



*Accelerate Progress for Students*

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RFP NO. 21-025RMS - ADDENDUM #2

Questions and Response

March 4, 2021

1. **Question:** RFP Overview, p. 14, and Attachment C. Please clarify the number of students included per year to help vendors provide accurate pricing for APS' consideration.  
**Response:** The number of students is variable. The District will be giving schools the opportunity to choose to implement this software or not to.
2. **Question:** RFP Overview, p. 14, and Attachment C. Please clarify the number of teachers included per year to help vendors provide accurate pricing for APS' consideration.  
**Response:** The number of teachers is variable. The District will be giving schools the opportunity to choose to implement this software or not to.
3. **Question:** RFP. Proposal Format, p. 20. Please clarify if the 120 pages is inclusive of vendor appendices.  
**Response:** As stated in the RFP documents forms and attachments do not count towards page count.
4. **Question:** Attachment A. Technical Specifications, Row 8. Please clarify what APS intends with "community access."  
**Response:** District staff and students is the District community.
5. **Question:** Attachment B. Instructional Materials, Row 9. "The program identifies policies and services for all students." Please clarify what APS is seeking with this requirement.  
**Response:** Provide any software solution policies or services that are student only.
6. **Question:** RFP, Mandatory Qualifications, p. 17, and Disclosure Form. Please clarify the number of references vendors should include on the Disclosure Form to meet the Mandatory Requirements. The Mandatory Requirements requires two references, but the Disclosure Form requires four references.  
**Response:** The references on page 17 under Mandatory Qualifications are asking specifically for K-12 references with a minimum of 2. The references to include on the Disclosure Form can be from any entity and requires a minimum of four. Please also note the Experience category within the

Evaluation Criteria. The K-12 schools utilized for Mandatory Qualifications may be used if similar in size to APS).

7. **Question:** Are you considering tiered math intervention in Spanish? If so, which grade levels?  
**Response:** yes, Kindergarten to Algebra 1.
8. **Question:** Will you consider awarding more than one vendor by grade bands? For example, will submissions for a subset of grades K-Algebra I, such as an award that is K-2 for one product and grades 3-Algebra 1 for another be considered?  
**Response:** No, we are looking for a solution for Kindergarten to Algebra 1.
9. **Question:** Will programs which work with free browser translation add ons (such as chrome IM translator) to provide Spanish translation be given preference — or will only products which offer native alternate language options in Spanish be given preference for award?  
**Response:** Refer to the Evaluation Criteria listed on page 18 of the RFP for how points will be assigned. Provide your best software solution based on the Scope of Work.
10. **Question:** Given current office closures, would Albuquerque Public Schools accept digital signatures?  
**Response:** Yes
11. **Question:** Does APS intend to make multiple awards?  
**Response:** Per page 6 in the RFP “MULTI-AWARD: APS reserves the right to multi-award contracts as necessary for adequate delivery or service in accordance with NMSA 1978, §13-1-153.”
12. **Question:** What is the expected award date?  
**Response:** To Be Determined
13. **Question:** Will purchases be made at the district or school level?  
**Response:** Purchases may be at District level or school level depending on needs for students and funding.
14. **Question:** If the district objects to any proposed exceptions, would the district allow the vendor to negotiate prior to rejecting the bid?  
**Response:** APS reserves the right to make the sole determination if exceptions are accepted and does not negotiate prior to rejecting the proposal.
15. **Question:** What solution is APS currently using?  
**Response:** APS is currently using Mind Research
16. **Question:** For item E. on page 14, what is desired for embedded professional development?  
**Response:** Please provide your best solution.

17. **Question:** For Mandatory Requirement 2 (Experience) on page 17, what evidence does the district desire in order to show "documentation of minimum 3-5 years of providing Digital Curriculum to K-12 School Districts"?
- Response:** Must submit copy of awarded contract and/or award letter and/or award email from K-12 School District.
18. **Question:** For Mandatory Requirement 2 (Experience) on page 17, does "copy of awarded contract and/or award letter" refer specifically to RFP awards or contracts with school districts to demonstrate the 3-5 years of experience?
- Response:** Yes.
19. **Question:** Please clarify what is desired for trade references on item 11 on RFP page 24?
- Response:** Trade references refer to any clients, suppliers, etc. within the same industry that you have done business with.
20. **Question:** What are the bonding requirements referenced on item 13 on RFP page 25?
- Response:** Name the agency your company has used for bid or performance bonds.
21. **Question:** What are the acceptable bonding companies for New Mexico, per item 13 on RFP page 25?
- Response:** Bonding companies are determined by the State of New Mexico and can be found on their webpage.
22. **Question:** To determine Year 1-5 cost on Attachment C Pricing Proposal, how many students will be using the solution?
- Response:** The number of students is variable. The District will be giving schools the opportunity to choose to implement this software or not to.
23. **Question:** For Pricing Proposal Line 3, does APS want to see multiple pricing tiers?
- Response:** Yes.
24. **Question:** For Pricing Proposal Line 4, does APS have requirements for training format (onsite, virtual, etc.)?
- Response:** No.
25. **Question:** How many staff will require training?
- Response:** The number of staff is variable.

**ACKNOWLEDGE ADDENDUM WITH SUBMITTED PROPOSAL: Addenda not signed and returned may consider the RFP non-responsive and may be rejected.**

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SIGNATURE

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Date