



Jones County Board of Commissioners
P.O. Box 1359
Gray, GA 31032
(478) 986-6405

Jason Rizner
County Administrator

INVITATION TO BID

LMIG Road Resurfacing

Issue Date: Thursday February 6, 2020

JONES COUNTY BOARD OF COMMISSIONERS
166 INDUSTRIAL BLVD./P.O. BOX 1359
GRAY, GA 31032
PHONE: (478) 986-6405
ATTN: JASON RIZNER, COUNTY ADMINISTRATOR

BIDS WILL BE RECEIVED UNTIL MARCH 10, 2020 AT 3:00 P.M.

PROPOSALS ARE TO BE SEALED AND MAILED VIA USPS, FEDEX OR UPS TO THE ABOVE ADDRESS OR HAND DELIVERED TO THE COUNTY ADMINISTRATOR'S OFFICE LOCATED IN THE JONES COUNTY GOVERNMENT CENTER AT 166 INDUSTRIAL BLVD., GRAY, GA 31032. ENVELOPES SHOULD BE MARKED WITH "SEALED BID - LMIG ROAD RESURFACING."



INVITATION TO BID

The Jones County Board of Commissioners is accepting sealed and competitive bids for 8.8 miles of resurfacing for various roads. Sealed bids will be accepted until 3:00 PM on Tuesday March 10, 2020 when they will be opened and read aloud in the Government Center Conference Room, 166 Industrial Blvd. Gray, GA 31032. Any questions should be directed to Leslie Faulk via e-mail at leslie.faulk@jonescountyga.org.

Specifications

- Work shall be performed in accordance with GDOT standard specifications, as further amended, the Supplemental Specifications and Special Provisions. In addition work shall be performed in accordance with the Jones County Road Policy, attached and incorporated herein by reference.
- Contractor will provide a certificate of insurance as outlined in the attached insurance requirements.
- It is understood that the quantities shown by the attached bid sheet are approximate only and subject either to increase or decrease and any increases or decreases are to be paid for at the contract unit price given within the attached bid sheet. Any overages will need to be approved by change order by the County Administrator.
- Bidder is required to submit the attached Prime & Subcontractor's Work Authorization Certification and affidavit verifying status for County Public Benefit Application.
- Work shall begin no later than 30 days following bid award unless authorized in writing by the county, and work is to be completed within 60 days of the bid award. The contractor may petition the county for additional time due to unfavorable weather conditions.
 - Bid Award is anticipated at the March 17, 2020 Board of Commissioners Meeting. Assuming the bid is awarded on March 17, work will need to be completed by May 16, 2020.
 - Bidders must agree to pay as liquidated damages the sum of \$200.00 for each consecutive calendar day thereafter.
- A 5% bid bond is required in compliance with O.C.G.A 32-4-67 (a).
- A payment and performance bond is required in compliance with O.C.G.A. 36-91-70.
- Contractor shall be responsible for all signage necessary for job construction. Temporary advance warning signs on stands will be acceptable. Jones County will be responsible for installing any necessary permanent signage.
- Contractor shall be responsible for all clipping of shoulders. Shoulder grading will be performed by Jones County Public Works under the base bid.
 - An Add Alternate requesting a price for grading and grassing after asphalt installation is included in this bid package.



- Contractor shall be responsible for locating (or having located) any underground utilities if required.
- Contractor shall be responsible for the removal and proper disposal of trash and debris.
- Project locations and quantities for specific locations are attached to this bid document.
- Pricing for prime shall include providing and applying sand (if applicable).
- Use of a Material Transfer Vehicle will not be required on this project.
- Jones County Public Works will perform any required patching prior to the contractor beginning work.
- In addition to an add alternate for one road, this bid contains add alternates for grading/shoulder restoration and grassing. The following specifications apply to those add alternates:
 - Grading/Shoulder Restoration – This work shall consist of restoring the existing shoulder when no curbs exist. The Contractor shall place a wedge of soil along the shoulder. This wedge shall be a minimum of twenty four (24) inches in width and taper from the pavement edge to the existing shoulder. The Contractor shall compact the soil wedge so that it is firm as determined by the inspector. Maximum particle size allowed in the soil material shall be ¾ inch. The Contractor will be paid for shoulder restoration at the contract unit price per mile of shoulder (one side) for properly placed and accepted shoulder. In areas where there is a likelihood that traffic will drop off the pavement edge, as directed by the inspector (e.g. mailboxes, intersection radii, narrow roads and curves), the Contractor may use a granular material to stabilize the shoulder. The granular material shall be placed as the wedge noted previously and compacted. This shall be a fine graded granular material with a maximum particle size of one half inch.
 - Grassing – This work shall consist of ground preparation, furnishing and planting, seeding, fertilizing, sprigging, mulching and watering of all areas (including shoulder restorations) disturbed due to construction operations. Mulching shall be used and placed in accordance with current GDOT Specifications. Mulching shall remain in place and be maintained until the time that new growth is apparent. This work shall be accomplished using hydro-seeding methods. Disturbed areas will be repaired and/or replaced such that the conditions are at a minimum equal to the conditions existing prior to construction activities. The Contractor will be paid for grassing at the contract unit price per acre for grassing accepted by the inspector. Seed types and planting seasons will adhere to GDOT Specifications.

