



## Robertson County Tennessee

*Jody Stewart, Finance Director*

*Finance Department*

*523 South Brown Street, Springfield, TN 37172*

*(615) 384-0202 Fax (615) 384-0237*

POST DATE: **January 15, 2020**

**BID 1435: DRAINAGE MAINTENANCE PROJECT for SOLID WASTE**

Pre-Bid Meeting: January 30<sup>th</sup>, 2020 at 2:00 P.M. CST (see details below)

Sealed bids must be received by: **FEBRUARY 11<sup>th</sup>, 2020 at 10:00 A.M. CST**

at

Robertson County Finance Office

523 South Brown Street

Springfield, TN 37172

**THE OUTSIDE OF THE ENVELOPE MUST BE MARKED WITH THE BIDDER'S COMPANY NAME, ITEM BID, TIME OF BID OPENING, DATE OF BID OPENING, BID NO. 1435 AND MUST BE MARKED "SEALED BID, DO NOT OPEN."**

Bids shall be opened and read aloud to the public at the Robertson County Finance Office, 523 S. Brown Street, Springfield, TN 37172 immediately following the bid receipt deadline. Each bid must be submitted in a separate sealed envelope with the appropriate notation on the outside. All bids must be signed by an authorized agent and submitted on the prescribed forms. Submission of bids by telegraph, telephone, or other electronic means is strictly prohibited. Any proprietary items offered for bid must be equivalent as to function, basic design, type and quality of material, method of construction, and any required dimensions as required in plans with no restrictions or exclusions.

**A non-mandatory pre-bid meeting will be conducting at the project site at 2 p.m. on January 30<sup>th</sup>, 2020.** Pre-bid meeting will begin at the Robertson County Solid Waste Facility (2916 W County Farm Rd, Springfield, TN 37172) **Advance notification is requested for the pre-bid coordination with [jason.reynolds@csrengineers.com](mailto:jason.reynolds@csrengineers.com).** For assistance with technical / product information contact CSR Engineering, Inc., 1116 Main St., Pleasant View, TN 37146 (615-247-5381). For assistance with bid procedures contact Taylor Tomblin, Robertson County Finance Office at (615) 384-0202 or by email: [ttomblin@robcofn.org](mailto:ttomblin@robcofn.org).

**Note: Robertson County reserves the right to reject any or all bids, to waive any technicalities or informalities, and to accept any bid deemed in the best interest of the County. All bids will be considered in accordance with Title VI and without regard to age, sex, color, race, creed, national origin, religious persuasion, marital status, political belief, or disability that does not prohibit the performance of duty.**

## **INFORMATION FOR BIDDERS**

BIDS will be received by The Robertson County Finance Department (herein after called the "OWNER"), at 523 South Brown Street, Springfield, TN 37172 until 10:00 A.M. (Central Standard Time) February 11<sup>th</sup>, 2019, and then at said office will be publicly opened and read aloud.

Each BID must be submitted in a sealed envelope, addressed to the OWNER at Springfield, Tennessee. Each sealed envelope containing a BID must be plainly marked on the outside as BID for DRAINAGE MAINTENANCE PROJECT and the envelope should bear on the outside the name of the BIDDER, his address and his contractor's license number, if applicable. If forwarded by mail, the sealed envelope containing the BID must be enclosed in another envelope addressed to the OWNER at Springfield, Tennessee. All BIDS must be made on the required BID form. All blank spaces for BID prices must be filled in, in ink or typewritten, and the BID form must be fully completed and executed when submitted. Only one copy of the BID form is required.

Should there be reasons why the contract cannot be awarded within the specified period; the time may be extended by mutual agreement between the OWNER and the BIDDER.

The BIDDER shall have been engaged, for at least five (5) years, and properly experienced in the business of performing the type work required on the PROJECT and hold the appropriate classification of a Tennessee contractor's license.

Bidder must hold a current Robertson County Business License (at time of contracting) and must provide proof of automobile insurance, liability insurance and workers' compensation insurance. Robertson County assumes no liability for accidents incurred to bidder's employees while on the job site.

The BIDDER shall furnish to the OWNER all such information and data as the OWNER may request, to assist the OWNER in determining the ability of the BIDDER to perform the WORK.

BIDDERS must satisfy themselves of the accuracy of the estimated quantities of work in the Bid Schedule by examination of the site and a review of the drawings and specifications including any issued ADDENDA. After BIDS have been submitted, the BIDDER shall not assert that there was a misunderstanding concerning the quantities of WORK or of the nature of the WORK to be done.

