



THE CITY OF DAYTONA BEACH
OFFICE OF THE PURCHASING AGENT

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TO: James V. Chisholm, City Manager

FROM: Joanne Flick, Purchasing Agent

DATE: January 8, 2019

SUBJECT: **Selection Committee**
CONTINUING COMPREHENSIVE BROWNFIELD CONSULTING SERVICES
RFP 19095

COPY: Michael Stallworth, BEMD Manager
Bill Rotella, Financial Business Analyst
Andrew Holmes, Public Works Director
Joe Piper, Project Manager
James Nelson, City Engineer
Ben Gross, Assistant City Attorney

The City's Selection Committee convened on January 4, 2019, to review the two (2) Proposals received in response to the referenced Request for Proposals, and to score those proposals in accordance with the evaluation criteria published in the RFP. The Selection Committee recommends award of 1 continuing professional service contract and that contract negotiations be conducted with the top ranked firm as indicated on the short list below:

1. **Cardno, Inc., Clearwater, FL**
2. **Kimley-Horn and Associates, Inc., Jacksonville, FL**

The final negotiated contracts will be presented to the City Commission for approval.

If you agree with the Committee's recommendations, please sign below and return a copy of this memo to my attention. If you wish to discuss the matter further, please call me at extension 8082. Thank you.

Approved: _____ Date: _____