

# Request For Proposals (RFP)

**POSTED DATE:** December 1, 2021

**DEADLINE:** December 14, 2021, 1:00 pm



## Property Insurance – Sand Dredge

### Project Introduction

Barton County is seeking property insurance coverage for the County's Sand Dredge.

The Sand Dredge is located at a Barton County owned sand pit located at 1127 D, SE 10 Road, Ellinwood. The dredge is a 2015 Cutterhead Suction Sand/Dredge that was originally purchased for \$599,500. There is also a cable anchor system for the dredge, valued at \$21,696.

### Project Requirements

Please provide the following:

- Name, address, phone number, and email
- Number of years in business
- Cost of Coverage
- Coverage Deductible

### Project Funding Source

This expenditure will be paid from the Barton County General Fund.

### Project Timeline

The awarded Vendor must be able to bind coverage no later than January 1, 2022.

### Project Inquiries

Questions concerning the Request for Proposal must be submitted in writing via email or letter to:

Amy Miller  
Barton County Emergency/Risk Manager  
1400 Main St., Room 108  
Great Bend, KS 67530  
620-793-1919  
emergnt@bartoncounty.org

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## Submission Procedure

1. Vendors may receive electronic notifications and submit proposals electronically through Vendor Registry, a link found under the Procurement tab at [www.bartoncounty.org](http://www.bartoncounty.org).

OR

2. Proposals may also be submitted via mail or courier to Barton County Clerk, 1400 Main Street, Room 202, Great Bend, KS 67530.  
Proposals should be Clearly Marked: “Sand Dredge Insurance Proposal”

*Barton County will not consider any proposal not prepared and not submitted in accordance with the provisions hereof and may waive any informalities or reject any and all proposals. Any proposals may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any proposal received after the time and date specified shall not be considered. Proposals submitted after the closing date and time will be returned unopened. Proposals may not be withdrawn within sixty (60) days after the actual date of the opening thereof.*

## Opening and Tabulation

Bids/proposals will not be opened until after the published deadline and at the time and place prescribed in the invitation. The bids/proposals must be opened publicly. Electronic bid/proposal submission software does not permit the opening prior to the published deadlines. Mailed bids/proposals will be received and date/time stamped in the County Clerk’s office.

Following the deadline, bids/proposals may be opened by the requesting Department Head, County Administrator, or Board of County Commissioners, and anyone may attend.

The requesting Department Head will furnish tabulation sheets to the County Commissioners. Tabulation sheets will vary depending on the type of expenditure and may include such as information about delivery, installation, project timeline, product features, warranties, etc.

## Awarding Bids/Proposals/Contracts

*Barton County reserves the right to reject any and all bids/proposals/contracts and award in the County's best interests. Barton County will award bids/proposals/contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. In addition, consideration will be given to such matters as contractor integrity, compliance with public policy, a record of past performance, and financial and technical resources.*

*Barton County cannot enter into contracts with entities that have been suspended or debarred from participating in contracts supported with federal funds. For contracts over \$25,000 supported with federal funds, Barton County will verify that a contractor is not excluded or disqualified by either:*

- *Checking SAM ([www.sam.gov](http://www.sam.gov));*
- *Collecting a certification from that contractor; or*
- *Adding a clause or condition to the cover transaction with that contractor.*

## False or Misleading Statements

*In the opinion of Barton County, if your proposal contains false or misleading statements or references which do not support the function, attribute, capability, or condition of your company and the products and services outlined in your proposal, your proposal will be rejected.*

## Conflicts of Interest

*Vendors must list any current or potential clients or projects which may be (or cause) a conflict of interest in working for Barton County and describe the possible extent of the conflict.*