Terms and Conditions

- The County reserves the right to reject and or all bids or proposals, to waive technicalities, and to make a selection and final award as deemed to be in the best interest of the County.
- Provider selection will be based on the information contained in the bids, and incomplete or inaccurate information may result in disqualification of a proposal or a bidder.
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- The Jones County Board of Commissioners reserves the right to accept or reject any or all bids, to solicit additional bids, or to amend or revise bid documents.
- Bidders are required to submit three references from projects similar in size and cost that have been completed in the past 5 years.
- The proposal submitted by each proposed vendor will be treated as best and final. There will be no opportunity to negotiate fees during the selection process.
- If you plan to use subcontractors to perform any of the work described above, please identify the subcontractors you plan to use and explain the role they would play in this project. Also provide 3 references for the subcontractor you plan to use.
- The County does not guarantee the purchase of any/all equipment.
- The County reserves the right to terminate any contract for this equipment and/or services for any of the following reasons:
 - a. If the equipment/service is not delivered/completed on an agreed-upon schedule.
 - b. If the equipment/services delivered is not the same equipment/services bid.
 - c. Receipt of substandard product/service.
 - d. Poor workmanship.



Bid Form

Checklist

- Contractor complies with insurance requirements**
- References attached**
- Subcontractor information and references attached (if applicable)**
- Bid Bond Attached**
- Payment and Performance Bond Attached**
- E-Verify Affidavit attached**
- Application for Public Benefit attached**

(Remainder of this page intentionally left blank)



(Bid Form – Page 2)

BASE BID - Resurfacing Otis Redding Rd., Griswoldville Rd., Fortville Rd., Crestwood Dr.					
LINE NO	ITEM DESCRIPTION	UNITS	QUANTITY	UNIT PRICE DOLLARS & CENTS	BID AMOUNT DOLLARS & CENTS
1	Tack @ .06	GL	3,859		
2	Emulsion	GL	6,653		
3	45# Leveling	TN	2,438		
4	125# Top - 9.5 mm	TN	6,637		
5	Install Only - Layer of #7 Rock	TN	366		
TOTAL BASE BID					
ADD ALTERNATE #1 - Resurfacing Overland Way					
LINE NO	ITEM DESCRIPTION	UNITS	QUANTITY	UNIT PRICE DOLLARS & CENTS	BID AMOUNT DOLLARS & CENTS
8	Tack @ 0.06	GAL	930		
9	45# Leveling	TN	388		
10	125# Top - 9.5 mm	TN	1,008		
TOTAL ADD ALTERNATE #1 BID					
ADD ALTERNATE #2 - Grading/Shoulder Restoration					
LINE NO	ITEM DESCRIPTION	UNITS	QUANTITY	UNIT PRICE DOLLARS & CENTS	BID AMOUNT DOLLARS & CENTS
11	Grading/Shoulder Restoration	Lane Mile	17.6		
TOTAL ADD ALTERNATE #2 BID					
ADD ALTERNATE #3 - Grassing					
LINE NO	ITEM DESCRIPTION	UNITS	QUANTITY	UNIT PRICE DOLLARS & CENTS	BID AMOUNT DOLLARS & CENTS
12	Grassing	Acre	2.133		
TOTAL ADD ALTERNATE #3 BID					



Bid Form (Page 3)

I understand that I will need to provide a certificate of insurance as outlined in the attached insurance requirements prior to beginning work.

I further understand that I will be required to submit the attached Prime and Subcontractor's Work Authorization Certification and affidavit verifying status for County Public Benefit Application (copy attached), prior to beginning work.

