



Request for Proposals

RFP # 22-4-2

Engineering and Design Services for Replacement of Water Main

Deadline to submit proposals:

Thursday, May 5, 2022 10:00 am CST

Please submit proposals to the below address.

Village of Addison

Attn: Anna Hendrey, Purchasing Agent

1 Friendship Plaza

Addison, IL 60101

(630) 693-7507

ahendrey@addison-il.org

RFP 22-4-2

Engineering and Design Services for Replacement of Water Main

Intent

The Village of Addison is requesting proposals for engineering and design services for the replacement of a water main.

Site Location

The water main is located within the Village of Addison on Park Street from Lincoln Avenue to Diversey Avenue, and on Winthrop Avenue from Vista Avenue to the dead-end of Winthrop Avenue.

Scope of Work

The Village of Addison is requesting proposals to perform engineering design within 60 days of the awarded contract.

The scope of work includes:

1. Acquisition of the Illinois Environmental Protection Agency permit
2. Bidding assistance for the replacement of approximately 550 feet of 6-inch water main on Park Street and 1,400 feet of 8-inch water-main on Winthrop Ave. The new water main to be installed will be 6/8 inch Ductile Iron and Poly-wrapped.
3. Fire Hydrants, water services, mainline valves, capping and abandonment of existing water mains and services, trench backfill, and pavement replacement.
4. Identification of, and replacement of all valves, hydrants, and associated piping, and building services will be required

The completed water main will be located under the street pavement.

The Village of Addison operational staff will perform the resident inspection on this project. The consultant engineer is expected to work closely with the Village staff on all aspects of this project, and to perform the work in a manner acceptable to the Director of Public Works.

The day-to-day on-site construction inspection will be performed by the Village of Addison staff, as well as measurements of actual as-constructed field quantities

Enclosed you will find a map showing the extent of both of these replacement projects.

Submittals

Please include in your proposal the following for the above project.

1. Project design, including site investigation and survey work as required.
2. Preparation of bidding documents, in accordance with the Village of Addison specifications and requirements.
3. Acquire IEPA permits for new water main installation.
4. Prepare verbal or written interpretations of plans, as required.
5. Prepare as-built drawings at the completion of the project.

6. Investigate options other than in the street for the location of the new water mains.
7. Scope of services, to include a breakdown of the anticipated man-hours for each task.
8. A project schedule for the completion of the design, bidding, and construction requirements for this project.
9. An organizational chart of key personnel to be assigned to this project, with associated resumes.
10. A fee schedule based on actual hourly expenses to include overhead and profit, with a not-to-exceed maximum contract amount.

Project Completion Dates

It is the intent of the Village of Addison to have this project completed 120 days after the start of the project to include all water mains installed and operational, services connected, old water main capped and abandoned, including asphalt, concrete, and parkway restoration.

Submittal Deadline

Completed RFP's must be received on or before 10:00 AM CST, Tuesday, May 5, 2022.

Submittal Instructions

You may submit your RFP in person, by carrier (Fed Ex, UPS, USPS) to the Village of Addison, Attention Purchasing Department, 1 Friendship Plaza, Addison, IL 60101, or digitally, prior to the submittal deadline. If submitting in person or by carrier please clearly mark your envelope "RFP 22-4-2".

Digital copies may be sent via email to Anna Hendrey, Purchasing Agent, ahendrey@addison-il.org. An email confirmation will be sent once we receive. It is your responsibility to make sure the RFP is received. We encourage you to call the purchasing agent if you do not receive a confirmation of receipt within 24 hours. The number to reach Anna Hendrey, Purchasing Agent is (630)693-7507.

Contact Information

Technical questions concerning the RFP may be directed to:

Shawn Campbell, Superintendent of Water and Sewer: scampbell@addison-il.org

Questions concerning the RFP documents and submittal may be directed to:

Anna Hendrey, Purchasing Agent, ahendrey@addison-il.org

Selection Process

The Village of Addison seeks to select a proposal submission based upon the following criteria:

1. Responsiveness of the proposal to the scope of work, as demonstrated by providing thorough responses to the scope and project requirements.
2. Past dealings with the Village of Addison and familiarity with the project areas.
3. Demonstrated experience of the firm in remodeling and construction.
4. The contractor(s) experience and approach to completing the project in a timely manner.
5. The quality and relevance of project references for projects of similar scope.

The Village reserves the right to conduct pre-award discussions and/or pre-contract negotiations with any, or all responsive and responsible vendors who submit proposals determined to be reasonably acceptable. Vendors shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals, and such revisions may be permitted after submission of proposals and prior to award of a contract.

The Village may conduct negotiations with the top Vendor(s) if required to determine the acceptability of the proposal in regards to specifications, terms and conditions and cost; therefore, the proposal(s) submitted should contain the vendor's most favorable terms and conditions as well as cost with detailed specifications as proposed, since the selection and award may be made without discussion.

