



CITY OF HAVELOCK
Post Office Box 368
Havelock, NC 28532

INVITATION TO BID

Pursuant to North Carolina General Statutes §143-129 the City of Havelock invites formal bids on the following:

Bids must be submitted in accordance with the attached specifications and must include an itemized schedule of quantity, unit price and total. Bids must be sealed and clearly marked on the outside of the envelope:

“City of Havelock Line Repairs Forest Hill Dr., Daniels Ct., and Shepard St.”

ADDRESS BIDS TO: **Director of Finance**
 City of Havelock
 P.O. Box 368
 1 Governmental Ave.
 Havelock, NC 28532

Bids will be accepted until **3:00 p.m. (EST) on Wednesday, September 4, 2019** at which time they will be reviewed in the office of the City Finance Director.

Bids on contracts for construction or repair work in the formal bidding range must be accompanied by a bid bond or deposit in the amount of not less than 5 percent of the bid. This security is held by the City of Havelock to guarantee that the successful bidder will execute the contract and provide performance and payment bonds if required. If a bidder backs out of his or her bid or refuses to enter into a contract, the City of Havelock may retain the bid deposit or seek payment under the bid bond. Bids will be considered incomplete if not accompanied by a bid bond or deposit. The bids are good for 75 days after opening. The winning bidder will be issued a Notice To Proceed (NTP) along with a Purchase Order. The performance period is 120 days from the NTP.

Bidders are cautioned not to submit bids until the proposed requirements and specifications have been carefully examined. It will be considered that bidders will have satisfied themselves as to the accuracy of the specifications. No proposal will be considered unless prices are submitted for all items requested in any section. The City reserves the right to change the amount of quantities.

The names of certain brands or makes denote quality standard in the article desired, but do not restrict bidders to the specific brand, make or manufacturer named. They are meant to convey to prospective bidders the general style, type, character and quality of the article desired.

The successful bidder on all construction contracts will be required to conduct the operation in accordance with all Federal, State, and Municipal health and safety rules, regulations and laws applicable to the operation. The successful bidder may be asked to provide the City with a copy of the company's safety plan prior to commencing work. For all projects over \$30,000, a general contractor's license must be furnished to the City if applicable.



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The City will not sell bid packages. Plans, specifications, and addenda may be viewed and obtained online at www.havelocknc.us. Click on: "Bid on a Contract"; "Current Bids". The Bidder's List is maintained by Vendor Registry. Registration for the Bidder's List is made online at www.havelocknc.us. Click on: "Bid on a Contract"; "Vendor login/Registration".

N.C.G.S. (North Carolina General Statutes), specifically §160A-20.1(b), prohibit the City from entering into contracts with contractors and subcontractors who have not complied with the requirement of Article 2 or Chapter 64. The Contractor shall submit the E-Verify Affidavit, located in the Bid Proposal section, with their bid. Bids that do not include this Affidavit will be considered non-responsive.

N.C.G.S 147-86.42-84 requires that contractors with a North Carolina Local Government must not utilize any subcontractor found on the State Treasurer's Iran Divestment list or Companies Boycotting Israel list. The referenced lists can be found on the State Treasurer's website at the address www.nctreasurers.com and will be updated every 180 days.

The City of Havelock reserves the right to reject any or all proposals and to purchase items from the state contract in the efforts to award the contract to the bidder it deems to be for the best interest of the City.

This institution is an equal opportunity provider, and employer.

Contact person(s) for information on this bid:

For questions in regards to the bid specifications, the City requires and only responds to questions submitted in writing and sent via email to: Bids@havelocknc.us

Questions must be received by **2:00 PM (EST) on Friday, August 16, 2019**. If questions are received, the City will respond no later than **12:00 PM (EST) on Friday, August 23, 2019**.

Today is the 30th day of July 2019.

Published: Vendor Registry July 30, 2019

CITY OF HAVELOCK

Lee W. Tillman
Director of Finance



**STATE OF NORTH CAROLINA
AFFIDAVIT
CITY OF HAVELOCK**

I, _____ (the individual attesting below), being duly authorized by and on behalf of _____ (the entity hereinafter "Employer") after first being duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of employee through E-Verify in accordance with NCGS §64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in the State and that employs 25 or more employees in this State. (mark Yes or No)
a. YES _____ b. NO _____
4. Employer's subcontractors comply with E-Verify, and if Employer is the winning bidder on this project, Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.

This _____ day of _____, 20_____.

Signature of Affiant: _____

Print or Type Name: _____

State of North Carolina County of _____

Signed and sworn to (or affirmed) before me, this the
_____ day of _____, 20_____.

