAMBIA COUNTY CDBG HOUSING REHABILITATION

OWNER:	Dorothy Mae Marshall	JOB #:	NED C-R-2020-7
ADDRESS:	1506 Blossom Trail	DATE PREPARED:	05/18/2020
	Pensacola, Florida 32505	OPENING DATE:	05/22/2020
PHONE:	850-293-5468	CLOSING DATE:	06/05/2020
		CLOSING TIME:	Noon

I/(we) certify that I/(we) have carefully examined the Housing Rehabilitation Specifications, Associated Lead Based Paint Specifications (if applicable), General Conditions and Insurance/Bid Requirements, and I/we have also examined the site on which proposed work is to be performed. On the basis of these examinations, I (we) propose to furnish all materials, tools, machinery and labor necessary to complete the work in a professional workmanship manner and to complete the work at the price listed.

\$ _____	_____
REHABILITATION COST	CONTRACTOR'S SIGNATURE

TITLE	

\$ _____	_____
TOTAL JOB COST	FIRM

	FIRM PHONE NUMBER

BID OPENING DATE: _____
☐ ACCEPTED ☐ REJECTED

BID COMMITTEE REPRESENTATIVE

REQUIRED PERMITS: Plumbing, Electrical, Doors and windows and Framing

All measurements are for reference only and should be confirmed by the bidder
Mandatory on Site Pre-Bid Conference: Friday, May 29, 2020 at 8:30 a.m.

INSTRUCTIONS TO BIDDERS

Complete and submit COVER SHEET AND ALL NUMBERED PAGES OF SPECIFICATIONS with signature of Contractor, bid price, and itemized pricing. Bid submissions will be accepted online via Vendor Registry or Hand-delivery. Hand-delivery of sealed bids may be accepted by appointment only and must be in a sealed envelope and delivered to Neighborhood Enterprise Division Office, 221 Palafox Place (Ernie Lee Magaha Government Building), Suite 200, Pensacola, FL 32502. NO email or fax submissions will be accepted. All bids must be received by the published deadline.

The bids will be opened by the Bid Committee and bid will be awarded based upon the lowest eligible bidder with the most reasonable combined bid for the work specified. Bids \$25,000 or over must be approved by the Board of County Commissioners prior to award of contract. Itemized pricing may be used for negotiation in the event of a change in the scope of work as described within the Specifications.

Labor, overhead, permits, insurance, and profit must be included into each itemized price and not listed as a separate itemized price or listed under "miscellaneous." Non-compliance will result in rejection of bid.

All repair work performed must be inspected (rough and final) and conform to County Ordinances, State Laws, and Florida Building Code.

The Contractor is responsible for proper reattachment/hook-up of any/all of the following that apply: appliances, existing coaxial cable, telephone and interface, electric, water, and sewage.

HOMEOWNER'S RESPONSIBILITIES AND OBLIGATIONS

The Homeowner is responsible for maintaining existing utilities for the Contractor's use during the rehabilitation period.

The Homeowner is responsible for the removal of all belongings/furnishings from the designated work areas prior to the start date. The Contractor is not responsible for removal of Homeowner's trash and/or discarded belongings or furnishings. Items left within the unit, which are to be removed/replaced by the Contractor become the property of the Contractor.

PAYMENT SCHEDULE

Payment will be lump sum at project completion for bids \$15,000.00 and under. For bids over \$15,000.00, contractor will be eligible for a 40% draw once all required permit applications are in place and 50% of the work is completed as determined by the itemized costs for the job

The Contractor will be eligible for Final Payment after the following conditions have been fulfilled:

- Completion of Write-Up
- Inspection/Sign-off by Building Inspections and/or Health Department
- Acceptance by the Homeowner (Homeowner's Release & Warranty)
- Warranty Paper provided to the Homeowner
- Premises free from all construction debris
- Submission of RRP Checklist Form & Contractor's Final Affidavit
- Original Invoice from Contractor
- Surety's Consent to Final Payment, if applicable

LEAD BASED PAINT (LBP)/RRP REQUIREMENTS

Abatement of LBP, at or above the LSHR hazardous level, will be performed by a certified Lead Abatement Contractor, with no rehab work to begin until the Abatement Contractor has achieved clearance.

The subject housing unit was built prior to 1978 and is therefore a “targeted property” under the EPA’s RRP rule, as some painted surfaces may be disturbed. Therefore, “Safe work practices” is required along with submittal by the RRP Contractor of “Renovation Record-Keeping Checklist” form.

