

ESCAMBIA COUNTY CDBG HOUSING REHABILITATION

OWNER: Jennie M. Williams
ADDRESS: 734 Alfonso Street
Pensacola, Florida 32505
PHONE: 850-478-4299

JOB #: NED C-R-2020-4
DATE PREPARED: 12/27/2019
OPENING DATE: 01/10/20
CLOSING DATE: 01/24/20
CLOSING TIME: Noon

I/(we) certify that I/(we) have carefully examined the Housing Rehabilitation Specifications, Associated Lead Based Paint Specifications (if applicable), General Conditions and Insurance/Bid Requirements, and I/we have also examined the site on which proposed work is to be performed. On the basis of these examinations, I (we) propose to furnish all materials, tools, machinery and labor necessary to complete the work in a professional workmanship manner and to complete the work at the price listed.

| | | | |
|----------|----------------------------------|-------|------------------------|
| \$ _____ | REHABILITATION COST | _____ | CONTRACTOR'S SIGNATURE |
| \$ _____ | ASSOCIATED LEAD BASED PAINT COST | _____ | TITLE |
| \$ _____ | TOTAL JOB COST | _____ | FIRM |
| | | _____ | FIRM PHONE NUMBER |

BID OPENING DATE: _____
 ACCEPTED REJECTED

BID COMMITTEE REPRESENTATIVE

REQUIRED PERMITS: Plumbing, Electrical, Siding, Mechanical, Roofing and Doors

All measurements are for reference only and should be confirmed by the bidder
Mandatory on Site Pre-Bid Conference: January 17, 2020 at 8:30 a.m.

INSTRUCTIONS TO BIDDERS

Submit COVER SHEET AND ALL NUMBERED PAGES OF BID with signature of Contractor and bid price in ink. Specifications in pencil will be rejected. Bids must be in a sealed envelope and hand-delivered to Neighborhood Enterprise Division Office, 221 Palafox Place (Ernie Lee Magaha Government Building), Suite 200, Pensacola, FL 32502 office by 12:00 noon at the closing date specified. NO email or fax submissions will be accepted.

The bids will be opened by the Bid Committee and bid will be awarded based upon the lowest eligible bidder with the most reasonable combined bid for the work specified. Bids \$25,000 or over must be approved by the Board of County Commissioners prior to award of contract. Itemized pricing may be used for negotiation in the event of a change in the scope of work as described within the Specifications.

Labor, overhead, permits, insurance, and profit must be included into each itemized price and not listed as a separate itemized price or listed under "miscellaneous." Non-compliance will result in rejection of bid.

All repair work performed must be inspected (rough and final) and conform to County Ordinances, State Laws, and Florida Building Code.

The Contractor is responsible for proper reattachment/hook-up of any/all of the following that apply: appliances, existing coaxial cable, telephone and interface, electric, water, and sewage.

HOMEOWNER'S RESPONSIBILITIES AND OBLIGATIONS

The Homeowner is responsible for maintaining existing utilities for the Contractor's use during the rehabilitation period.

The Homeowner is responsible for the removal of all belongings/furnishings from the designated work areas prior to the start date. The Contractor is not responsible for removal of Homeowner's trash and/or discarded belongings or furnishings. Items left within the unit, which are to be removed/replaced by the Contractor become the property of the Contractor.

PAYMENT SCHEDULE

Payment will be lump sum at project completion for bids \$15,000.00 and under. For bids over \$15,000.00, contractor will be eligible for a 40% draw once all required permit applications are in place and 50% of the work is completed as determined by the itemized costs for the job

The Contractor will be eligible for Final Payment after the following conditions have been fulfilled:

- Completion of Write-Up
- Inspection/Sign-off by Building Inspections and/or Health Department
- Acceptance by the Homeowner (Homeowner's Release & Warranty)
- Warranty Paper provided to the Homeowner
- Premises free from all construction debris
- Submission of RRP Checklist Form & Contractor's Final Affidavit
- Original Invoice from Contractor
- Surety's Consent to Final Payment, if applicable

LEAD BASED PAINT (LBP)/RRP REQUIREMENTS

Abatement of LBP, at or above the LSHR hazardous level, will be performed by a certified Lead Abatement Contractor, with no rehab work to begin until the Abatement Contractor has achieved clearance.