Signature of Notary Printed Name of Notary

My Commission Expires: _____

Bid Sheet

Forest Hill	_____
Daniels Court	_____
Shepard Street	_____
Total Bid	_____

Provide unit prices for material and labor for removal and replacement of additional defective materials, if additional damages are found and repair will extend beyond original scope and bid amount. All additional damages must be reported to the City's representative immediately. No additional work is to be started without written approval from the City. Any such work performed by contractor prior to authorizations shall be at no cost to the City.

8" SDR 35	_____
Lateral connections	_____
Precast doghouse manhole	_____
8" DIP sewer main	_____
15" RCP pipe (fully bedded)	_____
Well pointing	_____

Bids must include an itemized schedule by quantity, unit price and total for each work element.

Company Name: _____

Company Address: _____

Contact Person: _____

Telephone Number: _____

NC Contractor's License Type and Number: _____

Number of Addendums Acknowledged (circle one): N/A 1 2 3 4

As of the date listed below, the vendor or bidder listed above is compliant with N.C.G.S. 147-86.42-84, the Iran Divestment Act and the Companies Boycotting Israel Act.

Authorized Signature: _____

Print Name of Authorized Signature: _____

Title: _____

Address Bid to: Lee Tillman, Director of Finance
 City of Havelock
 P.O. Drawer 368
 1 Governmental Avenue
 Havelock, NC 28532

Please indicate the Bid name on the outside of the envelope.

General Provisions:

1. Contractor shall comply with all requirements of OSHA 1926.
2. Period of Performance is one hundred and twenty (120) days from date of award.
3. Contractor will obtain all necessary permits. Permits required by City of Havelock are provided free of charge.
4. Asphalt repairs will consist of 2-inches of asphalt over the excavation and 2-inches of asphalt extending 2-feet beyond the limits of the excavation into the existing asphalt. Work shall be performed in accordance with State, NCDOT Standards.
5. Traffic pattern shall be submitted to the City so public can be notified seven (7) calendar days prior to the beginning of work.
6. Roadway repair is the responsibility of the contractor.
7. All necessary efforts shall be made to control erosion and sediment release while this project is under construction.
8. All underground utilities are to be located, prior to work being started.
9. All elevations to be confirmed prior to any construction.

Liquidated Damages:

The Contractor agrees to pay the owner \$300 per day in liquidated damages for each day beyond the duration described above for the period of performance.

Scope of Work

The work for this project is in three separate Project Areas within the City of Havelock sewer collection system. The project areas are Forest Hill Drive, Daniels Court, and Shepard Street.

Project Area 1 – Forest Hill Drive, *Figure 1*

At the surface (street) level, the existing manhole TH32 has settled down approximately 12-18 inches. The area of settlement within the asphalt travelway is approximately 6 feet in diameter. The sewer lines into the existing manhole have also subsided with the ongoing failure of the manhole.

The repair involves setting two precast dog house sewer manholes in the grassed shoulder over the existing lines. Between new manhole install approximately 120 linear feet of new 8" SDR 35, inverts should match existing inverts. Location to be field verified with City staff. Replace abandonment of the existing manhole and sewer line with slurry, grout, or equivalent. Bypass pumping is to McCotter Blvd. manhole. Asphalt repairs of settled area. Provide well pointing as needed.

All construction must be in keeping with State, NCDOT standards, including 12" base stone, formed base, traffic control, and OSHA standards, including all confined space entries.

Project Area 2 – Daniels Court, *Figure 2*

At the surface (street) level there is a small sinkhole where the existing storm culvert has failed. Part of existing 15" CMP failure is under the existing sanitary sewer line. The loss of material from the storm line failure has resulted in an associated failure of the existing brick manhole P47 and 8" sewer line.

The repairs include open cut over full width of the Daniels Court travelway, excavation and removal of CMP, replace with twin 15-inch RCP (fully bedded), replace base matching existing elevation, back fill in lifts with suitable soils, and 2" asphalt S9.5A. Replace failed 6" sewer, SDR35, pipe into manhole with Hymax couple, or equivalent. During back fill, ensure existing water line is shored and protected. Back fill is compact to 95% max density.

All construction must be in keeping with State, NCDOT standards, including base stone, traffic control, and OSHA standards, including any confined space entries.

Project Area 3 – Shepard Street, *Figure 3*

Along Shepard Street there are four (4) areas of failure at the street, or travelway, surface level. It is believed the areas of failure are associated with the failure of the 4" SS lateral connections. The repairs include open cut area of failures within the travelway. From the cleanout replace the lateral and the connection to sewer main.

