

**EFFINGHAM COUNTY, GEORGIA**

**REQUEST FOR QUOTE**  
**GEOTECHNICAL SERVICES FOR ARDMORE OAKY FIRE STATION**

**GENERAL INFORMATION**

QUOTES will be received until **10.00 AM** (Eastern Time) on **MONDAY AUGUST 22, 2016**, via email : [purchasing@effinghamcounty.org](mailto:purchasing@effinghamcounty.org); Fax: 912-754-8413 or Mail / Hand Delivery: 601 N Laurel Street, Springfield, GA 31329. If mailed or hand delivered, please ensure the envelope is marked for the attention of the Purchasing Agent and states: **“Quote for RFQ No. 17-006 - Geotechnical Services for Ardmore Oaky Fire Station”**.

The work to be quoted consists of furnishing all materials, labor and equipment for: **Geotechnical Services for a new fire station**.

**Effingham County Board of Commissioners** reserves the right to reject any and all quotes or any and all quotes that are non-responsive or not responsible. Additionally, Effingham County Board of Commissioners has the right to waive any technicalities or informalities. Effingham County may issue change orders altering the original scope of work to address changes or unforeseen conditions necessary for the project completion. No quotes shall be withdrawn within 60 days after the quote due date.

**SCOPE OF WORK**

Effingham County Board of Commissioners is purchasing a tract of land fronting Ardmore-Oaky Road on the east side, just south of the road's intersection with Old Dixie Highway Road. The County intends to construct a one bay, un-manned volunteer fire station on this site. The portion of the lot on which the structure is to be located is currently an open field. The planned structure is a 50' X 32' metal building, with 5' drive aprons at the front and rear of the building. A rough site plan is attached for your review. The station will be constructed to hold one piece of fire apparatus, which when fully outfitted, will weigh approximately 60,000 lbs.

In particular the following items to be addressed in your report and included in your quotation:

1. Geotechnical Considerations
2. Site Preparation Recommendations - including:
  - Statement on Site Drainage
  - Densification and Proof-rolling
  - Fill Material Consideration
3. Fill Material Consideration
4. Foundation Recommendations
5. Floor Slab Recommendations
6. Lateral Earth Pressures
7. Pavement Recommendations
8. Seismic Considerations
9. Liquefaction Analysis
10. Soil Bearing Pressure

11. Settlement estimates
12. Site Class
13. Provide redlines for Earthwork specifications

Once complete the County will be relying on this information for final design and engineering, including foundation design.

**REQUIRED DOCUMENTS:**

The following forms are required and must be provided with the quote:

1. **COPY OF THE BUSINESSES W-9**
2. **COPY OF THE BUSINESS LICENSE**
3. **COPY OF ANY PROFESSIONAL LICENSURE ASSOCIATED WITH THE WORK TO BE PERFORMED.**
4. **CERTIFICATE OF INSURANCE**
5. **COPY OF LLC CERTIFICATE OF ORGANIZATION AND OPERATING AGREEMENT**
6. **COPY OF INC. CERTIFICATE OF INCORPORATION AND CORPORATE RESOLUTION DESIGNATING OFFICERS WITH AUTHORITY TO SUBMIT BID AND SIGN CONTRACT.**
7. **DRUG FREE WORKPLACE CERTIFICATION (ATTACHMENT A)**
8. **CONTRACTOR AFFIDAVIT AND AGREEMENT (ATTACHMENT B)**
9. **BIDDERS CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION (ATTACHMENT C).**
10. **NON COLLUSION AFFIDAVIT (ATTACHMENT D).**
11. **PROMISE OF NON-DISCRIMINATION STATEMENT (ATTACHMENT E).**

**THIS SECTION INTENTIONALLY LEFT BLANK**

# PLACE THIS FORM ON TOP OF PROPOSAL

## BID SHEET

Bidder will complete the work in for the following price:

Description	Bid Price
Geotechnical Services for Ardmore Oaky Fire Station – <b>LUMP SUM COMPLETE</b>	\$

**NO ADDITIONAL WORK WILL BE PERFORMED WITHOUT WRITTEN APPROVAL OF THE COUNTY ADMINISTRATOR OR PROJECT MANAGER.**

AGENCY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE/TITLE

**ATTACHMENT A**  
**DRUG FREE WORKPLACE CERTIFICATION**

The undersigned certifies that the provisions of Code Sections 50-24-1 through 50-24-6 of the Official Code to Georgia Annotated, related to the Drug Free Workplace have been complied with.

1. A drug-free workplace will be provided for the employees during the performance of the work;  
and;
2. Each Sub-Contractor under the direction of the bidder shall secure the following written certification:
- 3.

\_\_\_\_\_ (Bidder) certifies to Effingham County that a drug-free workplace will be provided for the employees during the performance of the work pursuant to paragraph (7) of subsection (B) of Code Section 50-24-3. Also, the undersigned further certifies that he/she will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the work.

