

City of Spartanburg
Procurement and Property Division
Post Office Drawer 5107, SC 29304-1749
Phone (864) 596-2049 - Fax (864) 596-2365

Legal Notice
Request for Proposal for
Painting at the Magnolia Street Parking Garage

March 31, 2021

NOTICE IS HEREBY GIVEN – The City of Spartanburg is seeking proposal from vendors to provide construction services for Painting at the Magnolia Street Parking Garage located at 100 North Church Street Spartanburg, SC. All work to comply with the specifications developed by the city to provide quality workmanship.

Proposal Number : 2021-04-20-01

The City of Spartanburg, hereby, notifies all proposers that it will affirmatively ensure that all disadvantaged and women's business enterprises will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of gender, race, color or national origin in consideration for an award.

The City of Spartanburg reserves the right to reject any or all proposals or to waive any informality in the qualifications process. Proposals may be held by the City of Spartanburg for a period not to exceed sixty (60) days from the date of the opening of Proposals for the purpose of reviewing the Proposals and investigating the qualifications of prospective parties, prior to awarding of the Contract. The vendor that is awarded the proposal will be required to be a licensed Contractor, obtain a City of Spartanburg Business License and all the required Building Permits.

Calls shall be sent to Tony McAbee, Facilities Manager at 864-809-9085. Pre-Bid meeting will be held at the Magnolia Street Parking Garage located at 100 North Church Street Spartanburg, SC 29304 on Tuesday April 13, 2021 10:00AM. (please meet on level 1 near the office/entrance off Church Street)
Email: tmcabee@cityofspartanburg.org.

Complete proposal package also available at www.cityofspartanburg.org by following the links for Invitations for Bids.

Sealed Proposals shall be submitted to Carl Wright, Procurement and Property Manager on or before Tuesday April 20, 2021 no later than 3 PM, City Hall, 145 West Broad Street at which time they will be publicly opened and read aloud in the Training Room, same location.

Proposals can be hand delivered or mailed to the following address:

City of Spartanburg
P.O. Box 5107
145 W. Broad Street
Spartanburg, SC. 29304

Attn: Procurement and Property Division

For further information and complete Proposal Package, please contact the Procurement and Property office at (864) 596-2049. Complete proposal package also available at www.cityofspartanburg.org by following the links for Invitations for bids. The following Proposal Number Must be placed on the outer envelope in order for the bid to be Stamped in as accepted on time:

Proposal No: Proposal Number Painting Magnolia Street Parking Garage _____

Submission of Questions and Qualifications Statement

Submit two (2) complete copies of the firm's Proposal Statement. Submittals received by facsimile machine or other electronic transmittal will not be considered. Submittals are to be in sealed envelopes or boxes marked with the caption "Proposal Statement for Painting at the Magnolia Street Parking Garage" and must be submitted to the attention of Mr. Carl Wright, Procurement and Property Manager, City of Spartanburg, P.O. Box 5107, Spartanburg, South Carolina 29304-1749, by 3:00PM, April 20, 2021. If using courier service, submittals should be sent attention Mr. Carl Wright, Procurement and Property Manager, City of Spartanburg, 145 West Broad Street, Spartanburg, South Carolina 29306.

Proposal Number **MUST** be placed on the outer envelope in order for the bid to be stamped in as accepted on time:

Technical questions regarding the scope of services should be directed to Tony McAbee, Facility Maintenance Manager, (864) 596-2107 or by email at tmcabee@cityofspartanburg.org Questions regarding the RFQ process should be directed to Mr. Carl Wright, Procurement and Property Manager at (864) 596-2790 or cwright@cityofspartanburg.org

Affirmative Action

The contractor shall take affirmative action in complying with all state and federal requirements concerning fair employment and the treatment of all employees without regard to, or discrimination by reason of race, color, religion, sex, national origin or physical handicap.

CONTRACTOR INSURANCE REQUIREMENTS

Contractor shall provide, pay for and maintain in full force and effect, all insurance outlined herein with limits of liability not less than the limits of liability shown covering Contractor's activities, those of any subcontractors or anyone directly or employed by any of them, or by anyone for whose acts any of them might be liable.

Insurer Qualifications

All insurance should be provided through insurance companies authorized to do business in South Carolina with an A M Best's Rating of no less than A and shall be approved by and acceptable to Owner.