I certify that the bid below includes the following work and meets all specifications outlined in the bid documents:

Company: _____

Address: _____

Contact: _____ E-mail Address: _____

Phone: _____ Fax: _____

Signature of Company Official: _____



References

Government/Company:

Contact Person:

Title:

Phone Number:

Project Description:

Date of Project:

Government/Company:

Contact Person:

Title:

Phone Number:

Project Description:

Date of Project:

Government/Company:

Contact Person:

Title:

Phone Number:

Project Description:

Date of Project:



Contractor Insurance Requirements

Contractor's Insurance Provisions: During the life of the contract and for such additional time as may be required, the contractor will provide, pay for, and maintain in full force and effect the insurance outlined here for coverage at not less than the prescribed minimum limits of liability, covering the contractor's activities, those of any and all subcontractors, or anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable.

Certificate of Insurance: Before starting work, the contractor will give the owner a certificate of insurance completed by a duly authorized representative of their insurer certifying that at least the minimum coverage required here are in effect and specifying that the liability coverage are written on an occurrence form and that the coverage will not be canceled, non-renewed, or materially changed by endorsement or through issuance of other policy(ies) of insurance without 60 days advance written notice to:

Jones County Board of Commissioners
P. O. Box 1359
Gray, Ga. 31032

Failure of the owner to demand such certificate or other evidence of full compliance with these insurance requirements or failure of the owner to identify a deficiency from evidence provided will not be construed as a waiver of the contractor's obligation to maintain such insurance.

The acceptance of delivery by the owner of any certificate of insurance evidencing the required coverage and limits does not constitute approval or agreement by the owner that the insurance requirements have been met or that the insurance policies shown in the certificates of insurance are in compliance with the requirements.

If the contractor fails to maintain the insurance as set forth here, the owner will have the right, but not the obligation, to purchase said insurance at the contractor's expense. Alternately, the contractor's failure to maintain the required insurance may result in termination of this contract at owner's option.

Insurance Primary: All coverage required of the contractor will be primary over any insurance or self-insurance program carried by the owner.

No Reduction or Limit of Obligation: By requiring insurance, the owner does not represent that coverage and limits will necessarily be adequate to protect the contractor. Insurance affected or procured by the contractor will not reduce or limit the contractor's contractual obligation to indemnify and defend the owner for claims or suits which result from or are connected with the performance of this contract.

Duration of Coverage: All required coverage will be maintained without interruption during the entire term of this contract and following final acceptance of the property by the owner.

Subcontractor's Insurance: The contractor will cause each sub-contractor employed by contractor to purchase and maintain insurance of the types specified below. When requested by the owner, the contractor will furnish copies of certificates of insurance evidencing coverage for each subcontractor.



Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of (Jones County) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ___, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC

My Commission Expires:



Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (_____ -name of contractor) on behalf of (Jones County) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice of receipt of an affidavit from any sub-subcontractor that has contracted with a sub-subcontractor to forward, within five business days of receipt, a copy of such notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Subcontractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, __, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC

My Commission Expires:



Sub-subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(4)

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for

(_____ -name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract) and

(_____ name of contractor) on behalf of (Jones County) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with the information required by O.C.G.A. § 13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract).

Additionally, the undersigned sub-subcontractor will forward notice of the receipt of any affidavit from a sub-subcontractor to (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Sub-subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Sub-subcontractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, __, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC

My Commission Expires:



**Affidavit Verifying Status
County Public Benefit Application
Jones County Board of Commissioners**

By executing this affidavit under oath, as an applicant for a Jones County Georgia Business Occupation Tax Certificate, Alcohol License, Taxi Permit or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a Jones County Business Occupation Tax Certificate, Alcohol License, Taxi Permit or other public benefit (circle one) for _____. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1) _____ I am a United States citizen

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant:

Date

Printed Name:

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

____ DAY OF _____, 20__

* _____

Alien Registration number for non-citizens

Notary Public _____

My Commission Expires: _____

***Note:** O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



Chapter 58

Article V

GENERAL INFORMATION AND CRITERIA FOR ROAD RESURFACING AND CONSTRUCTION

Sec. 58-110. General information

This Chapter outlines the general procedures for roadway construction and resurfacing on County sponsored capital projects.

Sec. 58-111. Project selection procedures

The Public Works Director will conduct an ongoing assessment of road conditions throughout as an annual event and present a road resurfacing needs list to the Board of Commissioners as part of the annual budgeting process. This list will have anticipated cost estimates as well as a suggested funding mechanism. The Director will receive information from personal assessments as well as from Public Works supervisors, Commission Chairman, District Commissioners, and citizens from Jones County on road conditions within the County. The Board of Commissioners will select the projects from the Director's list to be resurfaced.

