



**THE FULL LEGAL NAME OF THE ENTITY SUBMITTING THIS BID MUST BE WRITTEN IN THE SPACE BELOW. THIS BID FORM AND ALL OTHER DOCUMENTS THAT REQUIRE A SIGNATURE MUST BE FULLY AND ACCURATELY COMPLETED AND SIGNED BY A PERSON WHO IS AUTHORIZED TO BIND THE BIDDER, OR THE BID MAY BE REJECTED.**

**SUBMITTED BY:**

*(Legal name of entity)* \_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

**PRINT NAME AND TITLE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP:** \_\_\_\_\_

**TELEPHONE NO.:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**THIS ENTITY IS INCORPORATED IN:** \_\_\_\_\_

**THIS ENTITY IS A:**

*(check the applicable option)*

CORPORATION

LIMITED PARTNERSHIP

GENERAL PARTNERSHIP

UNINCORPORATED ASSOCIATION

LIMITED LIABILITY COMPANY

SOLE PROPRIETORSHIP

**IS BIDDER AUTHORIZED TO TRANSACT BUSINESS IN THE COMMONWEALTH OF VIRGINIA?**

YES  NO

**IDENTIFICATION NO. ISSUED TO THE ENTITY BY THE SCC:**

\_\_\_\_\_  
*Any Bidder exempt from Virginia State Corporation Commission (SCC) authorization requirement must include a statement with its bid explaining why it is not required to be so authorized.*

**VIRGINIA CONTRACTOR'S LICENSE NUMBER:** \_\_\_\_\_

**ENTITY'S DUN & BRADSTREET D-U-N-S NUMBER: (if available):** \_\_\_\_\_

**HAS YOUR FIRM OR ANY OF ITS PRINCIPALS BEEN DEBARRED, ENJOINED, OR SUSPENDED FROM SUBMITTING BIDS TO ARLINGTON COUNTY, VIRGINIA, OR ANY OTHER STATE OR POLITICAL SUBDIVISION WITHIN THE PAST THREE YEARS?** YES  NO

**HAS YOUR FIRM DEFAULTED ON ANY PROJECT IN THE LAST THREE YEARS?** YES  NO

**HAS YOUR FIRM HAD ANY TYPE OF BUSINESS, CONTRACTING OR TRADE LICENSE, REGISTRATION OR CERTIFICATION REVOKED OR SUSPENDED IN THE PAST THREE YEARS?** YES  NO

HAS YOUR FIRM AND ITS PRINCIPALS/OWNERS BEEN CONVICTED OF ANY CRIME RELATING TO ITS CONTRACTING BUSINESS IN THE PAST TEN YEARS? YES  NO

HAS YOUR FIRM BEEN FOUND IN VIOLATION OF ANY LAW APPLICABLE TO ITS CONTRACTING BUSINESS (LICENSING LAWS, TAX LAWS, WAGE AND HOUR LAWS, PREVAILING WAGE LAWS, ENVIRONMENTAL) WHERE THE RESULT OF SUCH VIOLATION WAS THE PAYMENT OF A FINE, BACK PAY DAMAGES, OR ANY OTHER PENALTY IN THE AMOUNT OF \$5000 OR MORE? YES  NO

IS YOUR FIRM PREQUALIFIED BY THE VIRGINIA DEPT. OF TRANSPORTATION? YES  NO

IF YOUR FIRM IS NOT PREQUALIFIED BY THE VIRGINIA DEPT. OF TRANSPORTATION, YOUR FIRM ENSURES THAT ALL CRAFT LABOR IT EMPLOYS UNDER THE PROJECT WILL HAVE COMPLETED, PRIOR TO WORKING ON THE PROJECT, THE OSHA 10-HOUR TRAINING COURSE FOR SAFETY ESTABLISHED BY THE U.S. DEPARTMENT OF LABOR. YES  NO

BIDDER STATUS: MINORITY OWNED:  WOMAN OWNED:  NEITHER:

The undersigned certifies that (Bidder Name) \_\_\_\_\_ is currently registered with the Virginia State Board of Contractors as required by the Code of Virginia. Certificate Number \_\_\_\_\_ for a Class \_\_\_\_\_ License was issued on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. The undersigned further certifies that the registration fee and all renewal fees required under law have been paid.

