



## INVITATION TO BIDDERS

The City of Gatlinburg is accepting sealed bids for a twenty-four (24) month Pest Control Services Agreement. The City reserves the right to extend this agreement for an additional twenty-four (24) month period.

These bids will be received at the Purchasing office, Gatlinburg City Hall, 1230 Parkway East, Suite 2, P.O. Box 5, Gatlinburg, Tennessee 37738, until **2:30 p.m., November 10, 2016** at which time they will be publicly opened and read aloud and the contract awarded as soon thereafter as practicable. Please indicate on your bid to be submitted "**Bid on Pest Control Services.**"

For questions concerning the Bid Documents, Bidders may contact City of Gatlinburg, Delea Patterson, AP/Purchasing at 865-436-1409 or Fax 865-436-6464 or [deleap@gatlinburgtn.gov](mailto:deleap@gatlinburgtn.gov).

Questions about the specifications need to be directed to Building Maintenance Department, Wayne Large, at 865-436-1444. Please Contact Wayne Large to schedule appointment for visual inspection at Gatlinburg locations.

Bid specifications will also be available on the City of Gatlinburg website at [www.gatlinburgtn.gov](http://www.gatlinburgtn.gov) under "Out for Bids" tab. This bid tab is located under Gatlinburg Government, and then Purchasing. Bid results are posted in the same area as shortly after bid opening as possible.

No bidder will be permitted to withdraw their bid for a period of thirty (30) days following the date of the bid opening.

The City of Gatlinburg reserves the right to waive any informalities in or to reject any or all bids and to accept the bid deemed favorable to the interest of the City of Gatlinburg.

## GENERAL PROVISIONS

Prices quoted shall not include Federal or State taxes, if any are applicable. The successful bidder shall furnish tax exemption forms, if required, with their invoices.

The prices quoted are that for which the materials or services will be delivered F.O.B. Gatlinburg, Tennessee.

Any additions, deletions, or variations from the following specifications must be noted.

Inspection of the materials or equipment will be made by an agent of the City of Gatlinburg, and if found defective or fails in any way to meet the terms of this agreement, it will be rejected. Rejected materials or equipment will be replaced at the expense of the bidder.

All technical specifications must accompany bid.

The City of Gatlinburg reserves the right to purchase additional units or services under the same terms and conditions for a period of twenty-four (24) months.

The City of Gatlinburg reserves the right to extend this agreement for an additional twenty-four (24) month period after the completion of the first year agreement if mutually agreeable.

The City of Gatlinburg reserves the right to defer payment for thirty (30) days after delivery. The City of Gatlinburg also reserves the right to reject any and/or all bids.

The bidder agrees to indemnify the City of Gatlinburg from any and all liability, loss or damage the City may suffer as a result of claims, demands, costs, or judgments against it arising from any and all work under this agreement.

The bidder agrees to notify the City, in writing, within thirty (30) days, by registered mail, at the City's address as stated in this agreement, of any claim against the bidder on the obligations indemnified against.

The intent of these specifications is to set forth and convey to prospective bidders the general type, character and quality of the pest control services as desired by The City of Gatlinburg.

The City of Gatlinburg reserves the right to reject all bids. The City of Gatlinburg reserves the right to waive informalities in bids.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this contract, contractor certifies and warrants it will comply with this policy.

No part of this agreement is to be sub-contracted without the prior consent of the City of Gatlinburg.

The successful bidder's personnel must be readily identifiable when in City of Gatlinburg facilities. This may be satisfied by uniforms, name tags, etc.

If the successful bidder fails to comply with these specifications, thirty days written notice may be given to the successful bidder. Upon the expiration of this period, if service has not reached the specifications, the agreement may be terminated.

## SPECIAL TERMS AND CONDITIONS

**INSURANCE:** The successful bidder shall possess and maintain a policy or policies of insurance providing coverage for bodily injury and property damage liability arising out of the operation including the completed operations of the insured, the ownership, maintenance or use of automobiles, with limits not less than \$1,000,000 each person, \$1,000,000 each accident for bodily injury and \$1,000,000 per accident for property damage.

A copy of the successful bidder's Insurance Certificate must be on file with the City of Gatlinburg before work commences.

**SITE EXAMINATION:** Each bidder shall thoroughly familiarize themselves with each site listed herein. Personnel at each location will show the bidder the areas to be treated. IT IS THE BIDDER'S RESPONSIBILITY TO FULLY UNDERSTAND THE SIZE AND NATURE OF THE AREAS TO BE SERVICED. A site visit will not be necessary if bidder is already familiar with facilities.

All work shall be executed in a manner and in a time-frame that will cause the least practical disturbance to the occupants of the building. Before any work is commenced, a plan of operation shall be presented to and approved by the City of Gatlinburg.

**FIRE HAZARD:** The successful bidder shall conform to all fire prevention regulations and shall exercise every precaution in the storage of flammable material in the use of fire. Smoking is not allowed except as permitted under City of Gatlinburg regulations.

Materials used in performance of work are to be carried in and out of City buildings and never left on the premises where occupants might come in contact with portions of it.

The successful bidder should be licensed with the Tennessee Department of Agriculture.

