

## **REQUEST FOR PROPOSALS INVITATION**

**NOTICE IS HEREBY GIVEN** that sealed proposals will be received in the office of the Purchasing Agent, Daytona Beach City Hall, Room 146, 301 South Ridgewood Avenue, Daytona Beach, Florida 32114, until **December 10, 2018 at 2:00 PM**, at which time they will be publicly opened for the following:

### **CONTINUING COMPREHENSIVE BROWNFIELD CONSULTING SERVICES**

**AWARD OF CONTRACT** subject to the Purchasing Code of the City of Daytona Beach.

**THE RFP MAY BE OBTAINED** on-line at <http://purchasing.codb.us> by clicking on the link to "Public Solicitations" or as a hard copy at the office of the Purchasing Agent City Hall, 301 South Ridgewood Avenue, Room 146, Daytona Beach, FL 32114.

**SCOPE OF WORK:** Continuing Comprehensive Brownfield consulting services with an initial term of 5 years and three 1-year renewal options. These services may involve all aspects of brownfield planning and development including but not limited to the following:

- Grant writing assistance, including EPA grants
- Implementation of EPA assessment and remediation grants, planning grants, and revolving loan funds.
- Land planning
- Site civil design and permitting
- Landscape architecture and streetscapes

**A NON-MANDATORY PRE-PROPOSAL CONFERENCE** will be held at the Daytona Beach Public Works Complex, 950 Bellevue Ave., Large Conference Room, Daytona Beach, Florida 32114, on November 28, 2018 at 2:00 PM. Interested Proposers are *urged* to attend.

**THE CITY RESERVES THE RIGHT** to reject any or all proposals or parts thereof, or to accept the proposal(s) or parts thereof, when considered by it to be in the best interest of the City. Any proposal received after the time and date specified will not be considered. No Proposer may withdraw their proposal for a period of sixty (60) days after the date of the opening of proposals. This time period is reserved for the purpose of reviewing proposals and investigating the qualifications of the Proposers.

**PROPOSALS SHALL BE ADDRESSED** to the City of Daytona Beach, Purchasing Agent, 301 South Ridgewood Avenue, Room 146, Daytona Beach, Florida, 32114, and all proposals shall have the following plainly marked on the outside of the envelope:

PROPOSAL FOR: **CONTINUING COMPREHENSIVE BROWNFIELD CONSULTING SERVICES**  
PROPOSAL NO: **19095**

**THE CITY OF DAYTONA BEACH  
BY: JOANNE FLICK  
PURCHASING AGENT  
ISSUED: November 9, 2018**