

BID DOCUMENTS AND TECHNICAL SPECIFICATIONS

***NEW TOWN HALL PARKING LOT
IMPROVEMENTS***

RFP 2019 – 14

For



**Town of Bluffton
Beaufort County, South Carolina
September 24, 2018**

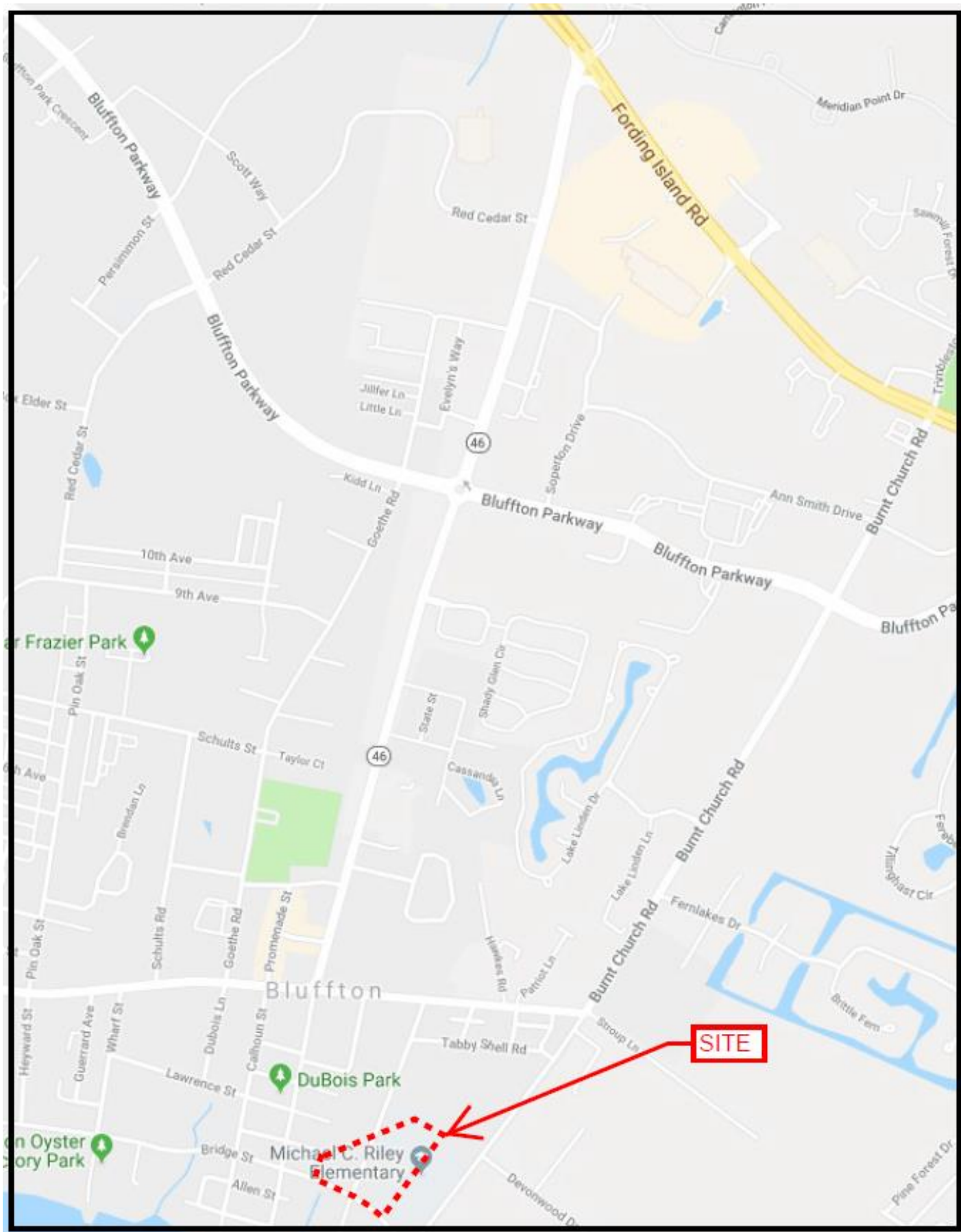


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PART I – BIDDING REQUIREMENTS

