

**BID NO. 21-023 RR
ADDENDUM #1**

February 24, 2021

Please note the following questions regarding the proposal:

1. Whether companies from Outside the USA, can apply for this RFP, such as from India or Canada?

Answer: Please follow the guidelines and instructions as listed in the Request for Proposal.

2. Whether vendors will need to come to Albuquerque, NM for meetings?

Answer: Yes, there may be in-person meetings, as well as virtual meetings.

3. Can we perform the tasks related to this RFP outside of the USA, such as from India or Canada?

Answer: Some tasks may require on-site maintenance.

4. Can we submit the proposals via email?

Answer: No, you cannot submit the proposals via email, they must be sent electronically through Vendor Registry.

5. Is there an estimated cost or budget for this project?

Answer: The annual cost for this project is approximately \$50,000 - \$60,000.

6. The RFP specifically references Plone so does that mean the district is not looking for bids from vendors who would offer an alternative to Plone?

Answer: As the guidelines state for the Request for Proposal #21-023RR, for Website Maintenance and Hosting Services, the district is looking for Plone.

7. Are you wanting a website that works with your current CMS or are you open to switching to a new CMS with a new website?

Answer: Yes, we are requesting a website that works with the current Plone CMS.

8. For clarification, are you looking for a new hosting provider? Should we assume you want to move away from Rackspace? The scope section and RFP title indicate yes, but there is nothing else in the document (pricing section, etc.) that would indicate that hosting is in fact a part of this effort. Rather, just the development of the CMS Plone, and ongoing managed services.

Answer: Page 14 of the RFP lists the scope of work as:

- Server Maintenance and Support – Configure Rackspace

The site is currently hosted using Rackspace. This position would maintain that server and complete any configurations as needed to maintain the integrity of that hosting environment. At this time there is no plan in place to migrate away from Rackspace.

9. Do you have any choice for a CMS other than Plone?

Answer: No. Plone is the system that is being used for the District.

10. How many content contributors manage your current website? How many will manage the new website?

Answer: There are about 100 content contributors managing content in our current website. This RFP is for the current website, and not a new website.

11. Are there any time constraints or major events that the vendor needs to be aware of?

Answer: This is an on-going RFP, with the work performed throughout the fiscal year.

12. What is the expected timeline to deliver this project?

Answer: This is an on-going maintenance contract, with the work performed throughout the fiscal year.

13. What is the budget allocated for this project?

Answer: The budget is approximately \$50,000-\$60,000 annually.

14. Can we perform the tasks (related to RFP) outside the USA? (like, from India or Canada)

Answer: Please follow the guidelines and instructions as listed in the Request for Proposal.



Rennette R. Apodaca, MPA, CPPO
EXECUTIVE DIRECTOR OF PROCUREMENT

Raquel Reedy
SUPERINTENDENT

15. What versions of Plone and Python are APS currently running? If APS is not currently on Python 3, is that upgrade a part of this contract?

Answer: Plone 4.3.18 (4320) with Python 2.7.6 for the District site, and Plone 5.2.0 (5207) with Python 2.7.12 for the employee Intranet. Upgrading to Python 3 could be part of the contract if the allotted time needed is within the scope of what is allotted in the contract.

16. Does this contract include server maintenance and patching?

Answer: Yes. APS.edu is hosted on Rackspace. This contract would include any server maintenance.

17. What Plone add-ons do you currently utilize?

Answer Below:

- a. Custom: Content, Contact Us, Departments, Directory, Document Translations, Employee Directory, Procurement, Schools, Workflow,
- b. Diazotheme Package
- c. Autocomplete widget
- d. Blocks rendering engine
- e. Content tree widget
- f. ContentWellPortlets
- g. Dexterity Content Types
- h. Diazotheme Support
- i. Drafts Support
- j. HTTP Caching Support
- k. LDAP Plugin for Zope
- l. LDAP/Active Directory Support
- m. PloneFormGen
- n. RedirectionTool
- o. Relation Field
- p. Solgema ContextualContentMenu and FullCalendar
- q. Static Resource Storage
- r. Tiles support
- s. Working Copy Support
- t. YAFOWIL Form Library
- u. Collective.Cover
- v. Collective.js.galleria
- w. collective.portlet.embed
- x. collective.z3cform.datetimewidget
- y. jQuery Color Pickter, FullCalendar, UI



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z. Plone.app.intid:install utility

18. What new development efforts currently exist on your roadmap?

Answer Below:

- aa. Implementing Google Tag Manager
- bb. Responsive/Accessiblility updates for site and home page
- cc. Building out a development instance for the employee intranet
- dd. Cleaning up VMs, backups, custom add-ons. Removal of defunct products

19. How many hours were allocated to the current / past contracts of this nature, and what was the historical breakdown of work in those contracts?

Answer: This is will be on-going maintenance contract, with the work performed throughout the fiscal year.

20. What is your current server configuration (e.g. ZEO clients, ZEO servers, virtual machines, caching, CDN, etc.)? Do you use RelStorage and replicated databases for failover capabilities? Are you looking to use a flexible autoscaling deployment strategy to minimize costs while ensuring adequate performance during peak load times?

Answer: Cloudflare, Rackspace Virtual Machine, nginx, Varnish, HAProxy, Plone - 4 instances, ZODB. No we do not use RelStorage. A flexible autoscaling implementation could be possible if it works within the scope of the other allotted maintence/development tasks.

ACKNOWLEDGE ADDENDUM WITH BID:

Addenda not signed and returned may consider the Bid non-responsive and may be rejected.

COMPANY/FIRM NAME



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SIGNATURE

DATE

Robert Russell, Director Procurement