



St. Johns River Water Management District

Michael A. Register, P.E., Executive Director

4049 Reid Street • P.O. Box 1429 • Palatka, FL 32178-1429 • 386-329-4500 • www.sjrwmd.com

DATE: June 19, 2024
TO: Interested Firms
FROM: Breanna Pierce, Procurement Specialist

SUBJECT: Addendum 1 to Quote Request 40215 – Purchase of Honda Foreman Rubicon ATVs

As a result of questions received from potential respondents, please be advised of the following changes to the subject Quote Request:

1. The time and date for the submittal of responses remains the same: **2:00 p.m., Thursday, June 20, 2024.**
2. **Question:** My company is not signed up for direct deposit with the MyFloridaMarketPlace. Does St. Johns Water Management District pay awarded contracts with checks??
The District will issue a Purchase Order and payment will be a check to the awarded Respondent.
3. **Question:** Does Saint Johns Water Management District have a receiving area and equipment to move the ATV products from a trucking trailer?
Yes, St. Johns River Water Management has a receiving area and is equipped with the proper equipment to offload the ATVs.
4. **Question:** Confirmation of the state's exemption from Florida state sales tax?
As stated in EXHIBIT 3 – PURCHASE ORDER TERMS AND CONDITIONS, COMMODITY PURCHASES: TERMS AND CONDITIONS, section 11; SJRWMD is exempt from any sales, excise, or federal transportation taxes, and from the provisions of the Robinson Patman Act.
5. **Question:** Any documentation required to substantiate the tax exemption, such as the Florida Consumer's Certificate of Exemption?
Please find attached the District's State of Florida Consumer's Certificate of Exemption (Attachment A).
6. **Question:** Verification of exemptions from other potential fees, including title fees, registration fees, and any environmental fees that may apply?
The District's tax-exempt status will provide the necessary authorization.
7. **Question:** Once all the bids are placed, how soon will a contract be awarded?
Once all bids have been received and reviewed a NOID will be issued, followed by the Purchase Order to the responsible Respondent.

NOTE: Please acknowledge receipt of this Addendum in your submittal.

If you have any questions regarding this addendum, contact Breanna Pierce at (386) 643-1168 or via email at bpierce@sjrwmd.com.

Attachment:

Attachment A - State of Florida Consumer's Certificate of Exemption

GOVERNING BOARD

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COCOA

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Attachment A - State of Florida Consumer's Certificate of Exemption

0000011 01/26/23



Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 01/18

85-8012643710C-3	03/31/2023	03/31/2028	STATE GOVERNMENT
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

ST JOHNS RIVER WATER
MANAGEMENT DISTRICT
4049 REID ST
PALATKA FL 32177-2571

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

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1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions about your exemption certificate, please call Taxpayer Services at 850-488-6800. The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.