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NOTICE TO CONTRACTORS AND INVITATION/
ADVERTISEMENT FOR BID

The Town of Bluffton is soliciting competitive sealed bids from experienced and qualified contractors for Parking lot improvements to the newly renovated Town Hall Building. Sealed bids are due by **2:00 p.m.** (Local Time) on **October 24, 2018** at Town Hall, P.O. Box 386, 20 Bridge Street, Bluffton, South Carolina 29910 at which time they will be publicly opened and read. Due to the renovation at Town Hall, the public opening shall be held immediately following the deadline the Rotary Community Center / Oscar Frazier Park, 11 Recreation Court, Bluffton, South Carolina, 29910. Bids shall be clearly marked as **RFP 2019-14 – New Town Hall Parking Lot Improvements**. Offerors shall submit one (1) original and three (3) copies by the stated deadline. The work under this Contract will consist generally of the following:

- **Demo existing parking areas**
- **Construct parking spaces for the newly renovated Town Hall building located in four different sections that surround the building**
- **These parking surfaces range from gravel, concrete paving and pervious paving**
- **Construct a concrete header curb ribbon around the parking areas**
- **Mill and re-surface asphalt areas as indicated on plans**
- **Provide dumpster enclosure**
- **Provide wheel stops, striping and signage**
- **Contractor must provide a project construction schedule**

The Contractor must be able to provide all of the required documents; meet the minimum qualifications; and provide proof of positive past performances to be considered a responsive and responsible bidder.

This solicitation and its associated documents can be downloaded through the Town's website (<http://www.townofbluffton.sc.gov/finance-administration-department/purchasing-center>)

A non-mandatory pre-bid meeting walk will take place on **October 10, 2018** at the Customer Service trailer located at 20 Bridge Street, Bluffton, SC 29910 commencing at 10:00 AM. There

is no limit to the number of company representatives or subcontractors each bidder brings. No questions will be answered at the bid walk; instead, bidders are urged to submit written questions by the date below and the Town will publish an addendum to the RFP documents with written responses.

All questions concerning the Plans, Specifications, and other Contract Documents shall be directed to Gerry Diaz at the Town of Bluffton by email at gdiaz@townofbluffton.com questions must be submitted no later than **October 15, 2018**.

Bidders on this work will be required to comply the terms and conditions of the South Carolina Department of Health grant, attached hereto, including but not limited to Executive Order No. 11246 and Order No. 11375 which prohibit discrimination in employment regarding race, creed, color, sex or national origin; Title VI of the Civil Rights Act of 1964; the Davis-Bacon Act; the Anti-Kickback Act; the Contract Work Hours and Safety Standards Act; and 40 CFR 33.240.

Bidder must make positive efforts to use small and minority owned businesses.

Attention of bidders is particularly called to the requirements as to the conditions of employment to be observed and minimum wage rates to be paid under the contract.

Any prospective bidder, offeror, contractor or subcontractor who is aggrieved in connection with the solicitation of this contract may protest to Owner (Town of Bluffton) in accordance with Section 27 of the Town of Bluffton Purchasing Ordinance within 15 days of the date of issuance of the Notice of Intent to Award.

No bid will be considered unless the bidder is legally qualified under the provisions of the South Carolina Contractor's Licensing Law (South Carolina Code of Laws as amended on April 1, 1999, Chapter 11, Sections 40-11-10 through 40-11428).

The successful bidder must furnish proof that they have an appropriate State of South Carolina Contractor's License and a Town of Bluffton Business License before a contract will be executed.

Bids must be accompanied by a certified check or Bid Bond in the amount of five percent of the amount bid, if the bid is priced over \$100,000. The successful bidder must be able to provide a Payment Bond and Performance Bond within ten days of Notice of Award. These bonds must be in the amount of 100 percent of the contract amount. Provisions of the Security shall be as described in the Instructions and Information for Bidders.

Bids must be signed by an official of the company authorized to bind the offeror, and it shall contain a statement that the proposed price is good for a period of at least ninety (90) days from the Bid opening date.

The Town reserves the right to refuse any or all bids and to waive any technicalities and formalities. The Town reserves the right to negotiate with all qualified offerors. The Town may cancel this solicitation in part or in its entirety if it is in the Town's best interest to do so.