The CONTRACT DOCUMENTS contain the provisions required for the construction of the PROJECT. Information obtained from an officer, agent, or employee of the OWNER or any other person shall not affect the risks or obligations assumed by the CONTRACTOR or relieve him from fulfilling any of the conditions of the contract.

The party to whom the contract is awarded will be required to execute the Agreement and obtain the performance bond and labor and material payment bond within ten (10) calendar days from the date when NOTICE OF AWARD is delivered to the bidder. The NOTICE OF AWARD shall be accompanied by the necessary Agreement and project bond forms. In case of failure of the BIDDER to execute the Agreement, the OWNER may at his option consider the BIDDER in default, in which case the BID bond accompanying the proposal shall become the property of the OWNER.

The OWNER within ten (10) days of receipt of acceptable performance bond, labor and material payment bond, and Agreement signed by the party to whom the Agreement was awarded shall sign the Agreement and return to such party an executed duplicate of the Agreement. Should the OWNER not execute the Agreement within such period, the BIDDER may by written notice withdraw his signed Agreement. Such notice of withdrawal shall be effective upon receipt of the notice by the OWNER.

The NOTICE TO PROCEED shall be issued within ten (10) days of the execution of the Agreement by the OWNER. Should there be any reasons why the NOTICE TO PROCEED cannot be issued within such period; the time may be extended by mutual agreement between the OWNER and CONTRACTOR. If the NOTICE TO PROCEED has not been issued within the ten (10) day period mutually agreed upon, the CONTRACTOR may terminate the Agreement without further liability on the part of either party.

The OWNER reserves the right to reject any BID if the evidence submitted by, or investigation of, such BIDDER fails to satisfy the OWNER that such BIDDER is properly qualified to carry out the obligations of the Agreement and to complete the WORK contemplated herein.

A conditional or qualified BID will not be accepted.

Award will be made as a whole to one BIDDER.

## **SCOPE OF WORK**

Contractor shall provide all labor, material, tools, equipment, and supervision necessary to remove and legally dispose demolition material and complete the excavation and installation, including all necessary components of various drainage maintenance items (ditches, pipes) for the Robertson County Solid Waste Facility, located at 2916 West County Farm Road, Springfield, TN 37172. See also the attached February 5, 2019 drawing defining existing conditions and required scope of work.

## **BASIS OF AWARD**

The AWARD of the CONTRACT will go to the lowest responsible BIDDER.

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract throughout.

Each BIDDER is responsible for inspecting the site and for reading and being thoroughly familiar with the CONTRACT DOCUMENTS. The failure or omission of any BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation in respect to his BID.

The ENGINEER is:

CSR Engineering, Inc.  
1116 Main St.  
Pleasant View, TN 37146  
(615-247-5381)

**BID FORM**

Proposal of \_\_\_\_\_ (hereinafter called "BIDDER"),  
organized and existing under the laws of the State of \_\_\_\_\_, doing  
business as \_\_\_\_\_\* to  
the County of Robertson (Springfield, TN) (hereinafter called "OWNER").

*\*Insert a corporation, a partnership, or an individual as applicable.*

In compliance with your Advertisement for Bids, BIDDER hereby proposes to perform all  
WORK for the construction of DRAINAGE MAINTENANCE PROJECT in strict accordance  
with the CONTRACT DOCUMENTS, within the time set forth herein, and at the prices  
stated below.

By submission of the BID, BIDDER certifies, and in the case of a joint BID each party thereto  
certifies as to his own organization, that this BID has been arrived at independently,  
without consultation, communication, or agreement as to any matter relating to this BID  
with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence work under this contract on or before a date to be  
specified in the NOTICE TO PROCEED and to fully complete the PROJECT within 60  
consecutive calendar days thereafter. BIDDER also agrees to complete all work in a  
manner so as not to adversely affect the daily operation of the existing Solid Waste Facility  
operations.

**BID FORM CONT'D**

BIDDER further agrees to pay as liquidated damages, the sum of \$300 for each calendar day in which he is in default of the 60 days stipulated above.