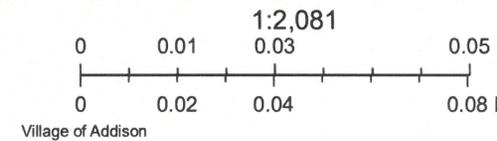
If the Village finds that all of the proposals submitted fail to meet the needs and requirements, the Village is not obligated to enter into an agreement to purchase.

Village of Addison

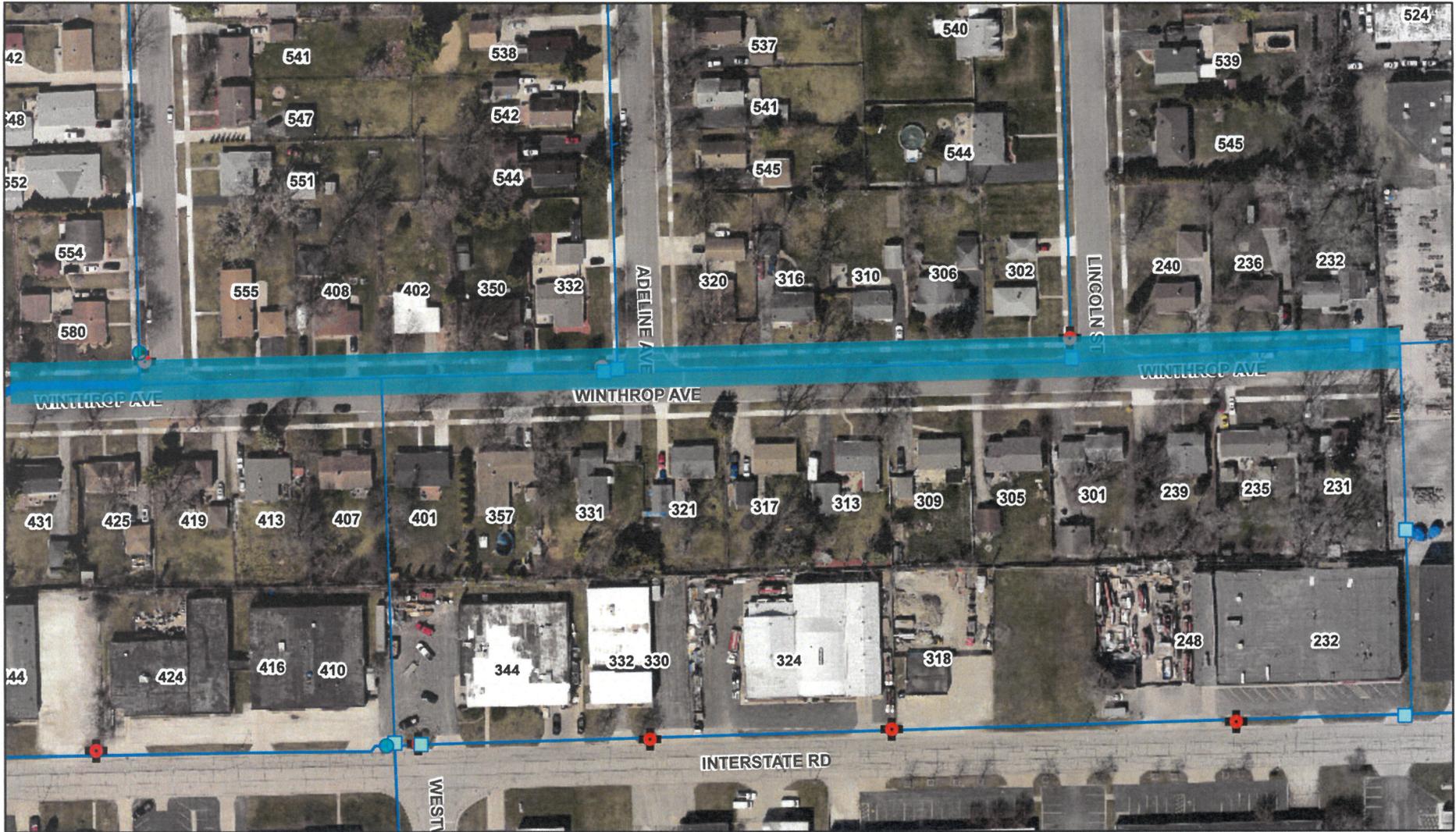


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Addresses Valves Vault Water Mains WM - 8"
■ Box ⊕ Hydrants — WM - 6"



Village of Addison



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- Addresses
- Valves
- Box
- Vault
- Hydrants
- Water Mains
- WM - 6"
- WM - 8"
- WM - 12"

