

Date Issued: May 8, 2018

Invitation to Bid No.: 18-017

The City of Decatur will accept sealed bids for the following material, equipment or services:

Description: **Concrete Pipe**

Bids must be received before 2:00pm May 30th, 2018.

Include 1 original and 1 copy of your sealed and marked bid submission.

Bid opening will be held on 3rd floor, Purchasing Department, Decatur City Hall 402 Lee Street

Return sealed and marked bid to:

Regular Mail

City of Decatur
Purchasing Department
P.O. Box 488
Decatur, AL 35602

Courier

City of Decatur
Purchasing Department
Third Floor
402 Lee St., NE
Decatur, AL 35601

I/We agree to furnish at the prices shown and guarantee that each item offered will meet or exceed all specifications, terms and conditions, and requirements listed. I herein affirm I have not been in any agreement or collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding or otherwise. I have read and understand all terms and conditions of this bid.

Company Name

Authorized Signature

Mailing Address

Typed/Printed Authorized Name

City, State, Zip

Title

Email

Telephone

PRICE SHEET

Opening Date: May 30, 2018

Invitation to Bid No.: 18-017

Opening Time: 2:00 PM

See Enclosed Table for submission of bid prices

Prices quoted above in all bids for personal property shall be total delivered price.

- A bid bond IS NOT required for this IFB.
- Evidence of insurance IS NOT required for this IFB.
- Delivery can be made _____ days or _____ weeks after receipt of order.
- Terms: _____ (Discounts offered in payment terms will be considered in the bid evaluation)
- Prices valid for acceptance within _____ days (not to be less than 180 days). After (180) days price increases or decreases must be submitted in writing to the City of Decatur Purchasing Department with adequate justification.
- Contracts for services are let for a period of one year and may be renewed for up to two additional years, provided the terms of the contract do not materially change.

NOTE: FOR THIS BID TO BE CONSIDERED RESPONSIVE, ALL INFORMATION REQUESTED SHOULD BE SUPPLIED, AS APPROPRIATE OR THE ENTIRE BID MAY BE DISQUALIFIED. BID RESPONSE MUST BE IN INK OR TYPED WITH THE ORIGINAL SIGNATURE INCLUDED.

Bidder Signature

Company

By signing this contract, _____ represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

STANDARD TERMS AND CONDITIONS

IN ORDER TO SUBMIT A RESPONSIVE BID, IT IS VERY IMPORTANT THAT ALL TERMS AND CONDITIONS, SPECIFICATIONS AND INSTRUCTIONS ARE READ THOROUGHLY.

Bid response envelopes shall be properly identified on the front with the invitation to bid number, opening date and time. Each individual invitation to bid shall be submitted in a separate sealed envelope. Multiple bid responses submitted in the same envelope/courier package (that are not in separate envelopes properly identified) shall be rejected. The Purchasing Department assumes no responsibility for late bid responses that occur due to the U.S. Postal Service or private courier service.

Bid responses and signature page must be submitted on this form in ink or typewritten or the bid will be rejected. Submit this **original and (1) copy** of the original with your response.

For a “no-bid” response, return the signature page signed and marked “no bid”. Non-response may result in removal from active bidders list.

The attached specifications are being provided to potential bidders as guidelines that describe the type and quality of equipment, supply, and/or service the City of Decatur is seeking to purchase. The bidder must indicate compliance or list exceptions to each specification item for consideration. Failure to comply with this provision could be cause for rejection of the bid.

Bid responses must be received in the office of the Purchasing Department not later than the date and time specified.

The Purchasing Department will not accept facsimile (fax) nor email transmissions of bids.

Changes or modifications of this Invitation to Bid are allowed only by written authority of the Purchasing Agent.

Non Appropriation of Funds: Continuation of any agreement between the City of Decatur and a bidder beyond a fiscal year is contingent upon continued legislative appropriation of funds for the purpose of this bid and any resulting agreement. Non availability of funds at any time shall cause any agreement to become void and unenforceable and no liquidated damages shall accrue to the City as a result. The City will not incur liability beyond the payment of accrued agreement payment.

Descriptive Literature: Reference to brand names and numbers is not restrictive, unless otherwise specified. Bids on equivalent items meeting the standards of quality indicated will be considered, providing the bid clearly describes the item offered and indicates how it differs from the referenced brands. Descriptive literature on any supplemental information necessary for comparison purposes shall be submitted with the bid or the Purchasing Agent may reject the bid for that item. Reference to literature submitted with a previous bid, or on file with the Purchasing Department will not satisfy this requirement.