TIME LIMIT FOR PROJECT: SUBSTANTIAL COMPLETION – 180 CALENDAR DAYS  
FINAL COMPLETION – 60 CALENDAR DAYS FROM  
SUBSTANTIAL COMPLETION

LIQUIDATED DAMAGES: SUBSTANTIAL COMPLETION - \$1,188.00 PER DAY  
FINAL COMPLETION - \$1,188.00 PER DAY

**MINIMUM BIDDER QUALIFICATIONS:**

**In a separate attachment, Bidders shall provide the following documentation:**

**Company Qualifications:** Submit a Company statement for proof of at least five (5) continuous years of experience in:

- Conducting public works infrastructure and rehabilitation sewer services
- Specialization in the design, installation, operation, and removal of temporary bypass pumping systems in wastewater applications
- Sewer line and underground structure cleaning

The experience shall be work of similar size and scope, construction, re-construction, and maintenance.

**Project Experience:** Provide a complete list of projects for sewer rehabilitation services, of similar size and scope, that have been executed during the past five (5) years for consideration of application to the below individual requirements. Each project shall meet all these requirements and bidders can submit separate projects for each requirement.

- Have completed at least one (1) similar recently completed project involving the same material, 30” sewer diameter and greater in size, comparable length, and meets the minimum installation requirements as stated in the Specifications.
- Successfully performed work on at least ten other projects within the last five years that cumulatively include at least 10,000 linear feet of sewer rehabilitation in sanitary sewers 30-inches in diameter or greater.
- Material Certifications: Five (5) reports from projects within past two (2) years from independent testing laboratory analysis of liner materials showing modulus of elasticity as determined by appropriate ASTM standard and flexural stress as determined by ASTM D790 standard. Lining shall be of same resin system and felt tube materials as proposed for this project.

**Staffing Qualifications:**

Resumes of the proposed Site Supervisor, Safety Project Officer, Environmental Project Officer, Project Manager, Manufacturer Certified Project Superintendent, Installer, CCTV Operator, and Superintendent assigned to this work, who have the requirements as described in the Qualification of Bidders.

YES            NO     

[\(ATTACH TO YOUR BID SUBMISSION\)](#)

OSHA 10 Certification

YES            NO     

[\(ATTACH TO YOUR BID SUBMISSION\)](#)

VDOT Flagger Certification, or American Traffic Safety Services Association Flagger Certification, or any other VDOT approved flagger Certification

YES            NO     

[\(ATTACH TO YOUR BID SUBMISSION\)](#)

VDOT Erosion & Sediment Control Contractor Certification

YES            NO     

[\(ATTACH TO YOUR BID SUBMISSION\)](#)

Manufacturer Qualification: Bidders shall provide the following:

- Names and product information of CIPP felt tubes and resin materials to be utilized for this project and their suppliers.
- A certified statement from manufacturer that Bidder is an approved installer as certified or licensed by the CIPP liner manufacturer.
- CIPP Felt and Resin Manufacturers: Have successfully supplied a minimum of 500,000 feet of proposed liner and one million pounds of resin as documented by verifiable references.

**COMPLETE THE PRICING SHEET PROVIDED WITH THE BID DOCUMENTS AS ATTACHMENT A TO ITB NO. 23-DES-ITBPW-503 AND SUBMIT IT WITH YOUR BID.**

**FAILURE TO SUBMIT THE PRICING SHEET WITH THE BID WILL DEEM THE BIDDER NONRESPONSIVE.**

THE UNDERSIGNED UNDERSTANDS AND ACKNOWLEDGES THE FOLLOWING:

THE OFFICIAL COPY OF THE SOLICITATION DOCUMENTS, WHICH INCLUDES ANY ADDENDA, IS THE ELECTRONIC COPY THAT IS AVAILABLE FROM THE [VENDOR REGISTRY WEBSITE](#).

