

INVITATION TO BID/TERM CONTRACT #5412100109(CA)

CONTRACT PERIOD EFFECTIVE: JULY 1ST 2020 THROUGH JUNE 30TH 2021

COMMODITY/SERVICE DESCRIPTION: **DAIRY PRODUCTS**

BID OPENING DAY/TIME: **JUNE 9, 2020 (2:00pm)**

SULLIVAN COUNTY USER DEPARTMENT(S) : **JAIL**

EACH ITB/TERM CONTRACT RESPONSE MUST BE RETURNED IN A SEALED ENVELOPE VIA MAIL, COURIER OR IN PERSON. PHONE, FAX OR ELECTRONIC RESPONSES ARE NOT ACCEPTABLE! RESPONSES WILL BE ACCEPTED BY THE PURCHASING AGENT ONLY UNTIL THE DAY/TIME DESIGNATED ABOVE, AT WHICH TIME THEY WILL BE PUBLICLY OPENED. RESPONSES MUST CLEARLY IDENTIFY THE ITB/TERM CONTRACT NUMBER ON THE OUTSIDE OF THE ENVELOPE, BE PRESENTED IN ORIGINAL FORMAT, BE COMPLETED IN TOTALITY AND BEAR THE HANDWRITTEN SIGNATURE OF A DULY AUTHORIZED COMPANY REPRESENTATIVE. FAILURE TO COMPLY WITH THE ITB PREREQUISITE WILL BE CAUSE TO DISQUALIFY SAME. LATE RESPONSES ARE NOT ACCEPTABLE!

SUBMISSION OF THIS TERM CONTRACT RESPONSE VERIFIES VENDOR'S ACCEPTANCE OF THE ITBs LANGUAGE, REQUIREMENTS AND THE GENERAL PROCUREMENT TERMS AND CONDITIONS FORM #GPTC1004-14.

NOTE: IF FORM #GPTC1004-14 IS OMITTED IN THIS ITB REQUEST, WE HAVE THE APPROPRIATE SIGNED DOCUMENTS FROM YOUR COMPANY (A DUPLICATE IS NOT NECESSARY UNLESS INFORMAITON HAS CHANGED SINCE LAST SUBMITTAL). IF FORM #GPTC1004-14 IS ENCLOSED WITH THIS ITB SOLICITATION, PLEASE SIGN AND RETURN THE APPROPRIATE PAGES WITH YOUR ITB REPOSE.

UNIT PRICES FOR GOODS/SERVICES SHALL BE QUOTED "NET 30 DAYS" AND SHALL INCLUDE ALL SHIPPING, HANDLING, FREIGHT AND/OR ANY OTHER COSTS ASSOCIATED TO EITHER DELIVERY TO SULLIVAN COUNTY LOCATION, PICKED UP AT VENDOR'S BUSINESS LOCATION AND/OR BOTH (AS DESIGNATED). ADDITIONAL DELIVERY, LOADING/UNLOADING CHARGES AND/OR ANY OTHER CHARGES/SURCHARGES WILL NOT BE AUTHORIZED DURING THE CONTRACT PERIOD, UNLESS WRITTEN PERMISSION IS GRANTED BY THE PURCHASING AGENT. AWARDS MAY BE DETERMINED PER UNIT (LINE ITEM) AND/OR AS A TOTAL (WHOLE) AWARD; WHICHEVER IS IN THE BEST INTEREST OF SULLIVAN COUNTY. PRICE INCREASES WILL NOT BE CONSIDERED UNTIL AFTER AUGUST 1ST 2020. IF AN ESCALATION CLAUSE IS TO BE CONSIDERED AFTER THAT DATE, VENDOR IS REQUIRED TO SUBMIT WRITTEN NOTIFICATION TO THE PURCHASING AGENT AT LEAST FIVE (5) WORKING DAYS PRIOR TO THE EFFECTIVE DATE OF ANY PRICE INCREASE – NO EXCEPTIONS! APPROVAL OF ANY PRICE INCREASES WILL BE DEPENDENT UPON OPEN MARKET TRENDS. PURCHASING AGENT HAS THE RIGHT TO ACCEPT OR REJECT ANY PRICE INCREASES.

ARE PRICES SUBMITTED: FIRM SUBJECT TO CHANGE [Check appropriate space]

ALL ITEMS MUST BE READILY AVAILABLE FROM THE SUCCESSFUL VENDOR DURING THE ENTIRE TERM PERIOD.

INDICATE RESPONSE TIME: DELIVERED _____ DAYS ... PICKED UP _____ DAYS

THE ENCLOSED IRAN DIVESTMENT AFFIDAVIT MUST BE SIGNED AND RETURNED WITH BID PROPOSAL.