\_\_\_\_\_  
**BIDDER**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**NOTARY**

\_\_\_\_\_  
**DATE**

**ATTACHMENT B**  
**CONTRACTOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation that is contracting with Effingham County has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91, and shall agree to use this program for any newly hired employees throughout the duration of the contract.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Effingham County, contractor will secure from such subcontractors) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. The contractor further agrees to provide notice to the County of the identity of each subcontractor hired under the contract within five (5) business days of entering into a contract for hire. Such notice shall include a copy of the Subcontractor Affidavit for each subsequent subcontractor attesting to the subcontractor's name, address, user identification number, and date of authorization to use the federal work authorization program. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the Effingham County within five (5) days of the time the subcontractor(s) is retained to perform such service.

\_\_\_\_\_  
EEV/ Basic Pilot Program\* User Identification Number

\_\_\_\_\_  
BY: Authorized Officer or Agent (Contractor Name)      Date

\_\_\_\_\_  
Title of Authorized Officer or Agent of Contractor

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

\_\_\_\_ DAY OF \_\_\_\_\_ 20

\_\_\_\_\_  
Notary Public

My Commission Expires: - \_\_\_\_\_, 20 \_\_\_\_

\* As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/ Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**ATTACHMENT C**

**BIDDER'S CERTIFICATION REGARDING DEBARMENT, SUSPENSION,  
INELIGIBILITY AND VOLUNTARY EXCLUSION**

I hereby certify that I am the \_\_\_\_\_ and duly authorized representative of \_\_\_\_\_ (Bidder) whose address is \_\_\_\_\_ and I certify that I have read and understand the attached instructions and that to the best of my knowledge and belief the firm and its representatives:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by the Georgia Department of Transportation, any Federal Department or Agency, Board of Education or local municipality.

(b) I acknowledge that this certification is provided pursuant to Executive Order 12549 and 49 CFR Part 29 and that this firm agrees to abide by the rules and conditions set forth therein for any misrepresentation that would render this certification erroneous, including termination of this Agreement and other remedies available to the Georgia Department of Transportation, Federal Government, Board of Education or local municipality.

(c) I further acknowledge that this firm will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts and subcontracts. Where the Bidder or any lower tier participant is unable to certify to this statement, that participant shall attach an explanation to this document.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

**ATTACHMENT D**

**NON-COLLUSION AFFIDAVIT**

I, \_\_\_\_\_ certify that pursuant to O.C.G.A. Section 36-91-21 (d) and (e), \_\_\_\_\_ has not, by itself or with others, directly or indirectly, prevented or attempted to prevent competition in such bidding or proposals by any means whatsoever. Affiant further states that (s)he has not prevented or endeavored to prevent anyone from making a bid or offer on the project by any means whatever, nor has Affiant caused or induced another to withdraw a bid or offer for the work.

Affiant further states that the said offer of \_\_\_\_\_ is bona fide, and that no one has gone to any supplier and attempted to get such person or company to furnish the materials to the bidder only, or if furnished to any other bidder, that the material shall be at a higher price.

\_\_\_\_\_  
(COMPANY NAME)

\_\_\_\_\_  
(PRESIDENT/VICE PRESIDENT)

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
(SECRETARY/ASSISTANT SECRETARY)  
(Affix corporate seal here, if a corporation)

Notary Public: \_\_\_\_\_

County: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

**NOTE:**

**IF THE OFFEROR IS A PARTNERSHIP, ALL OF THE PARTNERS AND ANY OFFICER, AGENT, OR OTHER PERSON WHO MAY HAVE REPRESENTED OR ACTED FOR THEM IN BIDDING FOR OR PROCURING THE CONTRACT SHALL ALSO MAKE THIS OATH.**

**IF THE OFFEROR IS A CORPORATION, ALL OFFICERS, AGENTS, OR OTHER PERSONS WHO MAY HAVE ACTED FOR OR REPRESENTED THE CORPORATION IN BIDDING FOR OR PROCURING THE CONTRACT SHALL MAKE THE OATH.**

**ATTACHMENT E  
PROMISE OF NON-DISCRIMINATION STATEMENT**

Know all men by this presence, that I (We) \_\_\_\_\_

Name \_\_\_\_\_, (herein after "Company"), Title \_\_\_\_\_

In consideration of the privilege to Bid on the following Effingham County Procurement titled **RFQ No 17-006 – Geotechnical Services for Ardmore Oaky Fire Station** hereby consent, covenant, and agree as follows:

A. No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin or gender in connection with the Bid submitted to Effingham County or the performance of the contract resulting there from;

B. That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested with the Company, including those companies owned and controlled by racial minorities and women; and

C. That the promises of non-discrimination as made and set forth herein shall be continuing throughout the duration of this contract with Effingham County.

D. That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made part of an incorporated by reference in the contract which this Company may be awarded;

E. That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth above may constitute a material breach of contract entitling the County to declare the contract in default and to exercise appropriate remedies including but not limited to termination of the contract.