The subject housing unit was built prior to 1978 and is therefore a “targeted property” under the EPA’s RRP rule, as some painted surfaces may be disturbed. Therefore, “Safe work practices” is required along with submittal by the RRP Contractor of “Renovation Record-Keeping Checklist” form.

COMPLETION DATE

There is a SIXTY (60) calendar day time limit on each rehabilitation job. For every day worked in excess of the SIXTY day contract period, a FIFTY DOLLAR (\$50.00) per day penalty will be assessed.

A Notice to Proceed will be issued once the homeowner has vacated the property and will take into account LBP remediation to be performed by a certified Lead Abatement Contractor if applicable to the property.

**ESCAMBIA COUNTY NEIGHBORHOOD ENTERPRISE DIVISION
HOUSING REPAIR PROGRAMS
CONTRACTOR REQUIREMENTS**

If your firm is awarded the bid for housing repair (SHIP or HUD programs), the following items must be current and on file in order to issue a Purchase Order.

- *Current W9 (less than one year old).
- *County Vendor Information sheet (less than one year old).
- *Worker's Compensation as required by State Law **OR** exemption form.
- *Commercial General Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.
- *Automobile Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.

GL and Auto Liability Certificates must state the following under the Additional Interest:

Escambia County
C/O Neighborhood Enterprise Division
221 Palafox Place
Suite 200
Pensacola, FL 32502-5844

All correspondence should be directed to Neighborhood Enterprise Division, 221 Palafox Place, Suite 200, Pensacola, FL 32502 for review.

***For jobs valued at \$25,000 or higher, 100% Performance and Payment Bonds will be required.**

Performance and Payment Bond format will be provided.

Contractor will be responsible for the recording of all bonds with Pam Childers, Clerk of The Circuit Court of Escambia County Florida.

Refer to BCC Office of Purchasing Risk Management Guidelines Procedure No: PP-180 (Performance and Payment Bonds) and PP-185 (Risk Management Guidelines) for further details.

[<http://www.myescambia.com/business/purchasing-policies-and-procedures>]

Additionally, Neighborhood Enterprise Division will maintain the following info in the Contractor's file:

- *Contractor may not be federally debarred from participating in programs as per www.sam.gov
- *State registered or State Certified Contractor License
- *Escambia County Competency Board License
- *Escambia County Business/Occupational License
- *EPA RRP Renovator and Firm Certifications

Firms bidding on Lead Based Paint Abatement jobs must also submit proof of Lead Abatement firm certification.

All information must be current at time of award. IF INFORMATION CANNOT BE PRODUCED IN A TIMELY MANNER, THE COUNTY RESERVES THE RIGHT TO AWARD THE BID TO THE NEXT MOST RESPONSIVE BIDDER.

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GENERAL:

The subject Housing Unit was built prior to 1978 and therefore is a “targeted property” under the EPA’s RRP Rule, as some painted surfaces may be disturbed. Therefore, the implementation of “safe work practices” is required along with submittal by the RRP Contractor of “Renovation Recordkeeping Checklist” form.

Federal funds (Escambia County CDBG) are being used to renovate this property. Contracts will only be awarded to an EPA Certified Renovation firm with a Certified Renovator since the property was constructed prior to 1978. A copy of the firm’s certification must be submitted prior to entering contract with said contractor.