This solicitation does not commit the Town to award a contract, or to pay for any cost incurred in the preparation of your bids, or to procure or contract for any articles of goods or services.

The Town does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or in the provision of goods or services.

INSTRUCTIONS AND INFORMATION FOR BIDDERS

1. BASIS OF CONTRACT:

See Invitation/Advertisement For Bids and Proposal Form.

2. BID SECURITY:

See Invitation/Advertisement For Bids and Proposal Form.

3. CONTRACTOR'S LICENSE:

All contractors wishing to bid on this project must have obtained a “Contractor License” and “Contractor License Number” from the state of South Carolina. All work to be included in this project shall be done by a licensed contractor. The successful bidder must furnish proof that they have a State of South Carolina Contractor’s License and Town of Bluffton Business License before a contract will be executed.

4. PRE-BID CONFERENCE:

A non-mandatory pre-bid meeting walk will take place on **October 10, 2018** at the Customer Service trailer located at 20 Bridge Street, Bluffton, SC 29910 commencing at 10:00 AM.

5. INTERPRETATIONS:

No oral interpretation will be made to bidders as to the meaning of the Plans and Specifications. Requests for interpretation of Plans and Specifications must be made in writing to Mr. Gerry Diaz the Town of Bluffton, P.O. Box 386, Bluffton South Carolina (29910), or by e-mail at gdiaz@townofbluffton.com **no later than October 15, 2018**, and failure on the part of the successful bidder to do so shall not relieve him as Contractor of the obligation to execute such work in accordance with a later interpretation by the Engineer. All interpretations made to bidders will be issued in the form of addenda to the plans and specifications and will be posted on the Town of Bluffton web site. Such addenda are to be covered in the proposal, and in closing the Contract they will become a part thereof.

6. BIDDERS TO INVESTIGATE:

Bidders are required to submit their proposals upon the following express conditions, which shall apply to and become part of every bid received, for example:

Each Bidder must satisfy himself and form his own opinion by personal examination of the location and ground of the proposed work, and by such other means as he may desire, as to the actual conditions and requirements of the work, including the materials to be excavated, removed or relocated. Bidder must make his own interpretations and satisfy himself by his own investigations and research regarding labor and materials needed, and shall make his bid in

sole reliance thereon. Any information or data furnished by the Owner or its employees for the convenience of any bidder is not guaranteed.

7. **PROPOSALS:**

All bids must be submitted on the Bid Proposal Form furnished to the Bidder as a part of these documents and must be signed. All blanks on the proposal form must be filled in. Numbers shall be written in English words and in Arabic Numerals, and the completed form shall be without interlineation, alteration, or erasure. Failure to submit a proposal in the form requested or the inclusion of any condition, alternate, limitation or provision not called for will render the bid irregular and shall be considered sufficient cause for rejection of a bid. Failure to complete entries in all blanks in the proposal form shall be considered sufficient cause for rejection of a proposal. If the bidder is not currently able to complete the work described in the Plans and Specifications but would like to be considered for future work in the Town of Bluffton, the bidder may submit a Bid Proposal with the terms "NO BID". A "NO BID" Bid Proposal will be considered a responsive bid.

All proposals shall include a Project Plan and Schedule with projected dates and any Add Alternate requested in the Bid Tabulation.

Bid Security, made payable to the Owner, shall be in the amount of five percent (5%) of the Base Bid. Security shall be a Bid Bond issued by a surety licensed to conduct business in the state where the project is located, and shall have attached Power of Attorney certifying bond signee.

All addenda issued shall be acknowledged in the place so designated. All alternates, if any, shall be bid on; the term "no bid" shall not be used. In the event that the Bidder does not desire to make a change in price from his Base Bid for any given alternate, he shall so indicate by using the words "no change." Proposals shall close with legal name of Bidder and be executed by one legally authorized to bind the bidding firm to a contract.

A proposal cannot be withdrawn after it is filed, unless Bidder makes written request to the Owner prior to time set for opening of bids, or unless the Owner fails to accept bid within 90 days after date fixed for opening of bids. If any bidder refuses to enter into a contract, the Owner will retain his Bid Security as liquid damages but not as a penalty. The successful bidder must be able to provide a Payment Bond and Performance Bond within 10 days of notice to award. Samples of such bonds are contained herein and shall be in the amount of 100% of the value of the Base Bid.

