



CITY OF HAVELOCK

Post Office Box 368
Havelock, NC 28532

INVITATION TO BID

Pursuant to North Carolina General Statutes §143-131, the City of Havelock invites informal bids on the following:

Bids must be submitted in accordance with the attached specifications. Bids must include an itemized schedule (including quantity, unit price and total) for each work element. Bids can be submitted by mail, email, fax or hand delivered. Cover sheets, envelopes, etc. should be clearly marked with the words:

*“City of Havelock,
Replacement and Installation of City Shelter”*

Address Bids to: Lee Tillman, Director of Finance
City of Havelock
P.O. Box 368
1 Governmental Ave.
Havelock, NC 28532
Fax: 252-447-0126
Email: Bids@havelocknc.us

Bids will be accepted until **2:00 PM (EST) on Wednesday, July 31, 2019** at which time they will be reviewed in the office of the City Finance Director. Quotes are not subject to public inspection until the contract is awarded. The bids are good for 75 days after opening. The winning bidder will be issued a Notice To Proceed (NTP) along with a Purchase Order. The performance period is 90 calendar days from the NTP.

Bidders are cautioned not to submit bids until the proposed requirements and specifications have been carefully examined. It will be considered that bidders will have satisfied themselves as to the accuracy of the specifications. No proposal will be considered unless prices are submitted for all items requested in any section. The City reserves the right to change the amount of quantities.

The names of certain brands or makes denote quality standard in the article desired, but do not restrict bidders to the specific brand, make or manufacturer named. They are meant to convey to prospective bidders the general style, type, character and quality of the article desired.

The successful bidder on all construction contracts will be required to conduct the operation in accordance with all Federal, State, and Municipal health and safety rules, regulations and laws applicable to the operation. The successful bidder may be asked to provide the City with a copy of the company's safety plan prior to commencing work. For all projects over \$30,000, a general contractor's license must be furnished to the City if applicable.



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The City will not sell bid packages. Plans, specifications, and addenda may be viewed and obtained online at www.havelocknc.us. Click on: "Bid on a Contract"; "Current Bids". The Bidder's List is maintained by Vendor Registry. Registration for the Bidder's List is made online at www.havelocknc.us. Click on: "Bid on a Contract"; "Vendor login/Registration".

N.C.G.S. (North Carolina General Statutes), specifically §160A-20.1(b), prohibit the City from entering into contracts with contractors and subcontractors who have not complied with the requirement of Article 2 or Chapter 64. The Contractor shall submit the E-Verify Affidavit, located in the Bid Proposal section, with their bid. Bids that do not include this Affidavit will be considered non-responsive.

N.C.G.S 147-86.42-84 requires that contractors with a North Carolina Local Government must not utilize any subcontractor found on the State Treasurer's Iran Divestment list or Companies Boycotting Israel list. The referenced lists can be found on the State Treasurer's website at the address www.nctreasurers.com and will be updated every 180 days.

The City of Havelock reserves the right to reject any or all proposals and to purchase items from the state contract in the efforts to award the contract to the bidder it deems to be for the best interest of the City.

This institution is an equal opportunity provider, and employer.

Contact person(s) for information on this bid:

For questions in regards to the bid specifications, the City requires and only responds to questions submitted in writing and sent via email to: Bids@havelocknc.us

Questions must be received by **2:00 PM (EST) on Friday, July 19, 2019**. If questions are received, the City will respond no later than **12:00 PM (EST) on Wednesday July 24, 2019**.

This is the 11th day of July 2019

Published: Vendor Registry July 11, 2019

CITY OF HAVELOCK

Lee W. Tillman
Director of Finance



**STATE OF NORTH CAROLINA
AFFIDAVIT
CITY OF HAVELOCK**

I, _____ (the individual attesting below), being duly authorized by and
on behalf of _____ (the entity hereinafter "Employer") after first
being duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of employee through E-Verify in accordance with NCGS §64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in the State and that employs 25 or more employees in this State. (mark Yes or No)
 - a. YES _____, or
 - b. NO _____
4. Employer's subcontractors comply with E-Verify, and if Employer is the winning bidder on this project, Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.

This _____ day of _____, 20_____.

Signature of Affiant: _____

Print or Type Name: _____

State of North Carolina County of _____

Signed and sworn to (or affirmed) before me, this the

_____ day of _____, 20_____.

Signature of Notary

Printed Name of Notary

Bid Sheet

Base Bid: _____

NC Sales Tax: _____

Delivery Cost (if applicable): _____

Total Cost to City: _____

Bids must include an itemized schedule by quantity, unit price and total for each work element.

Company Name: _____

Company Address: _____

Contact Person: _____

Telephone Number: _____

NC Contractor's License Type and Number: _____

Number of Addendums Acknowledged (circle one): N/A 1 2 3 4

As of the date listed below, the vendor or bidder listed above is compliant with N.C.G.S. 147-86.42-84, the Iran Divestment Act and the Companies Boycotting Israel Act.