BIDDER acknowledges receipt of the following ADDENDUM (A):

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BIDDER agrees to perform all the work described in the CONTRACT DOCUMENTS for the following itemized prices:

ITEM	QUANTITY	UNIT	UNIT PRICE	ITEM TOTAL
PERMANENT RIP-RAP OUTLET (CLEAN STONE, NO FINES, SIZED 4-18" - SEE DETAIL)	320	TON		
48" X 76" ELLIPTICAL RCP	40	LF		
ENDWALLS FOR 48" X 76" PIPE	2	EA		
REGRADE DITCH EXCAVATION (DIMENSIONS VARY PER PLANS)	910	LF		
REGRADE DITCH – COMPACTED, STABILIZED FILL (ONE PLAN LOCATION)	130	TON		

**BID FORM CONT'D**

EROSION CONTROL BLANKET (STAKED)	3,200	SF		
WATER JETTING PIPES	260	LF		
60" CMP (W/BEDDING)	114	LF		
36" CMP (W/BEDDING)	80	LF		
24" CMP (W/BEDDING)	20	LF		
TDOT 303-01 TYPE A, GRADING D BACKFILL MATERIAL	330	TON		

and for the **Project** total of

(\$ \_\_\_\_\_ )

\_\_\_\_\_ Dollars.

(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.)

The above itemized prices, and total price for the project shall include all labor, materials, shoring, removal, overhead, profit, insurance, etc. to cover the finished work of the several kinds called for. **The bidder hereby recognizes that any item quantities may be increased, decreased or completely removed from the scope of work by the project owner or their engineer during construction as more information becomes available.**

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informality in the bidding. The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 60 calendar days after the scheduled closing time for receiving bids. Upon receipt of written notice of the acceptance of this bid, Bidder will execute a formal Agreement and deliver a Surety Bond or Bonds and Insurance Certificates as defined in the attached bid documents.

The undersigned Bidder does hereby declare and stipulate that this bid is made in good faith, without collusion or connection with any other person or persons bidding for the same work, and that it is made in pursuance of and subject to all the terms and conditions of the Bid Documents and Specifications, and the Plans pertaining to the work to be done.

**BID FORM CONT'D**

Respectfully submitted:

\_\_\_\_\_  
Prime Contractor Signature

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Title: \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_

Contractor's License No: \_\_\_\_\_

License Expiration Date: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Contact: \_\_\_\_\_



DRUG-FREE WORKPLACE AFFIDAVIT

The undersigned, principal officer of \_\_\_\_\_, an employer of five (5) or more employees contracting with Robertson County, Tennessee government to provide construction services, hereby states under oath as follows:

1. The undersigned is a principal officer of \_\_\_\_\_ (hereinafter referred to as the "Company"), and is duly authorized to execute this affidavit on behalf of the Company.
2. The Company submits this Affidavit pursuant to T.C.A. § 50-9-113, which requires each employer with no less than five (5) employees receiving pay who contracts with the state or any local government to provide construction services to submit an affidavit stating that such employer has a drug-free workplace program that complies with Title 50, Chapter 9, of the *Tennessee Code Annotated*.
3. The Company is in compliance with T.C.A. § 50-9-113.

\_\_\_\_\_  
**Authorized Signature, Title (Owner/ Corporate Officer)** **Date**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Company Name**

\_\_\_\_\_  
**Mailing Address**

\_\_\_\_\_  
**Telephone No.** **Fax No.**

\_\_\_\_\_  
**Witness Signature** **Date**

\_\_\_\_\_  
**Witness printed name**

Robertson County, Tennessee  
NON-COLLUSION AFFIDAVIT

The agent of the bidding firm hereby certifies to the best of his/her knowledge and belief that this bid proposal to Robertson County, Tennessee has not been prepared in collusion with any other seller of similar products. The agent also certifies that the prices, terms and conditions of said bid proposal have not been communicated by the undersigned, nor by any employee or agent of the bidding firm, to any other seller of similar products and will not be communicated to any such seller prior to the official opening of said bid. The agent further states that no official or employee of Robertson County Government has promised any personal financial or other beneficial interest, either directly or indirectly in order to influence award of this bid.

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**Authorized Signature, Title (Owner/ Corporate Officer)**

**Date**

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**Printed Name**

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**Company Name**

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**Mailing Address**

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**Telephone No.**

**Fax No.**

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**Contact preferred email address**

**AGREEMENT**

**THIS AGREEMENT**, made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by and between The County of Robertson (Springfield, TN), hereinafter called "OWNER" and \_\_\_\_\_ doing business as (an individual,) or (a partnership,) or (a corporation) hereinafter called "CONTRACTOR".

