



City of Myrtle Beach
S O U T H C A R O L I N A

PURCHASING AND
MATERIALS MANAGEMENT

(843) 918-2170
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Solicitation Number: 17-0001- Awning Replacement at City Gas Pumps
Notice Type: Sources Sought
Synopsis: Sun News
Added: November 28, 2016 2:00PM

This sources sought, Request for Information (RFI), announcement is published for engineer based research purposes only. This research will be used to help identify specifications needed to perform the work requested. Request that prospective offerors submit a Capabilities Statement notating their ability to perform the services as described below.

This should not be construed as a commitment by the City of Myrtle Beach, herein referred to as the City, to issue a solicitation or ultimately award a contract, nor does it restrict the City to a particular acquisition approach or otherwise reimburse respondents for any costs incurred in preparation of a response to this notice. This RFI is being sought strictly for the purpose of gaining knowledge of services and supplies available with an estimate of their corresponding costs and should not be construed as intent, commitment, or promise to acquire services, supplies, or solutions offered. **NO CONTRACT WILL RESULT FROM ANY RESPONSE TO THIS RFI.**

The Contractor shall provide all labor, management, supervision, tools, material, and equipment required to provide specifications for the removal and replacement the awning over the City's gas pumps located at 3231 Mr. Joe White Avenue.

Services and supplies shall be provided by means of Performance Based work.

Questions and Responses: Questions regarding this RFI shall be submitted in writing by email to the City's Purchasing Buyer, Ruth Burluson at rburluson@cityofmyrtlebeach.com. Verbal questions will NOT be accepted. Questions shall NOT contain proprietary or classified information. The City does not guarantee that questions received after 2:00PM on December 12, 2016 will be answered.

Responses to this RFI are to be submitted and received by 2:00PM on Monday, December 12, 2016 to be considered by the City. Electronic or fax responses will be accepted. Responses should be single-spaced, Times New Roman, and 12 point font with one inch margins, and compatible with MS Office Excel 2007. Information submitted in response to this RFI will become the property of the City. The City will not pay for any information herein requested nor is it liable for any cost incurred by the vendor.

Not addressing all the requested information may result in the City determining the responder is not capable of performing the scope of work required.

We appreciate your response to this request.

Ruth Burleson
City of Myrtle Beach
Purchasing / Buyer