The Homeowner will have the following sample choices, **where applicable:**

- Shingles Color-1 choice
- Siding Color-1 choice
- Cornice Color-1 choice
- Interior Trim, Satin or Semi-Gloss Latex-1 choice
- Interior Walls, Eggshell Latex-1 choice
- Carpet Color-1 choice
- Vinyl Floor Color-1 choice

PLUMBING:

Replace fresh water supply lines going to fixtures and appliances as required to replace all galvanized piping, also to include two ¼ turn sill cocks on exterior of home as required as per Escambia County Code.

Move kitchen sink drain and water supply lines from inside cabinet to inside wall cavity.

Main supply line from meter to house is to be replaced if required with 160 psi PVC pipe.

Install new washer box as per Escambia County Code.

Install new ice maker line and box as per Escambia County Code.

Install a new Delta vanity sink faucet with pop up drain model 520-SSMPU-DST or equivalent.

Install a new Delta shower faucet and valve model T13220-SS or equivalent.

Install a new Delta kitchen faucet with sprayer model 400-SS-DST-A or equivalent.

Install 1 new Sterling tub surround model 61044100 in white or Style Selections model SS01603059 or equivalent in white with corresponding tubs.

Install three 1-1/4” diameter grab bars in tub area as per ADA recommendations.

Install a new double bowl stainless steel sink with minimum 7” deep bowls.

Install new all metal Stainless steel sink baskets with strainers.

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Install all new ¼ turn brass valves on fixtures as required per Escambia County Code.
Install all new drain assemblies from fixtures to waste.
Install new braided supply lines to toilet, vanity and kitchen sink.
Detach and reset toilet as required.

Plumbing total \$ _____

ELECTRICAL:

Remove existing electrical wiring and metal boxes. Re-wire total house as required to conform to the national electrical code as per Escambia County Electrical Inspection Department. This may require additional switches and outlets to be added if existing space does not meet code requirements.

A new meter base/power pack and riser may be required. A new breaker panel will be required. Install disconnects at equipment and appliances where required by Escambia County Code. All smoke/co2 detectors shall be hardwired with battery back-up as required per Escambia County Code.

All receptacles, switches and cover plates shall be new devices.

All existing and new appliances will have new pigtails installed to match new receptacles.

Unit shall have 2 exterior receptacles, consult homeowner for locations.

Lighting Schedule:

Living room, family room and bedrooms, Hampton Bay Glendale ceiling fan model AM212ORB or equivalent.

Kitchen, Lithonia Lighting model FMFL30840SATLBZ or equivalent .

Storage/laundry, Hampton Bay FZP8012A/ORB or equivalent .

Hallway, Hampton Bay model FZP8012A/ORB or equivalent.

Bathroom, Volume Lighting model V1124-79 or equivalent .

Exterior entries, Newport Coastal model 7974-01B or equivalent .

Dining room, Hampton Bay model IAY8115A-4 or equivalent.

In each light fixture install 60-watt equivalent led light bulbs.

Blocking for ceiling fans will be required and a separate switch is required to operate the fan and light kit at all locations where there are existing fans. If there aren't any existing fans, the above-mentioned blocking and switches are to be installed in all bedrooms family room and living room.

Install a new doorbell with a new button at front door.

Electrical total \$ _____

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MECHANICAL:

Install new Broan 40000 series 30" vented range hood or equivalent with duct chase and vented to atmosphere as per Escambia County Code. Color to match existing appliances.
Install new exhaust fan rated at a minimum of 70 CFM and Energy Star Qualified in bathroom vented to the atmosphere as per Escambia County code.

Mechanical total \$ _____

CABINETRY:

Detach and reset base cabinets in kitchen to perform required plumbing repairs.
Repair existing base cabinets.
Add two new 1'6" cabinets at range matching existing as close as possible.
Install approximately 11 linear feet of new standard grade post formed countertop with an incorporated back splash and caps and or end splashes in kitchen. Homeowner is to select color.
Replace vanity and top with integrated sink.
Cabinetry will be of like, kind and quality as example below.
Cabinetry will be stained and finished with the homeowner selecting the color.
Install knobs and pulls on new cabinets matching existing hardware as close as possible.
Cabinetry will be constructed of plywood with 1/2" plywood bottom and sides.
Back is to be of 3/16" plywood with 1/2" hanger rails. Toe kick is 1/2" plywood. Stile and rails will be of solid wood. Doors can be plywood construction and drawer fronts solid wood.