Submittal: The Proposal, 1 original and 3 copies, and a single copy of the Bid Security together with the Power of Attorney shall be contained in a sealed envelope bearing the Bidder's name and construction contractor's license number clearly addressed to the Owner as indicated on the Proposal Form. In addition, in large letters on both the front and back of

the envelope, the following shall appear: "PROPOSAL FOR CONSTRUCTION. DO NOT OPEN UNTIL 2:00 O'CLOCK PM, 10/24/2018" not later than the date and hour named therein. After that time, no proposals will be received or withdrawn.

Public Opening of Sealed Bids:

Due to the renovation of Town Hall and the inability to provide proper accommodations for all participants and attendees of the public opening, the public opening will be held immediately following the deadline and at the address, on the date and time specified below:

October 24, 2018 at 2:15 pm

Rotary Community Center / Oscar Frazier Park

11 Recreation Court

Bluffton, South Carolina 29910

No packages will be accepted at the Public Opening location. Packages must be submitted to the Town Hall location prior to the deadline to be considered. Packages mailed or hand delivered to the Rotary Community Center will be rejected.

8. FORM OF AGREEMENT:

Form of Agreement will be on the enclosed Form in the Bid Documents.

9. AWARD:

The Owner's intent is to make an award within funds available to the highest ranking firm furnishing satisfactory performance surety and offering the best value. The Owner reserves the right to reject any or all bids and to waive technicalities and informalities.

The Owner reserves the right to select the alternates to be used in determining the best value bid. If such bid exceeds available funds, the Owner may reject all bids. The Owner will decide which submittal is the best value, and in determining such bidder, the following elements will be considered for each bidder:

- a. Maintains a permanent place of business.
- b. Has adequate plant, equipment and personnel to perform the work properly and expeditiously.
- c. Has suitable financial status to meet obligations incident to the work.
- d. Has appropriate technical experience.
- e. Has an acceptable construction schedule.

Awards shall be made only to responsive and responsible contractors who possess the ability or have access to resources to perform successfully under the terms and conditions of proposed procurement. Consideration must be given to such matters as contractor integrity, compliance

with public policy, record of past performance, financial, and technical resources.

10. CONTRACTOR TO BE SATISFACTORY TO OWNER:

The Contract will not be awarded to any bidder or bidders who have failed in any contractual obligations to the Owner, or who has on any previous contract performed in a manner unsatisfactory to the Owner, either as to the character of the work, the fulfillment of guarantees or the time consumed in its completion.

One or more bidders shall, upon written request and prior to the letting of the contract, furnish the owner with the following information relative to his own business and that of each of the subcontractors named in his Bid Proposal.

- (a) A statement of his experience, including a list of projects for which he or his firm was a responsible contractor or subcontractor; such lists shall indicate the name or identification and location of each project, the year it was completed, a brief description and the approximate dollar value of the work for which he was responsible.
- (b) A statement of experience of each subcontractor named in his Bid Proposal; each statement shall include a list of projects for which the named subcontractor was a responsible contractor or subcontractor; such lists shall include the name or identification and location of each project, the year it was completed, a brief description and the approximate dollar value of the work for which the named subcontractor was responsible.
- (c) The amount of capital and equipment the Bidder has available for the work of the project.
- (d) The amount of capital and equipment each of the named subcontractors has available for the work of the project.
- (e) A statement showing the financial assets and liabilities of the Bidder, certified to by a Certified Public Accountant.
- (f) A statement from each of the named subcontractors showing his assets and liabilities, certified by a Certified Public Accountant.

11. LIQUIDATED DAMAGES:

Liquidated Damages as set forth in the Bid Proposal will be assessed for each consecutive calendar day of delay in the completion of the work not excusable as provided in the Special Conditions (Section 4.03) and the Bid Proposal.

12. SURETY AND INSURANCE COMPANIES:

The Contract provides that the surety and insurance companies must be acceptable to the Owner. To avoid inconvenience, any bidder or subcontractor should confer with the Owner

to determine whether the surety or insurance companies expected to be used on the work are acceptable to the Owner.