**WITNESSETH:** that for an in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR will commence and complete the construction of the DRAINAGE MAINTENANCE PROJECT.
2. The CONTRACTOR will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the project described herein.
3. The CONTRACTOR will commence the work required by the CONTRACT DOCUMENTS on or before a date to be specified in the NOTICE TO PROCEED and shall complete the work within bid document requirements for consecutive calendar days and all stated requirements thereafter.
4. The CONTRACTOR agrees to perform all the WORK described in the CONTRACT DOCUMENTS for the sum of \$\_\_\_\_\_.
5. The term "CONTRACT DOCUMENTS" means and includes the following:
  - A. Advertisement For Bids
  - B. Information For Bidders

- C. Bid
- D. Agreement
- E. Payment Bond
- F. Performance Bond
- G. Notice of Award
- H. Notice to Proceed
- I. Change Orders
- J. DRAWINGS and SPECIFICATIONS prepared by CSR Engineering, Inc. dated February 5<sup>th</sup>, 2019.

K. ADDENDA:

No. \_\_\_\_\_, dated \_\_\_\_\_, 20\_\_

No. \_\_\_\_\_, dated \_\_\_\_\_, 20\_\_

No. \_\_\_\_\_, dated \_\_\_\_\_, 20\_\_

No. \_\_\_\_\_, dated \_\_\_\_\_, 20\_\_

- 6. The OWNER will pay to the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the CONTRACT DOCUMENTS.
- 7. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

**IN WITNESS WHEREOF**, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in two (2) (number of copies) each of which shall be deemed an original on the date first above written.

**OWNER:**

\_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

(Please Type)

Title: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_

Name: \_\_\_\_\_

(Please Type)

Title: \_\_\_\_\_

**CONTRACTOR:**

\_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

(Please Type)

Address: \_\_\_\_\_

**(SEAL)**

**ATTEST:**

\_\_\_\_\_

Name: \_\_\_\_\_

(Please Type)

Address: \_\_\_\_\_

**LABOR AND MATERIAL PAYMENT BOND**

**KNOW ALL MEN BY THESE PRESENTS:** that

\_\_\_\_\_ (Name of Contractor)

\_\_\_\_\_ (Address of Contractor)

a \_\_\_\_\_, hereinafter called  
(Corporation, Partnership, or Individual)

PRINCIPAL, and \_\_\_\_\_ (Name of Surety)

\_\_\_\_\_ (Address of Surety)

hereinafter called SURETY, are held and firmly bound unto **The County of Robertson (Springfield, TN) located at 523 Brown Street, Springfield, Tennessee 37172**

hereinafter called OWNER, in the penal sum of \_\_\_\_\_ Dollars, \$ ( \_\_\_\_\_ ) in lawful

money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, successor and assigns, jointly and severally, firmly by these presents.

**THE CONDITION OF THIS OBLIGATION** is such that whereas, the PRINCIPAL entered into a certain contract with the OWNER, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ a copy of which is hereto attached and made a part hereof for construction of: DRAINAGE MAINTENANCE PROJECT.

**NOW THEREFORE**, if the PRINCIPAL, shall promptly make payment to all persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the prosecution of the work provided for in such contract, and any authorized extension or modification thereof, including all amounts due for materials, lubricants, oil, gasoline, repairs on machinery, equipment and tools, consumed or used in connection with the construction of such work, and all insurance premiums on said work, and for all labor, performed in such work whether by subcontractor or otherwise, then this obligation shall be void; otherwise to remain in full force and effect.

**PROVIDED, FURTHER**, that the said SURETY, for value received hereby stipulates and agrees that no change, extension of time, alternation or addition to the terms of the contract or to the work to be performed thereunder or the specifications accompanying the same shall in any wise affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alternation or addition to the terms of the contract or to the work or to the specifications.

**PROVIDED, FURTHER**, that no final settlement between the OWNER and the PRINCIPAL shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

**IN WITNESS WHEREOF**, this instrument is executed in two (2) counterparts, each of which shall be deemed an original, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

**ATTEST:**

\_\_\_\_\_  
Principal

\_\_\_\_\_  
(Principal) Secretary

**(SEAL)**

By: \_\_\_\_\_ (s)

\_\_\_\_\_  
(Address)

\_\_\_\_\_

\_\_\_\_\_  
Witness as to Principal

\_\_\_\_\_  
(Address)

\_\_\_\_\_



**ATTEST:**

\_\_\_\_\_  
Surety

\_\_\_\_\_  
(Surety) Secretary

**(SEAL)**

By: \_\_\_\_\_  
Attorney-in-Fact

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Witness as to Surety

\_\_\_\_\_  
(Address)

\_\_\_\_\_

**NOTE:** Date of the Bond must not be prior to date of Contract. If Contractor is Partnership, all partners should execute the bond.