\_\_\_\_\_  
SIGNATURE

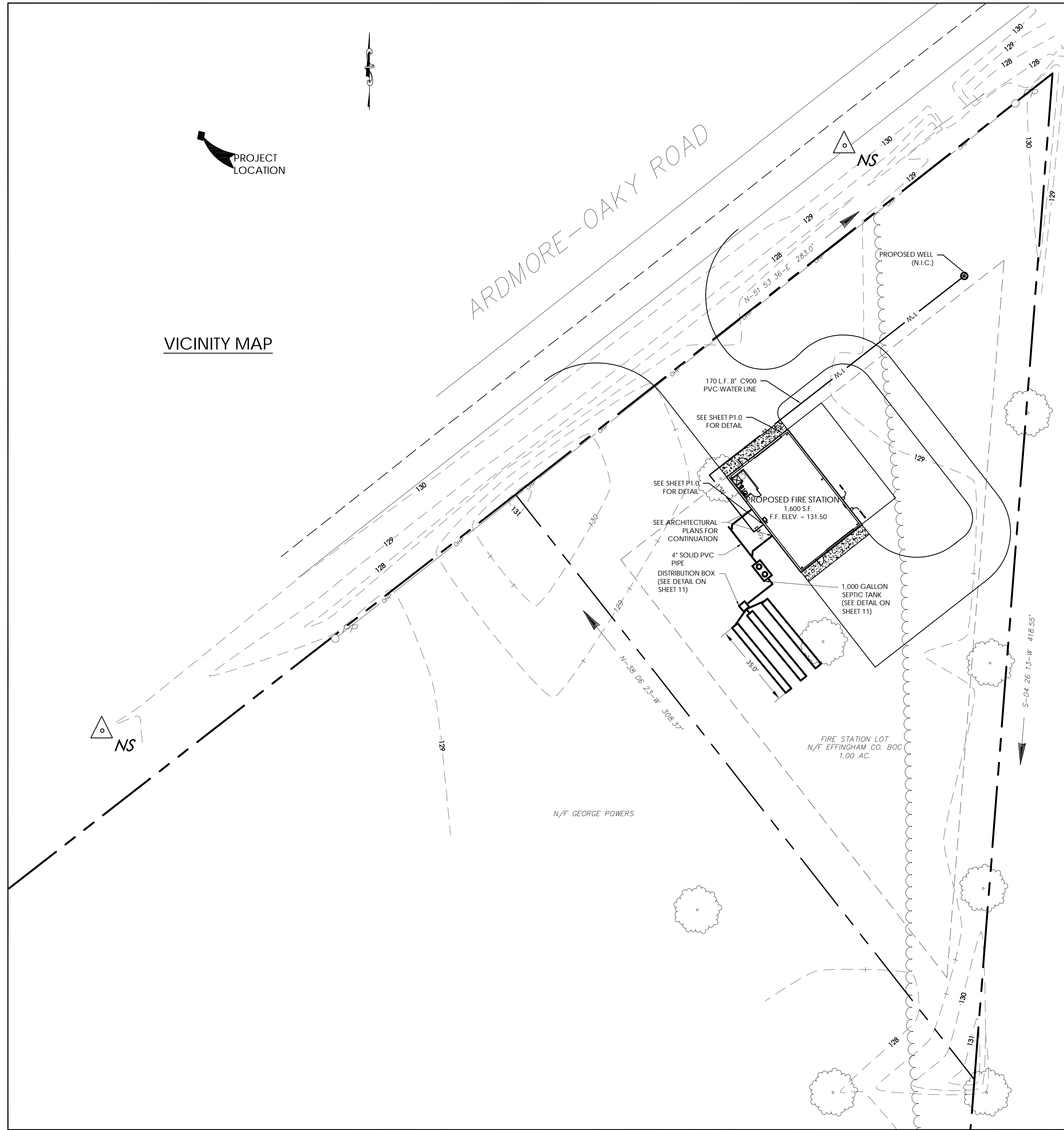
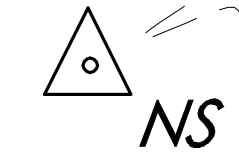
\_\_\_\_\_  
DATE:



VICINITY MAP




ARDMORE-OAKY ROAD



N/F JBW PALISADES INVESTMENTS LLC

N/F GEORGE POWERS

FIRE STATION LOT  
N/F EFFINGHAM CO. BOC  
1.00 AC.

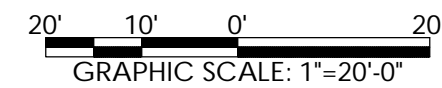


GEORGIA SOIL AND WATER  
CONSERVATION  
COMMISSION

ANTHONY T. ALLEN  
Level II Certified Design Professional

CERTIFICATION NUMBER 0000044936

ISSUED 04/21/2016 EXPIRES 04/21/2019



EFFINGHAM COUNTY  
BOARD OF COMMISSIONERS  
ENGINEERING DEPARTMENT

601 NORTH LAUREL STREET  
SPRINGFIELD, GA 31329  
PH (912) 754-8060  
FX (912) 754-9959

ARDMORE OAKY ROAD FIRE STATION  
PREPARED FOR:  
EFFINGHAM COUNTY BOARD OF COMMISSIONERS

SKETCH PLAN

SHEET NUMBER

1