



City of Hanahan

1255 Yeamans Hall Road

Hanahan, SC 29410

Robyn Brown, Procurement and Project Coordinator
(843) 576-5254

TO: All Prospective Offerors
FROM: Procurement
RFQ #: COH# 282024
RFQ TITLE: Athletic Folding Chairs

ADDENDUM NUMBER 1 – 1 PAGES

Acknowledge receipt of this addendum by inserting its number, date and signature in the space provided on the last page of the bid package, Proposal Transmittal and Agreement, for receipt of Addenda. Failure to do so may subject Proposer as non-responsive. This addendum should be attached to and become part of the Invitation for Bid.

Questions and Answers:

1. Will the logos be on the seat cushion and backrest or just the backrest?
I don't think we have a preference. However, if you'd like to submit two options that would be great for us to look at.
2. Also, is there an email address the bid/quote can be submitted to?
Bids can only be mailed in or dropped off in person.
3. Are there any frame and vinyl colors selected or should we just list "colors to be selected"?
Please list colors available for selection.
4. There are several chair logo - location(s) back-pad, seat top, front edge; we need to know the number of logo colors/location - and is the logo artwork available for viewing for the various locations?
We would like options to see the cost of both options. Back pad and seat top.
5. Is the city Sales tax exempt or will the city pay sales tax direct if applicable and/or should we add sales tax to invoice?
The City is not tax exempt.
6. Finally, the Bid states to mail bid submittal or hand deliver - is FedEx or UPS an acceptable alternative?
Yes, Fedex and UPS are acceptable.