**IMPORTANT:** Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Tennessee where the project is located.

**PERFORMANCE BOND**

**KNOW ALL MEN BY THESE PRESENTS:** that

\_\_\_\_\_ (Name of Contractor)

\_\_\_\_\_ (Address of Contractor)

a \_\_\_\_\_, hereinafter called  
(Corporation, Partnership, or Individual)

PRINCIPAL, and \_\_\_\_\_ (Name of Surety)

\_\_\_\_\_ (Address of Surety)

hereinafter called SURETY, are held and firmly bound unto

The County of Robertson (Springfield, TN)

523 Brown Street, Springfield, Tennessee 37172

hereinafter called OWNER, in the penal sum of \_\_\_\_\_

\_\_\_\_\_ Dollars,

\$ ( \_\_\_\_\_ ) in lawful money of the United States, for the payment of

which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

**THE CONDITION OF THIS OBLIGATION** is such that whereas, the PRINCIPAL entered into a certain contract with the OWNER, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, a copy of which is hereto attached and made a part hereof for the construction of: DRAINAGE MAINTENANCE PROJECT.

**NOW, THEREFORE,** if the PRINCIPAL shall well, truly and faithfully perform its duties, all the undertaking, covenants, terms, conditions, and agreements of said contract during the original term thereof, and extensions thereof which may be granted by the OWNER, with or without notice to the SURETY and during the one year guaranty period, and if he shall satisfy all claims and demands incurred under such contract, and shall fully indemnify and save harmless the OWNER from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the OWNER all outlay and expense which the OWNER may incur in making good any default, then this obligation shall be void; otherwise to remain in full force and effect.

**PROVIDED, FURTHER,** that the said SURETY, for value received hereby stipulates and agrees that no change, extension of time, alternation or addition of the terms of the contract or to work to be performed thereunder or the specifications accompanying the same shall in any wise affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the work or to the specifications.

**PROVIDED, FURTHER,** that no final settlement between the OWNER and the PRINCIPAL shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

**IN WITNESS WHEREOF**, this instrument is executed in three (3) counterparts, each one of which shall be deemed an original, this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

**ATTEST:**

\_\_\_\_\_  
Principal

\_\_\_\_\_  
(Principal) Secretary

**(SEAL)**

By: \_\_\_\_\_ (s)

\_\_\_\_\_  
(Address)

\_\_\_\_\_

\_\_\_\_\_  
Witness as to Principal

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

\_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Surety

\_\_\_\_\_  
(Surety) Secretary

**(SEAL)**

\_\_\_\_\_  
Witness to Surety

By: \_\_\_\_\_  
Attorney-in-Fact

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

\_\_\_\_\_

\_\_\_\_\_

**NOTE:** Date of bond must not be prior to date of Contract. If Contractor is Partnership, all partners should execute bond.

**IMPORTANT:** Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Tennessee where the project is located.

**NOTICE OF AWARD**

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PROJECT Description:

DRAINAGE MAINTENANCE PROJECT, The OWNER has considered the BID submitted by you for the above described WORK in response to its Advertisement for Bids dated \_\_\_\_\_, 20\_\_\_\_, and Information for Bidders. You are hereby notified that your BID has been accepted for the work in the amount of \$ \_\_\_\_\_.

You are required by the Information for Bidders to execute the Agreement and furnish the required Contractor’s Performance Bond and Payment Bond within ten (10) calendar days from the date of this Notice to you.

If you fail to execute said Agreement and to furnish said bonds within ten (10) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out

of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your Bid Bond. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

DRAINAGE MAINTENANCE PROJECT

Owner

By: \_\_\_\_\_

Title: \_\_\_\_\_

**ACCEPTANCE OF NOTICE**

Receipt of the NOTICE OF AWARD is hereby acknowledged by \_\_\_\_\_  
\_\_\_\_\_, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

DRAINAGE MAINTENANCE PROJECT

By: \_\_\_\_\_

Title: \_\_\_\_\_

Contractor should send one completed copy of this form to:

Ms. Taylor Tomblin  
Purchasing Officer  
Robertson County  
523 South Brown Street  
Springfield, TN 37172



**NOTICE TO PROCEED**

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Project: DRAINAGE MAINTENANCE PROJECT

You are hereby notified to commence work in accordance with the Agreement dated \_\_\_\_\_, 20 , on or before \_\_\_\_\_ and you are to complete all WORK within 60 consecutive calendar days thereafter.