The City of Decatur reserves the right to modify all or any portion of this Invitation to Bid when the best interest of the City is involved. The City reserves the right to award this bid to a single vendor or multiple vendors when in the best interest of the City.

The City of Decatur reserves the right to seek clarification of bid responses from vendors submitting responses.

The City of Decatur is exempt from all Federal, sales and use taxes.

All bidders shall maintain such insurance as will protect bidder and the City of Decatur from claims under Workman's Compensation Acts and from claims for damage and or personal injury, including death, which may arise from the operation and/or fulfillment of the resulting contract of this Invitation to Bid. Insurance shall be written by companies authorized to do business in Decatur, Alabama. Evidence of insurance shall be furnished to the City of Decatur Purchasing Department with submitted bids when requested.

Any individual, company, or corporation doing business with the City of Decatur must possess and show proof thereof all proper licenses and/or proper certifications required by Federal, state and local statutes and regulations prior to award when requested.

The City of Decatur reserves the right to terminate any contract resulting from this bid for just and reasonable cause whereby it appears to be in the best interest of the City.

The successful bidder agrees, by entering into this contract, to defend, indemnify, and hold the City of Decatur harmless from any and all causes of action or claims of damages arising out of or related to bidder's performance under this contract.

The successful bidder shall abide by all Federal, State, and Local Statutes, laws, regulations, and ordinances. Including but not limited to a current business license and remittance of sales tax owed to the City.

An electronic version of this bid is available on the City's website at www.decaturalabamausa.com or by emailing purchasing@decatur-al.gov. In order to decrease the evaluation time and insure award by the award date please enter your responses in the electronic version if possible, and return it with a hard copy with your bid response package.

The hard copy of the invitation to bid on file in the City of Decatur Purchasing office shall serve as the master document. Any alterations, deletions, additions or other changes that materially change the intent of the bid could be considered grounds for rejection of the bid response.

Exclusion of the electronic files in a bid response is not a basis for rejection.

A BID RESPONSE MAY BE REJECTED IF:

- Bids improperly submitted or identified
- Bid not signed or not original signature
- Requested information, or documentation not submitted with bid
- Failure to acknowledge receipt of addendum with bid
- Material alteration of the master document
- Invitation to bid number not on face of envelope
- Received late
- Bid response not on original form
- Bid not in ink or typed
- Proper licensing not included/provided as required by law

Notice: As a condition of contract, grant or incentive performance with the City of Decatur, compliance with the requirements of the Beason-Hammon Alabama Taxpayer and Citizen Protection Act must be provided. Please enter the name of your company and your name and complete the affidavit below. Your signature must be notarized.

BUSINESS NAME: _____

APPLICANT'S NAME: _____

E-VERIFY AFFIDAVIT

I am the applicant listed above. In my capacity as _____ of the business entity listed above, I do hereby execute this affidavit on behalf of the business listed above and, by executing this affidavit, I verify that business' compliance with Section 31-13-9 of the Code of Alabama, 1975, stating affirmatively that it does not knowingly employ, hire for employment or continue to employ an unauthorized alien. Further, the business has registered with and is participating and will participate during the performance of any contract with the City in the federal work authorization program known as "E-verify" web address <https://e-verify.uscis.gov/enroll> , operated by the United States Citizenship and Immigration Service Bureau of the United States Department of Homeland Security to verify information of newly hired employees pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P. L. 99-603, in accordance with the applicable provisions of Alabama's Immigration law.

The undersigned further represents that, should the business employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to the contract with the City, it will secure from such subcontractor(s) verification of compliance with Section 31-13-9 of the Code of Alabama, 1975, in a form substantially similar to this affidavit. The Business further agrees to maintain records of such compliance and provide a copy of each said verification on request of the City.

E-verify Employment Eligibility Verification User Identification Number

Applicant

Sworn to and subscribed before me on this the _____ day of _____, 20____

Notary Public

My Commission Expires: _____

BID-CONCRETE PIPE

Proposal of _____ (hereinafter called "BIDDER"), organized and existing under the laws of the State of _____, doing business as _____*.

To the City of Decatur, City Hall, Lee Street, N.E., Post Office Box 488, Decatur, Alabama 35602, hereinafter called "OWNER").