VENDORS ARE REQUIRED TO REGISTER ON [VENDOR REGISTRY](#) IN ORDER TO SUBMIT A RESPONSE TO THIS INVITATION TO BID. **NO RESPONSES WILL BE ACCEPTED AFTER THE BID DUE DATE AND TIME.**

POTENTIAL BIDDERS ARE RESPONSIBLE FOR DETERMINING THE ACCURACY AND COMPLETENESS OF ALL SOLICITATION DOCUMENTS THEY RECEIVE FROM ANY SOURCE, INCLUDING THE COUNTY.

The undersigned acknowledges receipt of the following Addenda:

ADDENDUM NO. 1	DATE: _____	INITIAL: _____
ADDENDUM NO. 2	DATE: _____	INITIAL: _____
ADDENDUM NO. 3	DATE: _____	INITIAL: _____

**TRADE SECRETS OR PROPRIETARY INFORMATION:**

Trade secrets or proprietary information submitted by an Offeror in connection with a procurement transaction will not be subject to public disclosure under the Virginia Freedom of Information Act. Pursuant to Section 4-112 of the Arlington County Purchasing Resolution, however, an Offeror seeking to protect submitted data or materials from disclosure must, before or upon submission of the data or materials, identify the specific data or materials to be protected and state the reasons why protection is necessary. Please note that designation of an entire bid, proposal, or prequalification application or of line-item prices or the total bid amount is prohibited.

Please mark one:

No, the bid that I have submitted does not contain any trade secrets and/or proprietary information.

Yes, the bid that I have submitted does contain trade secrets and/or proprietary information.

If Yes, you must clearly identify below the exact data or materials to be protected and list all applicable page numbers, sections, and paragraphs of the bid that contain such data or materials:

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State the specific reason(s) why protection is necessary and why the identified information constitutes a trade secret or is proprietary:

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If you fail above to identify the data or materials to be protected or to state the reason(s) why protection is necessary, you will not have invoked the protection of Section 4-111 of the Purchasing Resolution. Accordingly, upon the award of a contract, the bid will be open for public inspection consistent with applicable law.

CERTIFICATION OF NON-COLLUSION: The undersigned certifies that this bid is not the result of or affected by (1) any act of collusion with another person engaged in the same line of business or commerce (as defined in Virginia Code §§ 59.1-68.6 *et seq.*) or (2) any act of fraud punishable under the Virginia Governmental Frauds Act (Virginia Code §§ 18.2-498.1 *et seq.*).

CONTACT PERSON AND MAILING ADDRESS FOR DELIVERY OF NOTICES

Provide the name and address of the person who is designated to receive notices and other communications regarding this solicitation. Refer to the "Notices" section in the draft Contract Terms and Conditions for information regarding delivery of notices.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