The County of Robertson (Springfield, TN)  
Owner

By: \_\_\_\_\_

Title: \_\_\_\_\_

**ACCEPTANCE OF NOTICE**

Receipt of the NOTICE TO PROCEED is hereby acknowledged by \_\_\_\_\_  
\_\_\_\_\_, this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

DRAINAGE MAINTENANCE PROJECT

By: \_\_\_\_\_

Title: \_\_\_\_\_

Contractor should send one completed copy of this form to:

Ms. Taylor Tomblin  
Purchasing Officer  
Robertson County  
523 South Brown Street  
Springfield, TN 37172

**CHANGE ORDER**

Order No. \_\_\_\_\_

Date: \_\_\_\_\_

Agreement Date: \_\_\_\_\_

NAME OF PROJECT: DRAINAGE MAINTENANCE PROJECT

OWNER: The County of Robertson (Springfield, TN)

CONTRACTOR: \_\_\_\_\_

The following changes are hereby made to the CONTRACT DOCUMENTS:

Justification:

Change to CONTRACT PRICE: \$ \_\_\_\_\_

Original CONTRACT PRICE: \$ \_\_\_\_\_

Current CONTRACT PRICE adjusted by previous CHANGE ORDER: \$ \_\_\_\_\_

The CONTRACT PRICE due to this CHANGE ORDER will be (increased) by: \$ \_\_\_\_\_

The CONTRACT PRICE including this CHANGE ORDER will be: \$ \_\_\_\_\_

Change to CONTRACT TIME:

The CONTRACT TIME will be (increased) (decreased) by \_\_\_\_\_ calendar days.

The date for completion of all work will be \_\_\_\_\_ (Date). Sketch should accompany Change Order when necessary for clarification.

Approvals Required:

To be effective this Order must be approved by the owner if it changes the scope or objective of the project, or if it will increase the budgeted amounts of funds needed to complete the project, or as may otherwise be required by the SUPPLEMENTAL OR GENERAL CONDITIONS.

Requested by: County of Robertson (Springfield, TN)

Recommended by: CSR Engineering, Inc.

Ordered by: County of Robertson (Springfield, TN)

Accepted by: (Contractor)

Federal Agency Approval (where applicable): \_\_\_\_\_

## DETAILED SPECIFICATIONS

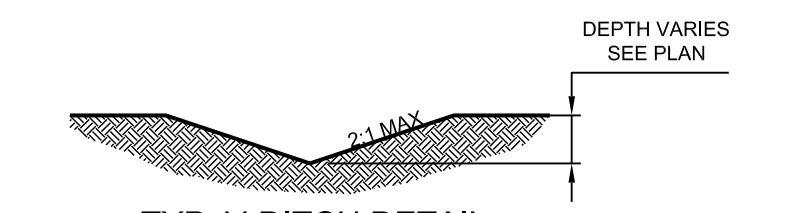
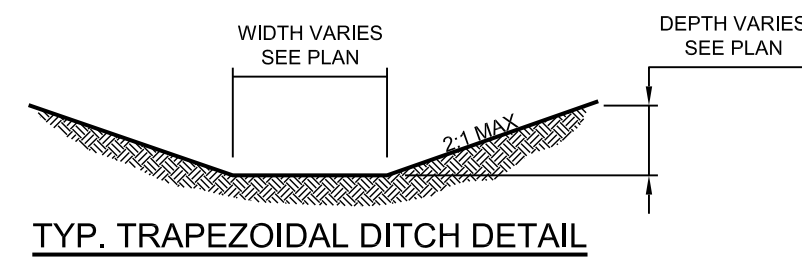
All Items of Work, Reference Standards, Measurements and Payments, and Shop Drawings shall be in strict accordance with Plans attached herein and according to the latest version of **Standard Specifications for Road and Bridge Construction of the Tennessee Department of Transportation**, unless noted otherwise in the Plans, which are referenced herein and made a part thereof. All questions related to the Contract Proposal, Plans or Specifications shall be directed to the Engineer. Information received from other persons or offices shall be strictly advisory.