BID PROPOSAL

TOWN OF BLUFFTON

P.O. BOX 386

BLUFFTON, SOUTH CAROLINA 29910

ATTENTION: MR. BRIAN OSBORNE
 PROJECT MANAGER

PROJECT TITLE: NEW TOWN HALL PARKING LOT IMPROVEMENTS

SUBMITTED BY: _____

To Whom It May Concern:

Having carefully examined the Plans, Specifications and other Contract Documents relating to the project made available at the Town of Bluffton website and Addendum No.(s)_____, and also having carefully inspected the premises and the conditions affecting the work, the undersigned hereby proposes and agrees to furnish all materials, labor skill, equipment, tools and other things of every kind and description specified, needed or used for the complete execution of all work covered by and in conformity with the aforesaid Plans, Specifications and other Contract Documents prepared by Ward Edwards Engineering (hereinafter called the "Project Engineer") for the Town of Bluffton (hereinafter called the "Owner") and all Amendments and Addenda thereto, for the sums hereinafter stated below and quantified on the completed Bid Form – Unit Price Schedule.

SCHEDULE OF BID PROPOSAL:

Bidder must fill in unit prices in figures, make extensions of each item and total as indicated. For complete information concerning these items, see Plans and Specifications.

UNIT PRICE SCHEDULE

Town Hall Parking Lot Improvements	9-24-18
Site Work for Parking Area-A	

CLEARING AND DEMOLITION					
Item	Description	Quantity	Unit	Unit Price	Total
1	Mobilization	1	IS		\$ -
2	Remove Existing Asphalt/ Concrete	110	SY		\$ -
3	Tree Removal	1	EA		\$ -
4	Remove Existing Gravel	570	SY		\$ -
5	Removal of Wheel Existing Stops	-	EA		\$ -
CLEARING & DEMOLITION, TOTAL					\$ -

EROSION CONTROL					
Item	Description	Quantity	Unit	Unit Price	Total
1	Construction Entrance & Concrete Washout	-	IS		\$ -
2	Tree Protection Fencing	150	LF		\$ -
3	Silt Fence	270	LF		\$ -
4	Inlet Protection	-	EA		\$ -
EROSION CONTROL, TOTAL					\$ -

PAVING					
Item	Description	Quantity	Unit	Unit Price	Total
1	Asphalt Mill & Overlay	-	SY		\$ -
2	Full Depth Asphalt Base & Surface Course	-	SY		\$ -
3	Concrete Flush Header Curb	4,130	LF		\$ -
4	Metal Landscape Island Edging	-	LF		\$ -
5	4" Concrete Sidewalk	120	SY		\$ -
6	Resurfacing of Existing Gravel Paving	-	SY		\$ -
7	New 6" Aggregate Paving	1,270	SY		\$ -
8	4" GW30V4 Presto GeoWeb	280	SY		\$ -
9	Signage & Pavement Marking	1	IS		\$ -
10	Concrete Dumpster Pad	-	EA		\$ -
11	Dumpster Enclosure	-	EA		\$ -
12	Concrete Steps	-	IS		\$ -
13	Wheel Stops	33	EA		\$ -
PAVING, TOTAL					\$ -

GRADING & DRAINAGE					
Item	Description	Quantity	Unit	Unit Price	Total
1	Infiltration Basin	31	SY		\$ -
2	4" Infiltration Monitoring Well	1	EA		\$ -
3	Excess Material to be Hauled Offsite	50	CY		\$ -
GRADING & DRAINAGE, TOTAL					\$ -

UTILITIES					
Item	Description	Quantity	Unit	Unit Price	Total
1	2" Irrigation Tap, Valve, & Backflow	-	IS		\$ -
2	Adjust Existing Sewer Manhole Frame	-	EA		\$ -
UTILITIES, TOTAL					\$ -

PARKING AREA-A, TOTAL					\$ -
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Assumptions

No offsite improvements are included outside of the proposed project limits of disturbance. All excavated materials are suitable for replacement, existing subgrade is suitable for use under pavements for areas of overlay, all grassings and stabilization will be performed by landscape contractor

Exclusions

Removal/Replacement of Unsuitable Materials, Landscaping & Irrigation, Site Lighting, Decorative Signage, Site Furnishings, Decorative Hardscapes & Pathways

