

## REQUEST FOR PROPOSALS

Revised 3/21/18

### NEW PARENT DRIVE FOR TUNNEL HILL ELEMENTARY SCHOOL

THE WHITFIELD COUNTY, BOARD OF EDUCATION (the “Board”), pursuant to the provisions of O.C.G.A. § 36-91-1, *et. seq.*, herein seeks competitive Proposals from general contractors for the construction of the: New Parent Drive for Tunnel Hill Elementary School, Located at 203 East School Street, Tunnel Hill, Ga 30755 (the “Project”)

Contractors interested in submitting Proposals may obtain copies of the Contract Documents by contacting KRH\_Architects, 855 Abutment Road, Suite 4, Dalton, Ga. 30721 706-529-5895 (The Architect).

A non-refundable deposit in the amount of **\$25.00** is required for each set of the Contract Documents. Contract documents will be issued in PDF format. Payment must be made by certified check, treasure’s check, or cashier’s check, issued by a responsible bank or trust company, payable to the Architect. Proposal materials will be forwarded as soon as possible. **Any contractor submitting a Proposal must procure a complete set of the Contract Documents from the Project Architect.**

**Only a proposal submitted by a General Contractor on record with the Architect as having received plans and specifications from the Architect will be opened.**

The Architect will also make available the Proposal Form as well as the Contractor’s Qualification Statement and Questionnaire, all of which must be fully completed and submitted with any Proposal.

Proposals must include a fully executed Bid Bond in the amount of five percent (5%) of the proposed lump sum contract price (exclusive of any alternates and unit prices).

Payment and Performance Bonds in the amount of one hundred percent (100%) of the lump sum contract price as set forth in the Agreement between the Board and the Contractor will be required.

Proposals must include an affidavit meeting all requirements O.C.G. A § 13-10-91 verifying compliance with the applicable Federal work authorization program. The form for such affidavit is attached as an exhibit to the INSTRUCTION TO PROPOSERS.

**Any Contractor who intends to submit a Proposal is required to attend a Pre-proposal Meeting, which will be held on the 29th day of March 2018, at 2:00 p.m. at Whitfield County Board of Education Operations Department – Building C, 1030 Hill Road, Dalton, Georgia 30721.**

**RFP responses will be received by the Board, in the Office of the Whitfield County Board of Education Operation’s Department – Building A, 1030 Hill Road, Dalton, Georgia 30721, until 2:00 p.m. local time on the 12th day of April, 2018. The Board will receive Proposals at such time and place. Proposals attempted to be delivered after said time will not be accepted.**

The Board intends to award the construction contract to the responsible and responsive contractor whose Proposal is determined in writing to be the most advantageous to the Board, taking into consideration the following evaluation factors which are listed in their order of relative importance:

- 1) The contractor’s prior experience in constructing similar projects on schedule and within budget including at least two projects comparable in size and scope to this project. For

purposes of this factor, the Project should not be more than 30 percent greater, or lesser, in scope or cost than the similar projects identified by contractor. (50 Points)

- 2) The contractor's proposed lump sum contract price for full and complete construction of the Project in conformity with all requirements of the Contract Documents.(50 Points)
- 3) The completeness and accuracy of proposals (30 Points)
- 4) The contractor's history of successfully constructing projects without unnecessary contractual disputes, claims, arbitration or litigation.(30 Points)

At the discretion of the Board, and in conformity with the applicable provisions of Georgia Law, the Board may afford contractors an opportunity for subsequent discussion, negotiation, and revision of Proposals. The Board reserves the right to reject any or all Proposals and to waive any technicalities or formalities.

Any Proposal submitted in response to this Request shall remain open for acceptance by the Board, and same shall be honored by the contractor, for a period of sixty (60) days from the date set forth hereinabove for the receipt of Proposals.

Any questions or comments concerning this Request for Proposals should be addressed in writing to the Architect at the address as set forth hereinabove.

Contractor must have minimum Worker's Comp and General Liability Insurance in full force and effect. No proposal will be considered unless it is accompanied by satisfactory evidence that the Bidder holds any and all necessary or required Federal, State or local licenses and/or permits. Pursuant to O.C.G.A. § 13-10-91, all contractors and sub-contractors performing work within the State of Georgia on a contract with a public employer must register and participate in a federal work authorization. The Board will require certification for contractor that this requirement has been met. Each Respondent shall submit with its proposal a copy of current Business License &/or Occupational Tax Certificate issued in the state it resides. If bidder cannot provide this License, it will be required to obtain one from Whitfield County if it is the Awarded Respondent.