Sec. 58-112. Bid procedures

The County Administrator will advertise within the Jones County News along with a submission to qualified contractors a "Request for Bids" for paving and surfacing work within the County. Bids will be tabulated and submitted to the Board of Commissioners to award to the most qualified contractor as determined by the board. The selected contractor will be notified of the award and date of a pre-construction conference.

Sec. 58-113 Pre-Construction

The County Administrator will notify the selected contractors of a date for a pre-construction conference. The conference will discuss all aspects of the construction process. A start date for construction will be agreed upon in addition to a completion date. Notification to the Public will be by signs onsite, ads within the newspaper in addition to a listing on the Jones County web site.

Sec. 58-114. On-site signage, road closure and detours

Prior to work beginning on road projects, the Public Works Director will direct the Public Works Department to install appropriate signage at the beginning and end of the project. When possible, the placement of "Road Closed to Local Traffic Only" and "Detour" signs will be placed at the beginning of the road at both ends. Additional signs warning the motorist of loose gravel, tar, work ahead, etc. will be coordinated between Public Works and the Contractor. The Contractor will be responsible for maintaining traffic control during the construction of the contract. Monitoring of the sign placement during construction will be conducted by the Public Works Department. Signage will remain in place until notification by the Public Works Director for removal.



Sec. 58-115. **Road Construction Standards**

Contractor will adhere to road construction standards as listed within the Georgia Department of Transportation, Standard Specifications Construction of Roads and Bridges, 1993 Edition or newer edition when replaced. The following list is an additional requirement for Surface Treatment and Road Reclamation:

Traffic Control

- All personnel are to have approved safety vest.
- Flagman minimum (2) with radios (where applicable)
- Appropriate construction signs as follows:
 1. Road Work Ahead(2) Stand or Post (2)
 2. Loose Gravel – Stand or Post (2)
 3. Pilot Car

Rock Treatment

- Steel Drum Roller (1)
- Pneumatic Rubber Tire Traffic Roller (1)
- Approved Liquid Emulsion Quantities

Road Reclamation

- All roads shall be reclaimed to a minimum of 12 inches or up to 20 inches where applicable
- Patch work shall be packed on edges with a wacker packer, sheep's foot roller and steel drum roller.
- Concrete quantities will be determined by the County Inspector depending on the job site and conditions. Variances will be from a minimum of 40 pounds per square yard to a maximum of 60 pounds per square yard

Sec. 58-116. **Weather Conditions**

Contractor is responsible for monitoring weather conditions during the project construction. Every precaution must be taken to prevent materials used in the construction from defacing or creating a dangerous hazard for motorist, pedestrians and homeowners along the construction route during normal and inclement weather conditions.

Sec. 58-117. **Risk Management**

The Public Works Director will notify the County Safety Officer of the construction project prior to the pre-construction conference. The County Safety Officer is to provide another layer of risk management prior to and during the construction process.



OPTIONAL — FOR NON-BIDDERS ONLY

**JONES COUNTY BOARD OF COMMISSIONERS – PURCHASING DEPARTMENT
NO BID STATEMENT**

In an effort to make the procurement of goods and services for the County as competitive as possible, we are soliciting information from contractors and/or vendors who cannot bid. Your responsiveness and constructive comments will be appreciated. Completion of this form will assist us in evaluating factors which relate to the competitiveness of our bids. Please check any of the boxes below which may apply. Please explain any issues that you feel needs to be addressed.

- Specifications - Restrictive, too light", unclear, specialty item, geared toward one (1) brand or manufacturer only. *(Please explain in detail below)*.
- Manufacturing - Unique item, production time for model has expired, etc.
- Bid Time - Insufficient time to properly respond to bid or proposal.
- Delivery Time - Specified delivery time cannot be met.
- Payment - Payment terms unacceptable. *(Please be specific)*
- Bonding - We are unable to meet bonding requirements.
- Insurance - We are unable to meet insurance requirements.
- Removal - Remove our firm from your bidders list for the particular commodity or service.
- Keep - Please keep our company on your bidders list for future reference.
- Project is: ____ / Too Large _____ / Too Small _____ / Site or Location is Too Distant
- Miscellaneous - Do not wish to bid, do not handle this type of item(s) or services, unable to compete, Contract clauses are unacceptable, etc. *(Please be specific)*
- Our company would only be interested in this project as a subcontractor or supplier.

VENDOR STATEMENT:

Bid Description: _____

Company Name: _____

Company Official Name: _____

Company Official Signature: _____

Telephone Number: _____

Email Address: _____

JONES COUNTY BOARD OF COMMISSIONERS – PURCHASING DEPARTMENT
(478) 986-6405 x 161
leslie.faulk@jonescountyga.org