UNIT PRICE SCHEDULE

Town Hall Parking Lot Improvements	9-24-18
Site Work for Parking Area-B	

CLEARING AND DEMOLITION					
Item	Description	Quantity	Unit	Unit Price	Total
1	Mobilization	1	IS		\$ -
2	Remove Existing Asphalt/ Concrete	-	SY		\$ -
3	Tree Removal	-	EA		\$ -
4	Remove Existing Gravel	150	SY		\$ -
5	Removal of Wheel Existing Stops	-	EA		\$ -
CLEARING & DEMOLITION, TOTAL					\$ -

EROSION CONTROL					
Item	Description	Quantity	Unit	Unit Price	Total
1	Construction Entrance & Concrete Washout	-	IS		\$ -
2	Tree Protection Fencing	340	LF		\$ -
3	Silt Fence	350	LF		\$ -
4	Inlet Protection	1	EA		\$ -
EROSION CONTROL, TOTAL					\$ -

PAVING					
Item	Description	Quantity	Unit	Unit Price	Total
1	Asphalt Mill & Overlay	-	SY		\$ -
2	Full Depth Asphalt Base & Surface Course	-	SY		\$ -
3	Concrete Flush Header Curb	-	LF		\$ -
4	Metal Landscape Island Edging	500	LF		\$ -
5	4" Concrete Sidewalk	-	SY		\$ -
6	Resurfacing of Existing Gravel Paving	800	SY		\$ -
7	New 6" Aggregate Paving	85	SY		\$ -
8	4" GW30V4 Presto GeoWeb	-	SY		\$ -
9	Signage & Pavement Marking	-	IS		\$ -
10	Concrete Dumpster Pad	-	EA		\$ -
11	Dumpster Enclosure	-	EA		\$ -
12	Concrete Steps	-	IS		\$ -
13	Wheel Stops	-	EA		\$ -
PAVING, TOTAL					\$ -

GRADING & DRAINAGE					
Item	Description	Quantity	Unit	Unit Price	Total
1	Infiltration Basin	-	SY		\$ -
2	4" Infiltration Monitoring Well	-	EA		\$ -
3	Excess Material to be Hauled Offsite	-	CY		\$ -
GRADING & DRAINAGE, TOTAL					\$ -

UTILITIES					
Item	Description	Quantity	Unit	Unit Price	Total
1	2" Irrigation Tap, Valve, & Backflow	1	IS		\$ -
2	Adjust Existing Sewer Manhole Frame	-	EA		\$ -
UTILITIES, TOTAL					\$ -

PARKING AREA-B, TOTAL					\$ -
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Assumptions

No offsite improvements are included outside of the proposed project limits of disturbance. All excavated materials are suitable for replacement, existing subgrade is suitable for use under pavements for areas of overlay, all grassings and stabilization will be performed by landscape contractor

Exclusions

Removal/Replacement of Unsuitable Materials, Landscaping & Irrigation, Site Lighting, Decorative Signage, Site Furnishings, Decorative Hardscapes & Pathways

UNIT PRICE SCHEDULE

Town Hall Parking Lot Improvements	9-24-18
Site Work for Parking Area-C	

CLEARING AND DEMOLITION					
Item	Description	Quantity	Unit	Unit Price	Total
1	Mobilization	1	IS		\$ -
2	Remove Existing Asphalt/ Concrete	590	SY		\$ -
3	Tree Removal	-	EA		\$ -
4	Remove Existing Gravel	310	SY		\$ -
5	Removal of Wheel Existing Stops	26	EA		\$ -
CLEARING & DEMOLITION, TOTAL					\$ -

EROSION CONTROL					
Item	Description	Quantity	Unit	Unit Price	Total
1	Construction Entrance & Concrete Washout	1	IS		\$ -
2	Tree Protection Fencing	510	LF		\$ -
3	Silt Fence	150	LF		\$ -
4	Inlet Protection	1	EA		\$ -
EROSION CONTROL, TOTAL					\$ -