Certificates of Insurance

Within **5 (five) days** of execution of Contract but **PRIOR** to commencing Work, Contractor's insurer shall provide to Owner a Certificate of Insurance issued by an authorized representative of its insurer certifying that the insurance as required in this Exhibit is in full force and effect. Certificates should be sent via fax or mail to the following:

Risk Coordinator
City of Spartanburg
P. O. Box 1749
Spartanburg, SC 29304
Fax: (864)596-2262
Email: kbooker@cityofspartanburg.org

The original of the Certificate is to be sent as well. The Certificate shall include a statement that the policies will not be canceled or non-renewed without 30 days advance written notice to Owner.

Primary Insurance

All insurance coverage required of the Contractor shall be primary over any insurance or self insurance carried by City of Spartanburg.

Duration of Coverage

All required insurance coverage shall be maintained without interruption during the entire term of the Contract plus an additional 3 years for Products and Completed Operations Coverage following final acceptance of the Work by Owner.

Subcontractor's Insurance

The Contractor shall require any Subcontractor to purchase and maintain insurance of same types and limits required herein.

Waiver of Subrogation

The Contractor shall require all policies of insurance as required herein to be endorsed to provide that the insurance company shall waive all of its right of recovery or subrogation against Owner. The Contractor shall require similar waivers from any Sub-contractors.

Additional Insured

The Contractor's insurance policies as required herein with the exception of Workers Compensation shall be endorsed to name Owner as an additional insured.

Insurance Coverage and Limits

Workers' Compensation: The Contractor shall provide and maintain Workers Compensation insurance in each jurisdiction in which the Work is located.

Limits:

Coverage A – State Statutory Benefits

Coverage B – Employers Liability

\$1,000,000

Specific Coverage:

-United States Longshoremen and Harbor Workers Act

-Coverage endorsement must be provided if any work is to be performed on or around navigable water.

Automobile Liability: Contractor shall provide and maintain Business Auto Liability insurance covering bodily injury and/or property damage liability arising out of the use of any auto (including owned, hired, and non-owned autos).

Limits:

Combined Single Limit Each Accident: \$1,000,000

Commercial General Liability: Contractor shall provide and maintain in full force and effect Commercial General Liability Insurance covering all operations by or on behalf of Contractor on an occurrence basis against claims for bodily injury, personal in-jury, and/or property damage (including loss of use).

Limits:

Each Occurrence	\$1,000,000
General Aggregate	\$2,000,000
Products/Completed Operations	\$2,000,000

Specific Coverage:

Occurrence Form
Blanket Contractual Liability
Underground Explosion and Collapse

Umbrella/Excess Liability: Contractor shall provide and maintain Umbrella/Excess Liability Insurance on an occurrence basis with coverage as broad as underlying policies.

Limits:

Each occurrence:	\$2,000,000
Annual Aggregate:	\$2,000,000

Specific Coverage:

Blanket Contractual Liability
Follow Form Primary

Other Insurance: Any other insurance as specified by Owner in the Contract Documents.

Changes: Exceptions to specified insurance requirements shall be submitted at time of any bid.



Painting at the Magnolia Street Parking Garage

City of Spartanburg
P.O. Box 5107
145 W. Broad Street
Spartanburg, SC. 29304
Email:
cwright@cityofspartanburg.org

Proposer has examined this Request for Proposal, the Advertisement for this Request for Proposal, and the following Addenda (receipt of which is hereby acknowledged):

Company Name: _____

By: _____ (Signature)

_____ (Printed Name)

Title: _____

Date: _____

Address: _____ Email: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Addenda Number: _____ Date: _____

Addenda Number: _____ Date: _____

Please sign _____ understanding you have seen all addendums.

BASE PRICE for Total Cost \$ _____

Painting at the Magnolia Street Parking Garage includes cleaning prior to painting

Please complete the provided proposal sheet which outlines the cost.

By: _____ Title: _____

Signature: _____ Date: _____

Address: _____

Telephone / _____ **Email:** _____

_____ submits here with our proposal in response to the bid request
(Company Name)

number shown above in compliance with the description(s) and specifications (s) for the following:

**CONSTRUCTION SERVICES FOR PAINTING AT THE FOLLOWING
CITY PARKING GARAGE
Magnolia Street
SCOPE OF WORK**

General

The purpose of this work is to provide construction services for cleaning and painting the existing exterior stairwells, walls, window seals, doors, handrails, piping, and bollards. Work will include cleaning and the removal of rust, scale, dirt and oils from the structural steel components that are part of the garage system.