**(Specification Attached by Reference)**

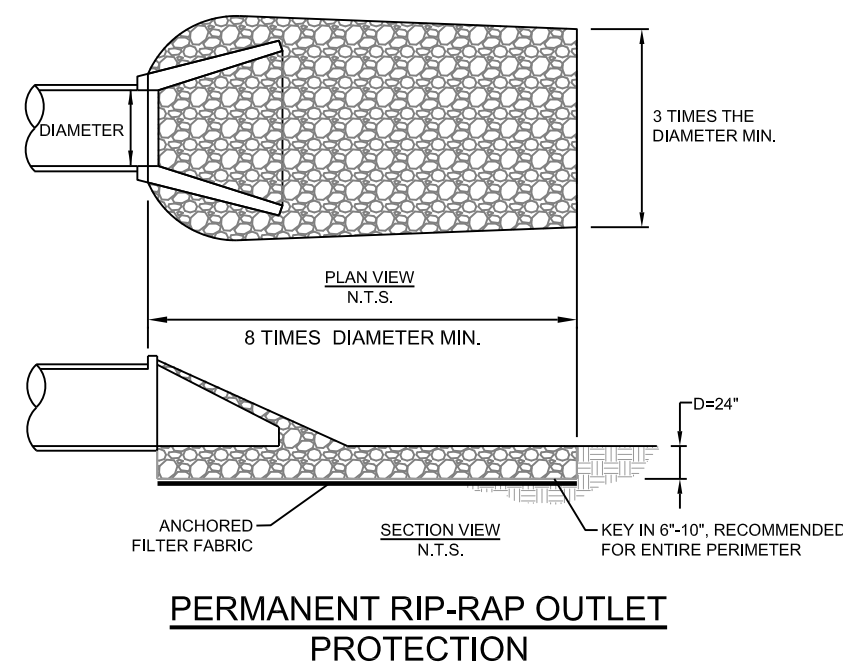
END OF SECTION

# Construction Plans

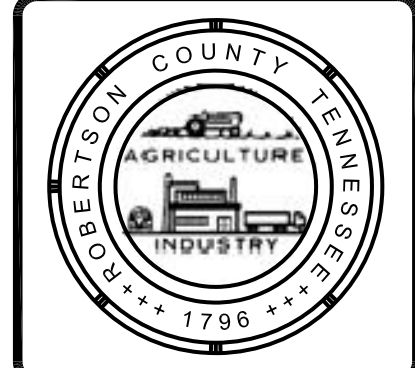
(attached and dated February 5th, 2019)



NOTE: IF CHANNEL PROTECTION IS INSTALLED, MAINTAIN MINIMUM DIMENSIONS AS SHOWN AFTER RIP-RAP LINING



- GENERAL NOTES:**
- CHANNELS TO BE RE-GRADED SHALL BE EXCAVATED ON A CONTINUOUS GRADE BETWEEN INVERTS, SEE PLAN NOTATION FOR DITCH SECTION GEOMETRY.
  - UNLESS NOTED AS PERMANENT ALL CONVEYANCES ARE RECOMMENDED TO HAVE RIP-RAP LININGS FOR LONG TERM MAINTENANCE AND STABILIZATION, BUT ARE NOT REQUIRED.
  - PERMANENT RIP-RAP LINING SHALL BE TDOT CLASS A-3 MACHINED RIP-RAP WITH GEOTEXTILE FABRIC, 10" MIN. THICKNESS.
  - PERMANENT OUTLET PROTECTION SHALL BE TDOT CLASS B MACHINED RIP-RAP, 24" MIN. THICKNESS, (SEE DETAIL)
  - ALL DISTURBED AREAS OUTSIDE OF MAJOR CONVEYANCES SHALL BE SEEDED AND PROTECTED WITH EROSION CONTROL BLANKET AS NOTED.



**SITE DRAINAGE RECOMMENDATIONS FOR ROBERTSON COUNTY SOLID WASTE & RECYCLING**  
 WEST COUNTY FARM RD.  
 SPRINGFIELD, TN 37172  
 ROBERTSON COUNTY

NO.	DATE	BY	DESCRIPTION

DESIGNER: CCS  
 REVIEWER: FLC

PROJECT: 18-142

DATE: 2-5-19

SHEET: C-1

PURPOSE FOR ISSUE: REVIEW