E-MAIL: \_\_\_\_\_

**INSURANCE CHECKLIST**

**CERTIFICATE OF INSURANCE MUST SHOW ALL COVERAGE AND ENDORSEMENTS MARKED "X".**

**COVERAGES REQUIRED**

**LIMITS (FIGURES DENOTE MINIMUMS)**

- \_X\_1. Workers' Compensation.....Statutory limits of Virginia
- \_X\_2. Employer's Liability.....\$500,000/accident, \$500,000/disease, \$500,000/disease policy limit
- \_X\_3. Commercial General Liability.....\$1,000,000 CSL BI/PD each occurrence, \$2 Million annual aggregate
- \_X\_4. Premises/Operations.....\$1 Million CSL BI/PD each occurrence, \$ 2 Million annual aggregate
- \_X\_7. Independent Contractors.....\$1 million CSL BI/PD each occurrence, \$2 Million annual aggregate
- \_X\_8. Products Liability..... \$1 million CSL BI/PD each occurrence, \$2 Million annual aggregate
- \_X\_9. Completed Operations..... \$1 million CSL BI/PD each occurrence, \$2 Million annual aggregate
- \_X\_10. Contractual Liability (Must be shown on Certificate.... \$1 million CSL BI/PD each occurrence, \$2 Million annual aggregate
- \_X\_11. Personal and Advertising Injury Liability.....\$1 million each offense, \$2 Million annual aggregate
- \_X\_21. Moving and Rigging Floater.....Endorsement to CGL
- \_X\_24. XCU Coverage.....Endorsement to CGL
- \_X\_5. Automobile Liability.....\$1million CSL BI/PD each accident, Uninsured Motorist
- \_X\_6. Owned/Hired/Non-Owned Vehicle.....\$1 million BI/PD each accident, Uninsured Motorist
- \_16. Motor Carrier Act (MCS-90) and CA9948 (or equivalent) Endorsements ....\$2 million BI/PD each accident, Uninsured Motorist
- \_X\_12. Umbrella/Excess Liability.....\$1 million Bodily Injury, Property Damage and Personal Injury
- \_X\_13. Per Project Aggregate for \_X\_ General Liability or \_\_ Umbrella/Excess Liability (check coverage)
- \_14. Professional Liability/ Errors and Omission (E&O)
  - \_a. Architects and Engineers.....\$1 million per occurrence/claim
  - \_b. Asbestos Removal Liability .....\$3 million per occurrence/claim
  - \_c. Medical Malpractice.....\$2.55 million per occurrence/claim or the statutory VA annual claim cap whichever is greater
- \_X\_15. Miscellaneous E&O.....\$1 million per occurrence/claim
- \_17. Motor Cargo Insurance.....\$ \_\_\_\_\_ (to the total value of the goods being transported)
- \_18. Garage Liability.....\$1 million Bodily Injury, Property Damage per occurrence
- \_19. Garage Keepers Liability.....\$1Million Comprehensive, \$1 Million Collision
- \_20. Inland Marine-Bailee's Insurance..... \$ \_\_\_\_\_ (maximum value of goods under Contractor's care)
- \_22. Crime Liability/ Employee Dishonesty insurance or Dishonesty Bond.....\$ \_\_\_\_\_  
(Maximum value of revenue or goods that can be taken at one time)
- \_X\_23. Builder's Risk.....\$ \_\_\_\_\_ (Provide Coverage in the full amount of contract)
- \_25. USL&H.....Federal Statutory Limits
- \_X\_26. Carrier Rating shall be Best's Rating of A-VII or better or its equivalent
- \_X\_27. Notice of Cancellation, nonrenewal or material change in coverage shall be provided to County at least thirty (30) days prior to action.
- \_X\_28. The County shall be named Additional Insured on all policies except Workers Compensation, Errors, and Omissions/Professional Liability and auto.
- \_X\_29. Certificate of Insurance shall show Bid Number and Bid Title.
- \_30. Environmental Impairment Liability, including coverage of on-site clean up.....BI/PD \$3 Million per occurrence or \$6 Million Aggregate
  - \_a. If work requires clean up, remediation, and/or removal of bio -solids, bio-hazards waste, and any hazardous or toxic material via transportation request Business Auto Liability add #16 from this checklist.
- \_31. Cyber insurance with Technology E&O..... \$2 Million per occurrence
- \_32. OTHER INSURANCE REQUIRED: \_\_\_\_\_

**BIDDER'S STATEMENT:** If awarded the contract, I will comply with contract insurance requirements.

BIDDER NAME: \_\_\_\_\_

AUTH. SIGNATURE: \_\_\_\_\_