COMPLETION DATE

There is a SIXTY (60) day time limit on each rehabilitation job. For every day worked in excess of the SIXTY day contract period, a FIFTY DOLLAR (\$50.00) per day penalty will be assessed.

A Notice to Proceed will be issued once the homeowner has vacated the property and will take into account LBP remediation to be performed by a certified Lead Abatement Contractor if applicable to the property.

ESCAMBIA COUNTY NEIGHBORHOOD ENTERPRISE DIVISION HOUSING REPAIR PROGRAMS CONTRACTOR REQUIREMENTS

If your firm is awarded the bid for housing repair (SHIP or HUD programs), the following items must be current and on file in order to issue a Purchase Order.

- *Current W9 (less than one year old).
- *County Vendor Information sheet (less than one year old).
- *Worker's Compensation as required by State Law **OR** exemption form.
- *Commercial General Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.
- *Automobile Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.

GL and Auto Liability Certificates must state the following under the Additional Interest:

Escambia County
C/O Neighborhood Enterprise Division
221 Palafox Place
Suite 200
Pensacola, FL 32502-5844

All correspondence should be directed to Neighborhood Enterprise Division, 221 Palafox Place, Suite 200, Pensacola, FL 32502 for review.

***For jobs valued at \$25,000 or higher, 100% Performance and Payment Bonds will be required.**

Performance and Payment Bond format will be provided.

Contractor will be responsible for the recording of all bonds with Pam Childers, Clerk of The Circuit Court of Escambia County Florida.

Refer to BCC Office of Purchasing Risk Management Guidelines Procedure No: PP-180 (Performance and Payment Bonds) and PP-185 (Risk Management Guidelines) for further details.

[<http://www.myescambia.com/business/purchasing-policies-and-procedures>]

Additionally, Neighborhood Enterprise Division will maintain the following info in the Contractor's file:

- *Contractor may not be federally debarred from participating in programs as per www.sam.gov
- *State registered or State Certified Contractor License
- *Escambia County Competency Board License
- *Escambia County Business/Occupational License
- *EPA RRP Renovator and Firm Certifications

Firms bidding on Lead Based Paint Abatement jobs must also submit proof of Lead Abatement firm certification.

All information must be current at time of award. IF INFORMATION CANNOT BE PRODUCED IN A TIMELY MANNER, THE COUNTY RESERVES THE RIGHT TO AWARD THE BID TO THE NEXT MOST RESPONSIVE BIDDER.

CDBG Rehabilitation Program
Dorothy Mae Marshall
1506 Blossom Trail
Pensacola, FL 32505
PAGE 1

GENERAL:

The subject Housing Unit was built prior to 1978 and therefore is a “targeted property” under the EPA’s RRP Rule, as some painted surfaces may be disturbed, therefore the implementation of “safe work practices” is required along with submittal by the RRP Contractor of “Renovation Recordkeeping Checklist” form.

Federal funds (Escambia County CDBG) are being used to renovate this property. Contracts will only be awarded to an EPA Certified Renovation firm with a Certified Renovator since the property was constructed prior to 1978. A copy of the firm’s certification must be submitted prior to entering contract with said contractor.

The Homeowner will have the following sample choices, where applicable:

1. Countertop color-1 choice

BACK BEDROOM 9’8”x11’4”:

Remove existing floor covering and underlayment, replace or sister floor joist as per Escambia County Code.

Install ¾” T&G underlayment.

Install new entry door unit with trim and hardware.

Back bedroom total \$_____

FRONT BEDROOM 12’8”x11’4”:

Remove existing floor covering and underlayment, replace or sister floor joist as per Escambia County Code.

Install ¾” T&G underlayment.

Install new entry door unit with trim and hardware.

Front bedroom total \$_____

BATHROOM 5’X8’:

Install vinyl accordion door on existing opening.

Bathroom total \$_____

CDBG Rehabilitation Program
Dorothy Mae Marshall
1506 Blossom Trail
Pensacola, FL 32505
PAGE 2

LIVING ROOM 16'6"X11'4":

Remove existing floor covering and underlayment, replace or sister floor joist as per Escambia County Code.

Install $\frac{3}{4}$ " T&G underlayment.

Remove 2 walls of paneling and re-frame walls as required, insulate exterior wall where paneling removed install new vinyl siding on exterior wall.

Replace window unit to match existing as close as possible.

Install drywall on repaired walls and finish to paint.

Install 2 new entry door units with trim and hardware.

Install 1 accordion door on existing opening.

Living room total \$ _____

ENTRY 22'X7':

Install drywall ceiling and finish to paint.