If lateral connection repair is not feasible, replace the lateral from cleanout, matching crowns, at 8" sewer main. Ensure new pipes slope is in keeping with required building codes. Back fill in lifts with suitable soils, and 2" asphalt S9.5A. Remove all construction debris, provide traffic control as necessary, provide bypass as necessary. If 8" sewer main has failed, replace existing 8" main, with 8" SDR 35, for full stick length with grip rings, or equivalent, per direction from City staff.

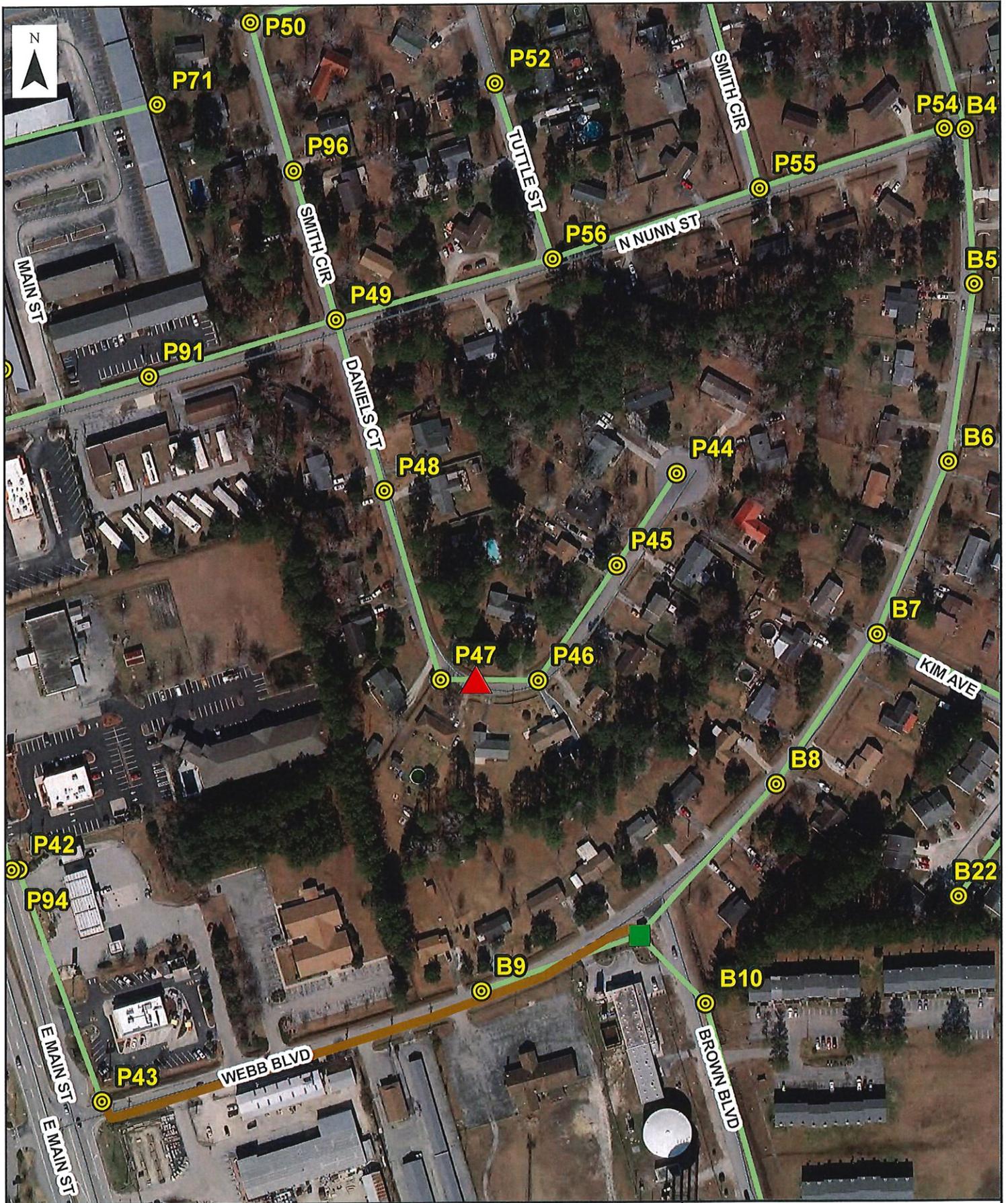
All construction must be in keeping with State, NCDOT standards, including base stone, traffic control, and OSHA standards, including any confined space entries.



1 inch = 150 feet

**City of Havelock
2019 Sewer Repairs**

**Figure #1
Repair Location ▲
Forest Hill Drive**



1 inch = 200 feet

City of Havelock
2019 Sewer Repairs

Figure #2
Repair Location ▲
Daniels Ct



1 inch = 300 feet

City of Havelock
2019 Sewer Repairs

Figure #3
Point Repair Location ▲
Shepard Street