Construction Phase

The contractor shall provide services which may include, but not limited to:

- Contractor shall prepare the substructure by removal of rust, scale, dirt, oils and any material that would prohibit the adhesion of the paint product. Contractor may choose method for cleaning per Standard Painting Specifications listed below:

Hand Tool Cleaning (SSPC-SP2) This standard covers the requirements for hand tool cleaning steel surfaces. Hand tool cleaning is a method of preparing steel surfaces by the use of non-power hand tools. Hand tool cleaning removes all loose mill scale, loose rust, loose paint, and other loose detrimental foreign matter. It is not intended that adherent mill scale, rust, and paint be removed by this process. Mill scale, rust, and paint are considered adherent if they cannot be removed by lifting with a dull putty knife.

Power Tool Cleaning (SSPC-SP3) This standard covers the requirements for power tool cleaning of steel surfaces. Power tool cleaning is a method of preparing steel surfaces by the use of power assisted hand tools. Power tool cleaning removes all loose mill scale, loose rust, loose paint, and other loose detrimental foreign matter. It is not intended that adherent mill scale, rust, and paint be removed by this process. Mill scale, rust, and paint are considered adherent if they cannot be removed by lifting with a dull putty knife.

Brush Off Blast Cleaning (SSPC-SP 7/ NACE NO. 4) This standard covers the requirements for brush-off blast cleaning of unpainted or painted steel surfaces by the use of abrasives. These requirements include the end condition of the surface and materials and procedures necessary to achieve and verify the end condition. A brush-off blast cleaned surface, when viewed without magnification, shall be free of all visible oil, grease, dirt, dust, loose mill scale, loose rust, and loose coating. Tightly adherent mill scale, rust, and coating may remain on the surface.

Near-White Blast Cleaning (SSPC-SP 10/ NACE NO. 2) This standard covers the requirements for near-white blast cleaning of unpainted or painted steel surfaces by the use of abrasives. These requirements include the end condition of the surface and materials and procedures necessary to achieve and verify the end condition. A near-white metal blast cleaned surface, when viewed without magnification, shall be free of all visible oil, grease, dust, dirt, mill scale, rust, coating, oxides, corrosion products, and other foreign matter, except for staining as noted. Random staining shall be limited to no more than 5 percent of each unit area of surface as defined, and may consist of light shadows, slight streaks, or minor discolorations caused by stains of rust, stains of mill scale, or stains of previously applied coating.

- Manufacturers approved are:
 - Glidden Professional, Division of PPG Architectural Finishes, Inc.
 - Benjamin Moore & Co. (Moore)
 - PPG Industries (PPG)
 - Sherwin Williams Com (S-W)
 - or approved equal
- Contractor shall not continue priming until city staff has approved the preparation areas.
- Contractor will apply 2 coats of manufacturer best quality rust inhibited alkyd based primer per manufacturer specifications.

- Contractor will apply the number of coats of manufacturer **alkyd acrylic enamel** to achieve the thickness required in the manufacturer specifications. Provide the total dry thickness on the entire system as recommended by manufacturer.
- Steel-Remove rust, loose mill scale, shop primer in any. Clean using methods recommended in writing by paint manufacturer.
- Masonry-Remove efflorescence, flaking and chalk. Do not paint surfaces if moisture content of alkalinity of surface or mortar joints exceeds that permitted in manufacturer's written instructions.
- Cleanup: At the end of each workday, remove empty cans, rags, rubbish and other discarded paint materials from the site.
- Contractor shall protect the garage structure from splatters, overspray, roller marks, brush marks, and spills. Contractor's means and method shall be approved prior to start.
- Contractor shall protect paint spray from offsite locations. Contractor is responsible for the control of paint being sprayed. If there is the presence of wind. **Shield or Don't Spray**
- Provide "Wet Paint" signs to protect newly finishes.
- Contractor shall exhaust fumes by a mechanical method. Fans, etc.
- Contractor shall coordinate, with city project manager, times and location. This is an active garage and contractor shall protect from other persons and trades.
- The owner reserves the right to invoke test procedures at any time and as often as the owners deems necessary during the period when paint is being applied.
- All equipment and service of equipment shall be warranted for a period of not less than one (1) year from date of acceptance.
- Contractor shall continue priming once city staff has approved the preparations areas.
- Contractor shall provide verification from manufacturer representative that product has been applied to the manufacturer's specifications.
- Owner will engage the services of a qualified testing agency to sample paint materials. Contractor will be notified in advance and may be present when samples are taken. Sample will be identified, sealed and certified by testing agency.
- Contractor to provide 1 gallon of unused paint material of each color as attic stock for future touch up.