Authorized Signature: _____

Print Name of Authorized Signature: _____

Title: _____

Address Bid to: Lee Tillman, Director of Finance
City of Havelock
P.O. Drawer 368
1 Governmental Avenue
Havelock, NC 28532
Bids@Havelocknc.us

Please indicate the Bid name on the outside of the envelope.

“City of Havelock Replacement and Installation of City Shelter”

The objective is to replace a shelter in the City Park at 198 Cunningham Blvd, Havelock, NC, 28532 that was destroyed during Hurricane Florence, in 2018.

Scope of Work

The project consists of two stages. The first stage is the Contractor will purchase the approved pre-fabricated shelter described herein. The second stage is the Contractor will install the structure on the existing slab at City Park.

Stage 1: Purchase of pre-fabricated shelter. The pre-fabricated shelter needs to be an Enwood Structures model Raleigh (or approved equal). The size of the pre-fabricated shelter is 24' X 36' with a roof pitch of 12:3, and column height at eaves 8' – 0". The pre-fabricated structure needs to be designed to sustain all dead loads in conjunction with area building code requirements. Laminated columns are to be embedded in accordance with building specifications. Standard bolt and foundation calculations are to be furnished and shop drawings shall bear the NCPE seal. All materials are to be delivered to job site.

Stage 2: Installation of the pre-fabricated Raleigh shelter from Enwood. A slab is already in place at City Park (Figure 1).

Figure 1: Concrete Slab for Proposed Shelter



The slab is 22' x 35.91' with a varying thickness of 6.33-14.63 inches. The shelter is 24' x 36'. The shelter roof should extend 1 foot past the outer edge of the slab. The spacing of the support columns are 8 feet on center, in the length direction and one foot in from the edge of the slab. To install shelter the Contractor may need to remove bracing from original slab. All construction must be in accordance with current building codes including most current wind loads. The laminated columns for the new shelter are to be embedded in accordance with building specifications of the state of North Carolina.

Before placing a bid, Contractors should visit City Park to obtain measurements, and compare the specifications of the shelter provided to determine the amount of work to be completed on the existing slab to install the replacement shelter.

Material Requirements for Structure

Laminated Beams and Columns

Fabricated with Southern Pine, AITC Architectural Appearance Grade with one coat sealer and individually wrapped. Columns need to be pressure treated .6lbs. per cubic foot CCA, prior to gluing per AITC 109 for in ground use to resist decay and insect attack. All steel connections and hardware for connecting beams are to be included. Steel is to have a shop coat of primer. Hardware is to be electrostatic zinc plated.

Structural Wood Roof Deck

2" Southern Pine, #1, single tongue and groove, V-joint face side, kiln dried, furnished in specified lengths.

Fascia

2X6 Southern Pine #1 SPIB Grade, treated. Hot-dipped galvanized nails for installation to be included.

Roofing Materials

25-Yr., 3-tab shingle, roof shingle color (Owen Corning Autumn Brown). with one layer of 30# roofing felt. Galvanized roofing nails to be included.

Specifications

Manufacture: Manufacture of the structural glued laminated wood components shall conform to the manufacture requirements of the American Institute of Timber Construction Standards and Standard Specifications for Glued Laminated Timber, AITC117.

Manufacturer's and Fabricators Certification: Shelter's manufacture, and fabricator, shall be a member of, and hold full certification from, The American Institute of Timber Construction(AITC).

Manufacturer and Fabricator: The manufacturer and fabricator of the shelter's laminated wood components and the shelter's steel connectors shall be one in the same, to assure quality fit of all connections.

Quality Control: Quality Control shall be provided in accordance with ANSI/AITC A190.1-latest addition, American National Standard for Wood Products-Structural Glued Laminated Timber, and the American Institute of Timber Construction Inspection Manual AITC-200.

Lumber: Laminating lumber shall be #1 grade kiln-dried, with maximum 15% moisture content, Southern Yellow Pine graded to meet the requirements of Standard Specifications for Structural Glued Laminated Timber, AITC 117. Lumber combination shall be determined by the design requirements for each component and designated on the fabricators shop drawings.

Treated Components: All treated components must be treated prior to gluing. All treated components with ground contact must be treated prior to gluing, at .6lbs. per cubic foot.

Adhesives: Adhesives shall be wet-use (waterproof) complying with ANSI/AITC A190.1-latest edition.

Design: The structural systems are designed to sustain actual dead load in conjunction with 30 PSF live load or 20 PSF wind load, per current code. The rigidity offered by anchoring of the laminated columns needs to provide overall lateral stability.

Appearance Grades: AITC Architectural grade. Exposed faces of glulam members to receive one coat of factory-applied clear penetrating sealer.

Protection: Members shall be wrapped for shipping.

Shop Drawing: The fabricator shall furnish a complete set of shop drawings showing the necessary details for construction.

*Figure 2: Raleigh Enwood Shelter**



*Picture is not to scale it is only provided as visual of the Raleigh shelter.