

**ESCAMBIA COUNTY FLORIDA**  
**REQUEST FOR INFORMATION**

**911 Fiber Optic Host Provider**  
**Solicitation Identification Number PD 18-19.034**

**Information Requests Will Be Received Until:**  
**2:00 p.m. CDT, March 19, 2019**

Office of Purchasing, Room 11.101  
213 Palafox Place, Pensacola, FL 32502  
Matt Langley Bell III Building  
Post Office Box 1591  
Pensacola, FL 32597-1591

**Board of County Commissioners**

Lumon J. May, Chairman  
Steven Barry, Vice Chairman  
Jeff Bergosh  
Robert Bender  
Douglas Underhill

From:  
Paul R. Nobles  
Purchasing Manager

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All requests for assistance should be made in writing when possible. Responses will be provided to all known submitters in writing. No verbal responses will be provided.

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**Assistance:**

Paul R. Nobles  
Purchasing Manager  
Office of Purchasing  
Matt Langley Bell III Building  
213 Palafox Place  
2<sup>nd</sup> Floor, Room 11.101  
Pensacola, FL 32502  
T: 850.595.4918  
e-mail: [prnobles@myescambia.com](mailto:prnobles@myescambia.com)

**NOTICE**

<p>It is the specific legislative intent of the Board of County Commissioners that NO CONTRACT under this solicitation shall be formed between Escambia County and the awardee vendor until such time as the contract is executed by the last party to the transaction.</p>
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**SPECIAL ACCOMMODATIONS:**

**Any person requiring special accommodations to attend or participate, pursuant to the Americans with Disabilities Act, should call the Office of Purchasing, (850) 595-4980 at least five (5) working days prior to the solicitation opening. If you are hearing or speech impaired, please contact the Office of Purchasing at (850) 595-4684 (TTY).**

Escambia County Florida  
REQUEST FOR INFORMATION  
Responders Checklist  
**911 FIBER OPTIC HOST PROVIDER**  
**Solicitation Identification Number PD 18-19.034**

**How to Submit Your Response**

- Please review this document carefully. Offers that are accepted by the county are binding contracts. Incomplete responses are not acceptable. All documents and submittals must be received by the office of purchasing on or before date and hour specified for receipt. Late responses will be returned unopened.

**The Following Documents Shall Be Returned With Response:**

- Information Response

**How to Submit a No Response**

- If you do not wish to respond at this time, please respond to the Office of Purchasing providing your firm's name, address, a signature, and a reason for not responding in a sealed envelope. This will ensure your company's active status in our vendor's list.

*This form is only for your convenience to assist in filling out your response. Do not return with your response.*

## I. INTRODUCTION

Request for Information:

Escambia County is seeking information from a highly-qualified vendor that could provide, manage, and monitor a dedicated, private, fully redundant, fiber network between its 9-1-1 host servers and 9-1-1 PSAP's with a 99.999% reliability.

Escambia County utilizes a geo-diverse Motorola VESTA 9-1-1 system (V6.0) with a total of 31 call taking positions. VESTA geo-diverse cores are housed between the Escambia County Emergency Communications Center (ECC), and the Escambia County Sheriff's Office (ESO). The Pensacola Police Department resides as a remote on the system and is the Primary PSAP for calls originating in the City of Pensacola.

The proposed fiber network would connect the 9-1-1 geo- diverse cores for Side A and Side B, and the remote site (Pensacola Police Department).

The proposed network must be dedicated, private, fully redundant, failover tolerant, and include monitoring and maintenance.

The task would include full installation and cutover working with the Motorola Vesta team.

To be considered:

- All equipment hardware & software
- Installation & management services
- 24/7 365 emergency maintenance response

PSAP Locations:

Escambia County Emergency Communications	6575 N. W Street Pensacola, FL 32505
Escambia County Sheriffs Office	1700 W. Leonard Street Pensacola, FL 32501
Pensacola Police Department	711 Hayne Street Pensacola, FL 32501

## II. INSTRUCTIONS TO SUBMITTERS

Firms desiring to submit product designs to be considered shall submit one (1) hard copy and one (1) electronic copy of your firms Response that details the entity's interest. It is not necessary for the entity to submit a detailed proposal; however, the letter should be specific enough to include but not be limited to:

To be considered, submitters shall provide the following information:

1. All equipment hardware & software
2. Installation & management services
3. 24/7 365 emergency maintenance response
4. Contact information:
  - i. Name
  - ii. Address
  - iii. Phone Number
  - iv. Email Address

All terms and conditions below are a part of this request, and no offer will be accepted unless all these conditions have been complied with. The County reserves the right to waive informalities in any offer; to reject any or all offers, in whole or in part, and/or to accept the offer(s) that in its judgment is from the lowest and most responsible and responsive offeror(s).

1. **General Information**

All offers to be considered shall be in the possession of the Office of Purchasing prior to the time of the solicitation closing. Offers may be mailed to 213 Palafox Place, Room 11.101, Pensacola, Florida 32502 or delivered to the Office of Purchasing, 2nd floor, Room 11.101, Matt Langley Bell, III Bldg., 213 Palafox Place, Pensacola, Florida 32502, in a sealed envelope clearly marked:

**Specification Number PD 18-19.034, "911 Fiber Optic Host Provider", Name of Submitting Firm, Time and Date due.  
**Note: If you are using a courier service; Federal Express, Airborne, UPS, etc., you must mark airbill and envelope or box with Specification Number and Project Name.****

Regardless of the method of delivery, each offeror shall be responsible for his offer(s) being delivered on time as the County assumes no responsibility for same. Offers offered or received after the time set for solicitation closing will be rejected and returned unopened to the offeror(s).

**The following policy will apply to all methods of source selection:**

**Conduct of Participants**

After the issuance of any solicitation, all bidders/responders/protestors or individuals acting on their behalf are hereby prohibited from **lobbying** as defined herein or otherwise attempting to persuade or influence any elected County officials, their agents or employees or any member of the relevant selection committee at any time during the **blackout period** as defined herein; provided, however, nothing herein shall prohibit bidders/responders/protestors or individuals acting on their behalf from communicating with the purchasing staff concerning a pending solicitation unless otherwise provided for in the solicitation or unless otherwise directed by the purchasing manager.

## **Definitions**

***Blackout period*** means the period between the time the bids/proposals for invitations for bid or the request for proposal, or qualifications, or information, or requests for letters of interest, or the invitation to negotiate, as applicable, are received at the Escambia County Office of Purchasing and the time the Board awards the contract and any resulting bid protest is resolved or the solicitation is otherwise canceled.

***Lobbying*** means the attempt to influence the thinking of elected County officials, their agents or employees or any member of the relevant Selection Committee for or against a specific cause related to a pending solicitation for goods or services, in person, by mail, by facsimile, by telephone, by electronic mail, or by any other means of communication.

## **Sanctions**

The Board may impose any one or more of the following sanctions on a nonemployee for violations of the policy set forth herein:

- (a) Rejection/disqualification of submittal
- (b) Termination of contracts; or
- (c) Suspension or debarment as provided in Sec. 46-102 of the Escambia County Code of Ordinances.

This policy is not intended to alter the procedure for Protested Solicitations and Awards as set forth in the Sec. 46-101 of the Escambia County Code of Ordinances.

## 2. **Procurement Questions**

Procurement questions may be directed to Paul R. Nobles, Purchasing Manager, Telephone#: (850) 595-4918, email: [prnobles@myescambia.com](mailto:prnobles@myescambia.com).