In compliance with your Advertisement for bids, BIDDER hereby proposes to FURNISH AND DELIVER REINFORCED CONCRETE CIRCULAR OR ARCH PIPE, TO CITY OF DECATUR, ALABAMA, in strict accordance with the contract documents, within the time set forth therein, and at the prices stated below.

By submission of this BID, each BIDDER certifies, and in the case of a joint BID each party thereto certifies for his own organization, that this BID has been arrived at independently, without consultation, communication agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

Prices shall remain firm for (180) days. After (180) days, price increases or decreases must be submitted in writing to the City of Decatur Purchasing Department with adequate justification.

BIDDER hereby agrees to commence work under this contract on or before a date to be specified in the NOTICE TO PROCEED.

_____ have read and understand the bid items and have indicated a proposal for each item within the following proposal, and have compiled a total bid based on unit prices as follow:

BIDDER'S PROPOSAL FOR FURNISHING AND DELIVERING REINFORCED CONCRETE PIPE:
INVITATION TO BID #18-017

Pricing should be quoted per linear foot

Specify segment lengths

Note any exceptions in your bid response

NOTE: A PRICE MUST BE QUOTED FOR EACH ITEM OR YOUR BID WILL BE NON-RESPONSIVE

ROUND PIPE

<u>SIZE</u>	<u>CLASS 3</u>	<u>CLASS 4</u>
12"	_____	_____
15"	_____	_____
18"	_____	_____
24"	_____	_____
30"	_____	_____
36"	_____	_____
42"	_____	_____
48"	_____	_____
54"	_____	_____
60"	_____	_____
66"	_____	_____
72"	_____	_____

ARCH PIPE

<u>SIZE</u>	<u>CLASS 3</u>	<u>CLASS 4</u>
18" X 11"	_____	_____
22" X 13"	_____	_____
28" X 18"	_____	_____
36" X 22"	_____	_____
44" X 26"	_____	_____
50" X 31"	_____	_____
58" X 36"	_____	_____
65" X 40"	_____	_____
73" X 45"	_____	_____
88" X 54"	_____	_____
102" X 62"	_____	_____

CONCRETE FLARED ENDS

	C-1	RW C-2	SD C-2
15"	_____	_____	_____
18"	_____	_____	_____
24"	_____	_____	_____
30"	_____	_____	_____
36"	_____	_____	_____
42"	_____	_____	_____
48"	_____	_____	_____
54"	_____	_____	_____
60"	_____	_____	_____
66"	_____	_____	_____
72"	_____	_____	_____
18" X 11'	_____	_____	_____
22" x 13"	_____	_____	_____
29" x 18"	_____	_____	_____
36" x 23"	_____	_____	_____
44" x 27"	_____	_____	_____
51" x 31"	_____	_____	_____
58" x 36"	_____	_____	_____
65" x 40"	_____	_____	_____
73" x 45"	_____	_____	_____

	Qty.	Unit Price	Amount
Lift Hole Plugs	500 each	_____	_____

TOTAL BID BASED ON UNIT PRICES: \$ _____

(WORDS AND FIGURES)

The BIDDER, by execution hereafter, hereby agrees to provide the hereinbefore described and specified reinforced concrete circular, elliptical or arch pipe at unit price bid, with final contract amount, calculated from actual accepted quantities. The quantities may be substantially increased or decreased at the discretion of the City with no liability incurred by the City.

AND, FURTHER, that we will be ready to begin construction not later than ten (10) calendar days after notice to proceed at locations directed by the City's Representative and will complete construction promptly at all locations, and for unit price bid, during a period of twelve (12) months from date specified in contract documents.

AND, FURTHER, that after notice of award, we hereby accept this contract proposal as being complete and binding if timely notices are performed by the City of Decatur as hereinbefore described.

Vendor

Title

Signature

Print Name

Bid Document Checklist

Items Required with Bid	Submission Requirements Check List X = REQUIRED; BLANK=NOT REQUIRED	Items Submitted (Bidders Initials)
X	Envelope Sealed and Marked w/bid # on front	
X	Original Signatures (in ink)	
	Bid Bond or Check	
	Addendum	
X	E-Verify form	
	Proof of Insurance	
X	Price Sheet Information Included	
	References	
	Catalog	
X	Send in on or before given time	
	Business License	

If you have questions concerning the bid submission requirements, please call the Purchasing Department 256-341-4521 or email purchasing@decaturn-al.gov.