ALL GOODS PROVIDED TO SULLIVAN COUNTY SHALL BE FREE FROM DAMAGE/DEFECTS. GOODS DAMAGED IN TRANSIT BY COMMON CARRIER ARE THE SOLE RESPONSIBILITY OF THE VENDOR, INCLUDING ALL COMMUNICATIONS AND REPLACEMENT ARRANGEMENTS.

IF INFORMATION (SPECIFICATIONS, DATA SHEETS, ANALYSIS, DRAWINGS, ETC.) OR PRODUCT SAMPLES ARE REQUESTED IN THIS TERM CONTRACT PROPOSAL, RESPONDING VENDOR MUST ENCLOSE/SUPPLY SAME. FAILURE TO COMPLY WILL BE CAUSE TO DISQUALIFY THE VENDOR FROM AWARD CONSIDERATION.

THE SULLIVAN COUNTY PURCHASING AGENT HAS THE RIGHT TO ACCEPT, REJECT, AWARD OR CANCEL ANY/ALL QUOTES AND TO WAIVE ANY INFORMALITIES OR IRREGULARITIES, IF SAME IS DEEMED IN THE BEST INTEREST OF SULLIVAN COUNTY. SULLIVAN COUNTY DOES NOT OBLIGATE ITSELF TO ACCEPT THE LOWEST AND/OR ANY QUOTE OFFERED.

VENDOR: _____		REPRESENTATIVE: _____	
PHONE: _____	FAX: _____	E-MAIL: _____	PLEASE PRINT
SIGNATURE: _____		DATE: _____	

CONTRACT (TERM) COVER PAGE

SULLIVAN COUNTY JAIL & JAIL EXTENSION – DAIRY PRODUCTS

CONTRACT EFFECTIVE: JULY 1, 2020 – JUNE 30, 2021

(YEAR 1 OF A 3 YEAR RENEWABLE CONTRACT)

IS YOUR COMPANY INTERESTED IN A RENEWABLE CONTRACT? _____

ALL DAIRY PRODUCTS MUST BE FRESH PRODUCTS DELIVERED IN A REFRIGERATED TRUCK AND MUST BE PACKAGED IN CARTONS REFLECTING THE EXPIRATION DATES. SULLIVAN COUNTY WILL NOT ACCEPT LEAKING OR DIRTY CARTONS, SPOILED OR EXPIRED PRODUCTS.

DELIVERY IS A CRITICAL FACTOR IN THE AWARD OF THIS CONTRACT. **DELIVERIES ARE EXPECTED ON MONDAY, WEDNESDAY AND FRIDAY.** ESTIMATED QUANTITIES (SHOWN BELOW*) ARE SUBJECT TO CHANGE, BASED ON THE JAIL POPULATION. DELIVERIES MUST BE DROP SHIPPED AT THE MAIN JAIL KITCHEN AND THE JAIL EXTENSION KITCHEN **BETWEEN 4:00-4:30 A.M. EACH DELIVERY DAY.**

ESTIMATED QUANTITIES DELIVERED TO LOCATIONS:

MILK: 2% LOW FAT, ½ PINT CARTONS

UNIT PRICE: _____

MAIN JAIL

- 1,425 UNITS ON MONDAY
- 1,425 UNITS ON WEDNESDAY
- 1,425 UNITS ON FRIDAY

JAIL EXTENSION

- 700 UNITS ON MONDAY
- 700 UNITS ON WEDNESDAY
- 700 UNITS ON FRIDAY

100% ORANGE JUICE, 4oz CARTON

UNIT PRICE: _____

MAIN JAIL

- 75 UNITS ON FRIDAY

PRICES QUOTED MUST BE FIRM FOR A MINIMUM OF THIRTY (30) DAYS AFTER THE AWARD OF THIS CONTRACT (JULY 1, 2020 – JUNE 30, 2021). AFTER INITIAL 30 DAY PERIOD, PRICE ESCALATION WILL BE ACCEPTABLE ONLY THROUGH WRITTEN CONFIRMATION (ACCOMPANIED BY VERIFICATION OF ANY INCREASE/DECREASE IN RAW MILK PRODUCT) AT LEAST FIVE (5) WORKING DAYS PRIOR TO ACTUAL INCREASE/DECREASE.

SUCCESSFUL VENDOR NOT MEETING ANY OR ALL SPECIFICATIONS DURING CONTRACT PERIOD WILL RESULT IN SERVICE TERMINATION. SULLIVAN COUNTY RESERVES THE RIGHT TO DISCONTINUE DAIRY SERVICE DURING THE THREE (3) YEAR PERIOD, JULY 1, 2020 – JUNE 30, 2021.

NAME OF FIRM: _____

CONTACT PERSON: _____

EMAIL: _____

PHONE: _____ FAX: _____

IRAN DIVESTMENT ACT AFFIDAVIT

As per Tennessee Code Annotated, Title 12, and effective July 1, 2016:

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to §12-12-106.

Signature

Date