Cabinetry total \$ _____

INSULATION

Add blown type insulation in attic to bring the R-rating to R-38.
Build insulation dam at attic access.

Insulation total \$ _____

INTERIOR WALLS:

Repair all drywall surfaces that are damaged due to code up-grades and existing surfaces that are damaged or incomplete. Repaired areas are to match as close as possible to existing surrounding area.

Interior wall repairs total \$ _____

INTERIOR CEILINGS:

Repair all ceiling surfaces that are damaged due to code up-grades and existing surfaces that are damaged or incomplete. Repaired areas are to match as close as possible to existing surrounding area.

Interior ceiling repair total \$ _____

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DOORS:

Install 1 new accordion door at closet located in front middle bedroom.
Replace front entry door unit with metal clad hurricane rated insulated 6 panel colonial unit with peep hole, threshold, weather stripping, no rot jamb and new trim.
Install new dead bolt and lock sets that are keyed alike to match existing keys.
Paint exterior of new door unit with exterior grade paint to match existing color acap.
Detach and reset existing storm door.

Window and door total \$ _____

ROOF REPLACEMENT 51'x15'x2+15'x2'x1:

Remove existing roof covering to the decking and replace any deteriorated or damaged decking with like, kind and quality of existing materials (figure 32 sq. ft.).
Refasten and certify decking attachment as per Escambia County Building Code.
Install secondary water barrier as per Escambia County Building Code.
Replace existing drip edge with new metal drip edge.
Install 30 year shingle roof on main roof as per manufacturer's specifications.
Install new slant-back vents.
Replace all boots with new lead or EPDM and metal boots.
Install approximately 48 linear foot of new shingle over ridge vent.

Roof total \$ _____

TOTAL REHABILITATION COST: \$ _____ (TO FRONT COVER)

ASSOCIATED LBP REPAIRS:

FAMILY ROOM 9'8"X18'6":

Install drywall over existing ceiling.
Detach and reset ceiling molding.
Install new out swing metal clad insulated 6 panel colonial door unit with threshold, weather stripping and trim at laundry entry.

EXTERIOR:

Replace missing wood on gables, cornice and at west entry door to receive siding.
Reinstall awning above west entry door.
Install new vinyl siding and fan fold insulation over house wrap with associated trim on gables.
Install new metal fascia, freeze and vented vinyl soffit with associated trim on house.
Install solid vinyl soffit on front porch ceiling with associated trim.
Detach and reinstall all data cables as required to perform the above described work.

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TOTAL ASSOCIATED LBP COST: \$ _____ (TO FRONT COVER)

TOTAL JOB COST: \$ _____ (TO FRONT COVER)

ALTERNATES:

OPTION 1

Do not include this option in your TOTAL JOB COST

VINYL FLOOR COVERING:

Remove existing floor covering, prep floor and install new vinyl floor in existing areas allowing \$30.00 per square yard for labor and material.

Option 1 total \$ _____

OPTION 2

Do not include this option in your TOTAL JOB COST

CARPET FLOOR COVERING:

Remove existing carpet and pad in all carpeted areas.

Install new carpet and pad in existing areas allowing \$30.00 per square yard for labor and material.

Option 2 total \$ _____

OPTION 3

Do not include this option in your TOTAL JOB COST

INTERIOR PAINT WORK:

Prep, caulk and paint the walls, trim, openings, doors and ceilings (all painted surfaces) of the entire house including closets. Walls will be one color in all rooms with an eggshell finish and woodwork will be a contrasting color in all rooms with satin or semi-gloss finish that homeowner has selected. Ceilings will be white. Seal as required.

Option 3 total \$ _____