PAVING					
Item	Description	Quantity	Unit	Unit Price	Total
1	Asphalt Mill & Overlay	350	SY		\$ -
2	Full Depth Asphalt Base & Surface Course	165	SY		\$ -
3	Concrete Flush Header Curb	910	LF		\$ -
4	Metal Landscape Island Edging	1,030	LF		\$ -
5	4" Concrete Sidewalk	200	SY		\$ -
6	Resurfacing of Existing Gravel Paving	-	SY		\$ -
7	New 6" Aggregate Paving	590	SY		\$ -
8	4" GW30V4 Presto GeoWeb	-	SY		\$ -
9	Signage & Pavement Marking	1	IS		\$ -
10	Concrete Dumpster Pad	1	EA		\$ -
11	Dumpster Enclosure	1	EA		\$ -
12	Concrete Steps	1	IS		\$ -
13	Wheel Stops	36	EA		\$ -
PAVING, TOTAL					\$ -

GRADING & DRAINAGE					
Item	Description	Quantity	Unit	Unit Price	Total
1	Infiltration Basin	-	SY		\$ -
2	4" Infiltration Monitoring Well	-	EA		\$ -
3	Excess Material to be Hauled Offsite	200	CY		\$ -
GRADING & DRAINAGE, TOTAL					\$ -

UTILITIES					
Item	Description	Quantity	Unit	Unit Price	Total
1	2" Irrigation Tap, Valve, & Backflow	-	IS		\$ -
2	Adjust Existing Sewer Manhole Frame	1	EA		\$ -
UTILITIES, TOTAL					\$ -

PARKING AREA-C, TOTAL					\$ -
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Assumptions

No offsite improvements are included outside of the proposed project limits of disturbance. All excavated materials are suitable for replacement, existing subgrade is suitable for use under pavements for areas of overlay, all grassings and stabilization will be performed by landscape contractor

Exclusions

Removal/Replacement of Unsuitable Materials, Landscaping & Irrigation, Site Lighting, Decorative Signage, Site Furnishings, Decorative Hardscapes & Pathways

UNIT PRICE SCHEDULE

Town Hall Parking Lot Improvements	9-24-18
Total Site Work	

CLEARING AND DEMOLITION					
Item	Description	Quantity	Unit	Unit Price	Total
1	Mobilization	1	LS		\$ -
2	Remove Existing Asphalt/ Concrete	700	SY		\$ -
3	Tree Removal	1	EA		\$ -
4	Remove Existing Gravel	1,030	SY		\$ -
5	Removal of Wheel Existing Stops	26	EA		\$ -
CLEARING & DEMOLITION, TOTAL					\$ -

EROSION CONTROL					
Item	Description	Quantity	Unit	Unit Price	Total
1	Construction Entrance & Concrete Washout	1	LS		\$ -
2	Tree Protection Fencing	1,000	LF		\$ -
3	Silt Fence	770	LF		\$ -
4	Inlet Protection	2	EA		\$ -
EROSION CONTROL, TOTAL					\$ -

PAVING					
Item	Description	Quantity	Unit	Unit Price	Total
1	Asphalt Mill & Overlay	350	SY		\$ -
2	Full Depth Asphalt Base & Surface Course	165	SY		\$ -
3	Concrete Flush Header Curb	5,040	LF		\$ -
4	Metal Landscape Island Edging	1,530	LF		\$ -
5	4" Concrete Sidewalk	320	SY		\$ -
6	Resurfacing of Existing Gravel Paving	800	SY		\$ -
7	New 6" Aggregate Paving	1,945	SY		\$ -
8	4" GW30V4 Presto GeoWeb	280	SY		\$ -
9	Signage & Pavement Marking	2	LS		\$ -
10	Concrete Dumpster Pad	1	EA		\$ -
11	Dumpster Enclosure	1	EA		\$ -
12	Concrete Steps	1	LS		\$ -
13	Wheel Stops	69	EA		\$ -
PAVING, TOTAL					\$ -

GRADING & DRAINAGE					
Item	Description	Quantity	Unit	Unit Price	Total
1	Infiltration Basin	31	SY		\$ -
2	4" Infiltration Monitoring Well	1	EA		\$ -
3	Excess Material to be Hauled Offsite	250	CY		\$ -
GRADING & DRAINAGE, TOTAL					\$ -