All materials used by the pest control company shall conform to State and local laws or ordinances and shall be judged acceptable by the City of Gatlinburg. Special care shall be exercised in the using of liquid insecticides

in areas having asphaltic, mastic, or linoleum floor surfaces. The successful bidder must provide the City of Gatlinburg with:

A list of the materials and/or chemicals to be used must be provided.

A *Material Data Safety Sheet* for each chemical which will be used. (Additional copies of the material data safety sheets must be provided to the personnel at each location).

Any other relevant technical information such as rate of dilution, dispersal amount, etc., shall be made available.

Any building damaged or otherwise affected by the operations of the successful bidder shall be restored to a condition as good as existed before work commenced without cost to the City of Gatlinburg.

All using departments shall extend cooperation to insure effective pest control results. The City of Gatlinburg will provide outlets for water and electricity when required by the vendor. Whenever conditions conducive to the breeding or harborage of pests or insects dangerous to health are reported in writing (by the successful bidder) to the City of Gatlinburg, the City staff shall, within practical limits, take the necessary steps to assist the successful bidder in controlling such conditions.

The City of Gatlinburg reserves the right to have the successful bidder's chemicals, sprays, and any other materials tested to ascertain if the actual chemical being sprayed is the one specified by the successful bidder to the City of Gatlinburg.

## SCOPE OF WORK

These specifications require the successful bidder to include the furnishing of all professional services, skilled services, labor, materials, insecticides, tools, equipment, insurance, permits and fees, necessary to accomplish insect and rodent control hereinafter described.

Services shall include but not be limited to the control of roaches, ants, silverfish, rats and mice. This contract does not include termite control services.

The areas specified in this agreement shall be inspected and serviced at least once a month-unless otherwise specified. The successful bidder and the City of Gatlinburg shall determine the date service is to be provided.

The successful bidder will provide one call back service per month at no additional charge to the City of Gatlinburg. Call back service will be upon request by the City of Gatlinburg when previous treatment fails to control the pests specified herein.

**LOCATIONS TO BE SERVICED:**

	<u>MONTHLY COST</u>
Gatlinburg Convention Center 234 Airport Road	_____
Gatlinburg City Hall Complex 1230 Parkway East	_____
Gatlinburg Community Center Mills Park Road	_____
Anna Porter Library 158 Proffitt Road (next to Comm Ctr)	_____
Parks & Recreation Office Mynatt Park	_____
Gatlinburg Fire Hall 309 Reagan Drive	_____
Gatlinburg Fire Hall 1310 Ski Mountain Road	_____
Gatlinburg Service Center Complex Newman Road	_____
Gatlinburg Street Department Newman Road	_____

American Legion Building  
Highway 321

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Shilling Center/Utility Engineer Office  
405 Reagan Drive

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Gatlinburg Information Center  
520 Parkway

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Gatlinburg Post Office  
Highway 321 (next to American Legion Bldg)

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THE CITY OF GATLINBURG RESERVES THE RIGHT TO ADD  
ADDITIONAL FACILITIES TO THE LIST TO BE SERVICED AT ADD'L  
COST.

Delea Patterson, AP/Purchasing  
City of Gatlinburg  
P.O. Box 5, 1230 Parkway East  
Gatlinburg, TN 37738

**RE: Pest Control Service Bid**

We have reviewed and comply with the Invitation and Specifications for this bid and offer the following:

\$ \_\_\_\_\_ Per Month

Any Deviations from the specifications are listed below:  
DEVIATIONS \_\_YES\_\_NO

Signed/ \_\_\_\_\_

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
City            State    Zip

\_\_\_\_\_  
Email (if any)



EACH BIDDER SHALL SUBMIT THIS STATEMENT OF COMPLIANCE WITH THEIR BID.

For Title VI and IX compliance, we ask for voluntary disclosure of the following information:

Gender: Male\_\_\_\_\_

Female \_\_\_\_\_

Race: Caucasian \_\_\_\_\_

African American\_\_\_\_\_

Other (please specify)\_\_\_\_\_

## BIDDERS LIST

Ray Johnson  
Johnson Pest Control  
218 Bruce Street  
Sevierville, TN 37862  
865-453-7587 Fax 453-1942  
jimmie@johnsonpestcontrol.com

Don Holt Pest Control Company  
3061 Valley Home Road  
White Pine, TN 37890  
Dholt364@yahoo.com

Raymond Grubb  
Raymond's Pest Control  
2339 Goldrush Road  
Pigeon Forge, TN 37863  
865-453-0545 Fax 908-4384  
raymondspestcontrol@hotmail.com

Orkin Exterminating Co., Branch  
362  
2126 East Broadway  
Maryville, TN 37804  
877-250-1652 Fax 903-874-0650

Cook's Pest Control  
P.O. Box 51708  
Knoxville, TN 37950  
865-947-4654 Fax 938-6369  
Knoxville.c@cookspest.com

Terminex  
P.O. Box 1768  
Knoxville, TN 37901  
865-524-2503 Fax 688-2098  
bob@terminixknoxville.com

Southeast Termite & Pest Control  
P.O. Box 5316  
Knoxville, TN 37928  
865-925-3700 Fax 688-7700  
sepest@tds.net