Install drywall and finish to paint on wall at exterior door with door casing and inside corners.

Install ceiling moulding.

Entry total \$ _____

KITCHEN 14'X11':

Detach and reset base cabinets.

Remove existing floor covering and underlayment, replace or sister floor joist as per Escambia County Code.

Install $\frac{3}{4}$ " T&G underlayment.

Install 1 accordion door on existing opening.

Add one 18" base cabinet at location of old water heater.

Replace 30" cabinet above range.

Install approximately 20 linear feet of new standard grade post formed countertop with an incorporated back splash and caps and or end splashes in kitchen. Homeowner is to select color.

Install a new Delta kitchen faucet with sprayer model 400-SS-DST-A or equivalent.

Install a new double bowl stainless steel sink with minimum 7" deep bowls

Install new all metal Stainless steel sink baskets with strainers.

Install all new $\frac{1}{4}$ turn brass valves on fixtures as required per Escambia County Code.

Install all new drain assembly from fixture to waste.

Install new braided supply lines to kitchen sink.

Kitchen total \$ _____

CDBG Rehabilitation Program
Dorothy Mae Marshall
1506 Blossom Trail
Pensacola, FL 32505
PAGE 3

UPPER DEN 11'X22'4":

Remove 2 walls of paneling, install drywall and finish to paint.
Install new interior door unit with trim and hardware.

Upper den total \$ _____

LOWER DEN 20'X11':

Replace 2 exterior door units with metal clad hurricane rated insulated 6 panel colonial unit with peep hole, threshold, weather stripping, no rot jamb and new trim.
Install new dead bolt and lock sets that are keyed alike to match existing keys.

Lower den total \$ _____

HALF BATH 5'8"X6'4":

Detach and reset toilet.
Install new braided supply line to kitchen toilet.
Install new washer box as per Escambia County Code.
Rebuild toilet platform.
Install new entry door unit with trim and hardware.

Half bath total \$ _____

MECHANICAL:

Install new Broan 40000 series 30" vented range hood or equivalent with duct chase and vented to atmosphere as per Escambia County Code. Color to match existing appliances.

Mechanical total \$ _____

ELECTRICAL:

Remove existing electrical wiring and metal boxes. Re-wire total house as required to conform to the national electrical code as per Escambia County Electrical Inspection Department. This may require additional switches and outlets to be added if existing space does not meet code requirements.

A new meter base/power pack and riser will be required. A new breaker panel will be required. Install disconnects at equipment and appliances where required by Escambia County Code. All smoke/CO2 detectors shall be hardwired with battery back-up as required per Escambia County Code.

All receptacles, switches and cover plates shall be new devices.

All existing and new appliances will have new pigtails installed to match new receptacles.

Unit shall have 2 exterior receptacles, consult homeowner for location.

All rooms will have AC receptacles at existing locations.

CDBG Rehabilitation Program
Dorothy Mae Marshall
1506 Blossom Trail
Pensacola, FL 32505
PAGE 4

Lighting Schedule:

Bedrooms, living room, upper and lower dens, Hampton Bay Glendale ceiling fan model AM212BN or equivalent.

Kitchen, Lithonia Lighting model FMFL30840SATLBZ, FPZ8012A or equivalent.

East entry, Hampton Bay Glendale ceiling fan model AM212BN or equivalent.

Bathrooms, Hampton Bay FZP8012A or equivalent.

Hallway, Hampton Bay model FZP8012A or equivalent.

Exterior entries, Newport Coastal model 7974-01B or equivalent.

All fixtures shall be LED or have led light bulbs installed.

Blocking for ceiling fans will be required and a separate switch is required to operate the fan and light kit at all locations where are fans installed.

Install a new doorbell with a new button at north door.

Contractor will not be responsible for the alarm system, but there will be a \$200.00 allowance for a service fee for the alarm company.

Electrical total \$ _____

INTERIOR WALLS:

Repair all surfaces that are damaged due to code up-grades and existing surfaces that are damaged or incomplete. Repaired areas are to match as close as possible to existing surrounding area.

Interior wall repairs total \$ _____

INTERIOR CEILINGS:

Repair all ceiling surfaces that are damaged due to code up-grades and existing surfaces that are damaged or incomplete. Repaired areas are to match as close as possible to existing surrounding area.

Interior ceiling repair total \$ _____

EXTERIOR:

Build Stair with handrails on north end of front porch with railings. Stairs are to be built of treated wood.

Exterior total \$ _____

TOTAL JOB COST:

**\$ _____
(TO FRONT COVER)**