



## **INVITATION TO BIDDERS**

The City of Gatlinburg is accepting sealed bids on the removal and replacement of three (3) Gatlinburg Fire Department HVAC units. The specifications are located within the bid packet, but we will consider other brands/models that meet required specifications.

Bids will be received at City Hall until **2:30 p.m., February 4, 2016** at which time they will be publicly opened and read aloud. No bid may be withdrawn for thirty (30) days.

Bid shall be sealed in an envelope with the bidder's name, address, the bid opening time and date and the quotation "Gatlinburg Fire Department HVAC" stated plainly on the outside.

For questions concerning the Bid Documents, Bidders may contact City of Gatlinburg, Delea Patterson, AP/Purchasing at 865-436-1409 or Fax 865-436-6464 or [deleap@gatlinburgtn.gov](mailto:deleap@gatlinburgtn.gov). Questions about the specifications need to be directed to Building Maintenance Department, Wayne Large, at 865-436-1444. Please Contact Wayne Large to schedule appointment for visual inspection at the Gatlinburg Fire Department location.

Bid specifications will also be available on the City of Gatlinburg website at [www.gatlinburgtn.gov](http://www.gatlinburgtn.gov) under "Out for Bids" tab. This bid tab is located under Gatlinburg Government, and then Purchasing. Bid results are posted in the same area as shortly after bid opening as possible.

The City reserves the right to qualify bidders, to waive any informalities, to reject any and/or all bids, and to accept the bid deemed most favorable and in the best interest of the City.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this contract, contractor certifies and warrants it will comply with this policy.

## GENERAL PROVISIONS

Prices quoted shall not include Federal or State taxes, if any are applicable. The successful bidder shall furnish tax exemption forms, if required, with their invoices.

The prices quoted are that for which the materials or services will be delivered F.O.B. Gatlinburg, Tennessee.

Any additions, deletions, or variations from the following specifications must be noted.

Inspection of the materials or equipment will be made by an agent of the City of Gatlinburg, and if found defective or fails in any way to meet the terms of this agreement, it will be rejected. Rejected materials or equipment will be replaced at the expense of the bidder.

All technical specifications must accompany bid.

The City of Gatlinburg reserves the right to purchase additional units or services under the same terms and conditions for a period of one (1) year.

The City of Gatlinburg reserves the right to defer payment for thirty (30) days after delivery. The City of Gatlinburg also reserves the right to reject any and/or all bids.

The bidder agrees to indemnify the City of Gatlinburg from any and all liability; loss or damage the City may suffer as a result of claims, demands, costs, or judgments against it arising from any and all work under this agreement.

The bidder agrees to notify the City, in writing, within thirty (30) days, by registered mail, at the City's address as stated in this agreement, of any claim against the bidder on the obligations indemnified against.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this contract, contractor certifies and warrants it will comply with this policy.

Vendor shall possess all of the necessary insurances and licenses required to perform this type and size of project. Winning bidder may be asked for a list of references.

Certain projects with a total cost of \$25,000 or more require a TN Contractors license. This License #, Classification and Expiration date MUST be listed on the bid envelope. Bidders cannot use license of another to bid on any City of Gatlinburg project.

## **BID SPECIFICATIONS**

Replace 3 gas/electric split units with Carrier, Trane, Lennox, or York equipment.

- Two (2) Four ton/100,000 BTU split system
- One (1) Three ton/60,000 BTU split system
- Natural Gas Furnaces with new evaporator coil in furnace.
- All Units to be minimum 14 SEER cooling and 90% efficiency heating
- Project to include tie in to existing duct, gas lines, control system, and electrical service
- Units will be 3 Phase systems
- All refrigerant lines to be flushed or replaced
- All units will have new liquid line filter drier
- Furnish a 5 year parts and labor warranty with additional parts only warranty on compressors and heat exchangers
- Dispose of existing equipment and refrigerant in an environmentally friendly manner.

Delea Patterson, AP/Purchasing  
City of Gatlinburg  
1230 Parkway East  
P.O. Box 5  
Gatlinburg, TN 37738

**RE: Gatlinburg Fire Department HVAC:**

The specifications for the above-mentioned items have been reviewed and the following is offered for all labor and materials involved in replacement of three (3) Gatlinburg Fire Department HVAC (price to include all demolition, disposal, materials, and labor):

\$\_\_\_\_\_

Remove and replace Gatlinburg Fire Department HVAC

Estimated Days for delivery after bid awarded \_\_\_\_\_.

If offering Equivalent models, please note in Deviations section below.

All bids are to include delivery to a specified location in Gatlinburg.

Any deviations from these specifications are listed below (use back if necessary).

DEVIATIONS YES\_\_\_\_ NO\_\_\_\_

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### Bidder Contact Information:

Signed/

Date

Name (Print)

Telephone

Company Name

Fax Number

Address

Email

City

State

Zip

EACH BIDDER SHALL SUBMIT THIS STATEMENT OF COMPLIANCE WITH THEIR BID.

For Title VI and IX compliance, we ask for voluntary disclosure of the following information:

Gender:

Male

Female

Race:

Caucasian

African-American

Other (specify)

**BIDDER LIST**  
(Project open to all qualified bidders)

Del-Air Mechanical Contractors  
135 Chickamauga Avenue  
Knoxville, TN 37917  
865-525-4119 Fax 521-7043  
[randylay@delairmechanical.com](mailto:randylay@delairmechanical.com)  
[jimmccampbell@delairmechanical.com](mailto:jimmccampbell@delairmechanical.com)

The Trane Company  
5220 S. Middlebrook Pike  
Knoxville, TN 37921  
[Kristi.hayes@trane.com](mailto:Kristi.hayes@trane.com)

Shoffner Service Company  
John Speed  
3600 Papermill Road  
Knoxville, TN 37939  
[jspeed@skmes.com](mailto:jspeed@skmes.com)  
865-523-1129 Fax 523-7250

Cherokee Group  
P.O. Box 6248  
Sevierville, TN 37864  
865-428-6919 Fax 428-6984  
[cmccarty@thecherokeegroup.net](mailto:cmccarty@thecherokeegroup.net)

Archer Air  
2503 West Beaver Creek Dr  
Powell, TN 37849  
865-859-9082  
[service@archerac.com](mailto:service@archerac.com)

AirTech  
7140 Small Creek Way  
Powell, TN 37849  
[jreagan@airtech-service.com](mailto:jreagan@airtech-service.com)

Jim's Heat & Air  
4311 E. Scenic Drive  
Gatlinburg, TN 37738