

## INVITATION TO BID

Sealed bids for the following project will be received by the Sullivan County Purchasing Agent at the Sullivan County Courthouse, 3411 Highway 126, Suite 201, Blountville, TN, until **2:00 P.M.**, Eastern Time, on **November 17, 2022**. Bids received will be publicly opened and read aloud. All bids will be considered for award or rejection at a later date.

PROJECT: Sullivan County Immunization Center Addition and Renovations

Copies of the bid documents in PDF format as downloaded files may be obtained from Cain Rash West Architects. Potential Bidders may request bid documents by email request to Dineen West at [Dineen@grcinc.com](mailto:Dineen@grcinc.com). Potential Bidders are granted a limited license to print and copy the PDF files for the purpose of preparing Bids. Copies of the documents will also be available at the following locations:

Knoxville Builders Exchange  
300 Clark Street  
Knoxville, TN 37921

AGC Plan Room  
249 Neal Drive  
Blountville, TN 37617

A Pre-Bid Conference will be held at the Sullivan County Immunization Center (former Prescription Shop), 1041 E. Sullivan Street, Kingsport, TN 37660, at **3:00pm.**, Eastern Time, on **November 3, 2022**. All questions regarding this project need to be submitted in writing via email to the Architect: Dineen West at [dineen@grcinc.com](mailto:dineen@grcinc.com). All questions must be submitted no later than November 9, 2022, by the close of business. Questions will be answered in an addendum that will be issued no later than November 11, 2022.

A bid bond or certified check in an amount equal to five percent (5%) of the total of the bid is required. Certified checks should be made payable to **Sullivan County Trustee**. Certified checks will be deposited and refunded within five (5) days after bid opening except for the two (2) lowest bidders. The remaining bid bonds or refund checks will be returned promptly after the Owner and accepted bidder have executed the contract. The successful bidder will be required to execute acceptable Performance and Payment Bonds in an amount equal to one hundred (100%) percent of the contract price.

This project is being funded by the Epidemiology and Laboratory Capacity (ELC) Grant, which is federal funds. Federal regulations as identified herein must be adhered to in the performance of this project. Qualified Disadvantaged Business Enterprises (DBEs) are encouraged to submit.

By submission of a signed bid, the bidder certifies total compliance with Title VI and Title VII of the Civil Rights Act of 1964, as amended, and all regulations promulgated thereunder. All bidders must be licensed State of Tennessee Contractors as required by the Contractors Licensing Act of 1994 (TCA Title 62, Chapter 6). A Bid Envelope Cover Sheet has been included in the bid documents. The Bid Envelope Cover must be completed and attached to the sealed envelope. No bid will be opened unless the outside of the sealed envelope containing the bid provides the following information: the Bidder's name, license number, classification of license and date of expiration and a quotation of that part of his classification applying to the bid; the Geothermal, HVAC, Masonry, Plumbing, Mechanical, Sprinkler, Electrical and Roofing subcontractor's name, license number expiration date and license classification, if any, must also appear on the Envelope Cover. If no Subcontractors are being used, the outside of the envelope must state, "No Subcontractors are being used on this project".

The Owner reserves the right to reject any or all bids, to waive any informality or irregularity in the bid received and to accept or reject any and all items of any bid. No Bidder may modify, withdraw, or cancel a bid within thirty (30) calendar days after the actual date of the opening thereof.

PUB IT: 10/30/22