Submit all questions in writing:

tmcabee@cityofspartanburg.org

No questions will be answered verbally.

INTENT TO PERFORM CONTRACT WITH OWN WORKFORCE

I HERBY CERTIFY THAT IT IS OUR INTENT TO PERFORM 100% OF THE WORK REQUIRED FOR THE ABOVE PROJECT. IN MAKING THIS CERTIFICATION, THE BIDDER STATES THAT THE BIDDER DOES NOT CUSTOMARILY SUBCONTRACT ELEMENTS OF THIS TYPE OF PROJECT, AND NORMALLY PERFORMS AND HAS THE CAPACITY TO PERFORM AND WILL PERFORM **ALL ELEMENTS OF THE WORK** PROJECT WITH HIS/HER OWN CURRENT WORK FORCES; AND IF THE BIDDER DOES NOT PERFORM 100% OF THE WORK REQUIRED, THE BIDDER WILL PROVIDE A LIST OF SUBCONTRACTORS

THE BIDDER AGREES TO PROVIDE ANY INFORMATION OR DOCUMENTATION TO THE CITY OF SPARTANBURG IN SUPPORT OF THE ABOVE STATEMENT.

THE UNDERSIGNED HEREBY CERTIFIES THAT HE OR SHE HAS READ THIS DOCUMENTATION AND IS AUTHORIZED TO BIND THE BIDDER TO THE COMMITMENTS HEREIN SET FORTH.

The listing of an MWBE shall constitute a representation by the bidder/responder to City of Spartanburg that such MWBE has been contacted and properly apprised of the upcoming City of Spartanburg project. Bidders/Responders are advised that the information contained herein is subject to verification by the Minority & Women Business Enterprise Program Coordinator and that submission of said information is an assertion of its accuracy. These documents are a part of this solicitation and contract. You are required to fill out this information.

I certify that the above information is true to the best of my knowledge:

Signature: _____

Title: _____

Date: _____

Subscribed and sworn to before me this _____ day of _____, 20__.

Notary Signature _____

Notary Seal

THIS DOCUMENT MUST BE PROVIDED WITH THE SUBMITTAL AND SIGNED BY THE PERSON SIGNING THE SUBMITTAL

MMWBE Good Faith Effort Participation Commitment Contract

This form should be filled out completely and *included in your bid document*. This form should also be accompanied by an executed Letter of Intent from each Sub-Contractor firm listed in this form. You may use additional sheets if necessary.

BID NO:		DATE:	
PROJECT NAME:		ADDRESS:	
PRIME CONTRACTOR:		CITY:	STATE:
CONTACT PERSON:		EMAIL:	
TELEPHONE: ()		FAX: ()	

MMWBE SUBCONTRACTORS

COMPANY	MMWBE CLASS	CITY, STATE	CONTACT	PHONE	TYPE OF WORK TO BE PERFORMED	SUBCONTRACT AMOUNT	% OF WORK
						\$	%
						\$	%
						\$	%
						\$	%
						\$	%
Total MMWBE Participation						\$	%
Total Contract Amount						\$	

MMWBE CLASSIFICATION			
MBE-B - African American	MBE-S - Asian American	MBE-H - Hispanic	
American WBE - American Woman			
MBE N/A - Native American			

NON-MMWBE SUBCONTRACTORS

COMPANY	MMWBE CLASS	CITY, STATE	CONTACT	PHONE	TYPE OF WORK TO BE PERFORMED	SUBCONTRACT AMOUNT	% OF WORK
						\$	%
						\$	%
						\$	%
						\$	%
						\$	%
Total Non-MMWBE Participation						\$	%
Total Contract Amount						\$	