UTILITIES					
Item	Description	Quantity	Unit	Unit Price	Total
1	2" Irrigation Tap, Valve, & Backflow	1	LS		\$ -
2	Relocation of Existing Sewer Manhole Frame	1	EA		\$ -
UTILITIES, TOTAL					\$ -

PARKING AREAS A, B & C, TOTAL					\$ -
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Assumptions

No offsite improvements are included outside of the proposed project limits of disturbance. All excavated materials are suitable for replacement, existing subgrade is suitable for use under pavements for areas of overlay, all grassings and stabilization will be performed by landscape contractor

Exclusions

Removal/Replacement of Unsuitable Materials, Landscaping & Irrigation, Site Lighting, Decorative Signage, Site Furnishings, Decorative Hardscapes & Pathways

For and in consideration of the sum of \$1.00, the receipt of which is hereby acknowledged, the Undersigned agrees that this proposal may not be revoked or withdrawn after the time set for the opening of bids but shall remain open for acceptance for a period of ninety days following such time.

In case he be notified in writing by mail, telegraph, or delivery of the acceptance of the Proposal within ninety days after the time set for the opening of bids, the Undersigned agrees to execute within ten days a Contract (Form of Agreement between Contractor and Owner) for the work for the above stated compensation and at the same time to furnish and deliver to the Owner a Performance Bond and Payment Bond in accordance with the instructions bound in the specifications, each in an amount equal to 100 percent of the contract sum.

The Undersigned agrees to commence actual physical work on the site with an adequate force and equipment within **10** days of a date to be specified in a written order from the Owner and to complete fully all work within **30** consecutive calendar days. Contractor shall provide a construction project schedule with their proposal not to exceed the above construction timeline. The Undersigned Bidder agrees to pay to the Owner, Liquidated Damages as stated in the Special Conditions for each consecutive calendar day of delay in an amount not to exceed \$500 per day.

Enclosed herewith is a Bid Bond in the amount of _____
_____ Dollars (\$ _____)

Being not less than 5 percent of the Base Bid. The Undersigned agrees that the above stated amount is the proper measure of liquidated damages which the Owner will sustain by the failure of the Undersigned to execute the Contract and to furnish a Performance Bond and Payment Bond in case this Proposal is accepted and further agrees to the following:

If this Proposal is accepted within 90 days after the date set for the opening of bids and the Undersigned fails to execute the Contract within 10 days after written notice of such acceptance or if he fails to furnish both a Performance Bond and Payment Bond, the obligation of the Bid Bond will remain in full force and effect and the money payable thereon shall be paid into funds of the Owner as Liquidated Damages for such failure: otherwise the obligation of the Bid Bond will be null and void.

The Bidder submits the following statement of Bidder's qualifications.

BIDDER'S QUALIFICATIONS

NAME OF BIDDER: _____

STREET ADDRESS: _____

TELEPHONE NO.: _____ FAX NO.: _____

WHEN ORGANIZED: _____

WHERE INCORPORATED: _____

LICENSED TO DO BUSINESS IN THE STATE OF: _____

The foregoing statement of qualifications is submitted under oath:

Respectfully submitted,

Name: _____

Mailing Address: _____

By: _____

Title: _____

The legal name of the Bidder is: _____

(Attach satisfactory evidence of the authority of the officer, or officers, signing on behalf of a corporation.)

CONTRACTOR QUESTIONNAIRE

Names, addresses and phone numbers of three references for which contractor has performed work similar in nature and scope of this project: _____

Names, addresses, telephone numbers and general description of work to be performed by proposed subcontractors: _____

Have you identified the proposed project manager?

If so, please name that person: _____

Have you identified the proposed on-site superintendent? _____

If so, please name that person: _____

Is your firm fully cognizant of Town of Bluffton rules and regulations including, but not limited to, tree protection, environmental protection, business licenses, and other requirements? _____

Have you visited the job site? _____

If so, have you planned how to protect the property of adjacent landowners and to minimize disruption to residents? _____

Have you identified which member of your staff will coordinate directly with residents and citizens in or adjacent to the project work area? _____

If so, please name that person: _____

What is your intended approach to material storage or a lay-down yard? _____

Are you planning to mobilize an office trailer to this job site: _____

If so, where will the trailer be located: _____