

SECTION 00 41 00

BID FORMS

COMMENTS TO THE PROJECT

The City of Myrtle Beach intends to construct mechanical systems improvements at the Myrtle Beach Convention Center as shown on the construction plans. The Contractor is to include in his bid all work necessary to complete the listed items and other work reasonably intended and shown on the plans.

- A. The Contractor should consider the following information in making his bid:
1. Contractor shall be responsible for having a superintendent on the site at all times.
 2. All existing utilities shown are approximate only, and Contractor shall have all utilities located prior to commencing work.
 3. All sub-contractors must be approved in writing by the Owner and must provide a non-collusion affidavit and an insurance certificate prior to any construction.
 4. All work shall be coordinated with The City of Myrtle Beach through its Convention Center staff and Owens and Associates, Inc.
 5. All excess material, i.e. demolished items, debris, etc., shall be removed from the site and disposed of properly and lawfully at the contractor's expense (this item of work should be included as a schedule of values item).
 6. Building stabilization, and other temporary measures utilized during construction are solely the contractor's responsibility. Actual site and building conditions may require different and/or additional measures other than that implied or shown on the plans.

MYRTLE BEACH CONVENTION CENTER
HVAC RENOVATION PHASE II

for the

CITY OF MYRTLE BEACH

BIDDER'S REPRESENTATION

By the act of submitting a bid for the proposed contract, the Bidder represents that:

1. The Bidder and all subcontractors the Bidder intends to use have carefully and thoroughly reviewed the Contract Documents and have found them complete and free from ambiguities and sufficient for the purpose intended; and
2. The Bidder and all workmen, employees and subcontractors the Bidder intends to use are skilled and experienced in the type of work represented by the Contract Documents; and
3. Neither the Bidder nor any of the Bidder's employees, agents, intended suppliers or subcontractors have relied upon any verbal representations, of the Owner, or the Owner's employees or agents including, engineers or consultants, in assembling the bid; and
4. The bid figure is based solely upon the Contract Documents and not upon any other oral or written representation.

By: _____

Title: _____

Subscribed and sworn to before me

this _____ day of _____, 20__.

My commission expires on: _____.

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

State of South Carolina)
County of Horry)

being first duly sworn, deposes and says that:

(1) He is _____ of _____
, the Bidder that has submitted the attached Bid:

(2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid:

(3) Such Bid is genuine and is not a collusive or sham Bid;

(4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Owners or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Signed) _____

(Title)

Subscribed and sworn to before me this _____ day of _____, 20

_____. My commission expires

_____ on: _____ (Title) _____

STATEMENT OF LICENSE CERTIFICATE

EACH CONTRACTOR BIDDING SHALL FILL IN AND SIGN THE FOLLOWING:

This is to certify that _____ have fully complied with all the requirements of the South Carolina Licensing Board for Contractors. The Contractor's license number and date of registration shall appear on the envelope containing the bid, otherwise the bid will not be considered.

_____ was issued Certificate No. _____
on _____, 20 ____ by the State Board for licensing General Contractors.

Signed: _____

Title: _____

PROJECT SUPERINTENDENCE

The Undersigned states that the following employee will assume the role of project superintendent representing the Contractor on this Project. The undersigned further states that this individual, whose qualifications are presented below (attach additional sheets, if necessary), will have authority to speak for the Contractor and will not be removed from this Project or temporarily substituted for on this Project without the written consent of the Owner and Project Engineer.

Project Superintendent's Name: _____

Years of Experience: _____

Brief but Complete Description of Experience Relevant to this Project: _____

References from Owners where work of similar scope and complexity has been accomplished under Proposed Superintendent's direct supervision.

1. _____ 2. _____ 3. _____ 4. _____ 5. _____

(Phone) (Phone) (Phone) (Phone) (Phone)

"I consent to the disclosure of my qualifications and other applicable personal data for the purpose of evaluating proposals under this solicitation."

Employee's Signature

Date

"I certify to this employee's role in this Project and that the qualifications presented herein are accurate, complete and current."

Bidder: _____ Date: _____

Signed: _____

Title: _____

LIST OF SUBCONTRACTORS

The undersigned states that the bid includes the following list of proposed subcontractors on this Project and the class of work to be performed by each, and that such list will not be added to nor altered without written consent of the Owner.

<u>Subcontractor and Address</u>	<u>Class of Work to be Performed</u>
1) _____ _____ _____ _____	ELECTRICAL
2) _____ _____ _____ _____	PLUMBING
3) _____ _____ _____ _____	
4) _____ _____ _____ _____	
5) _____ _____ _____ _____	
6) _____ _____ _____ _____	
7) _____ _____ _____ _____	

Dated: _____ Bidder: _____

Signed: _____

Title: _____

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we the undersigned,

_____ as PRINCIPAL, and
_____ as SURETY are hereby held and firmly
bound unto _____, as OWNER, in the
penal sum of _____,
for the payment of which, well and truly to be made, we hereby jointly and severally bind
ourselves, successors and assigns.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that Whereas the Principal has submitted to the City of Myrtle Beach a certain BID, attached hereto and hereby made a part hereof to enter into a contract in writing, Myrtle Beach Convention Center HVAC Renovation Phase II for the City of Myrtle Beach.

NOW, THEREFORE,

- A. If said BID shall be rejected, or
- B. If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID) and shall furnish a BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said BID,

then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

THE SURETY, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such BID; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

_____(L.S.)
Principal

Surety

By: _____

Date: _____

IMPORTANT - Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.

BID PROPOSAL

Proposal of _____ (hereinafter called "BIDDER"), organized and existing under the laws of the State of _____ doing business as _____*.

*Insert "a corporation", "a partnership", or "an individual" as applicable.

To the City of Myrtle Beach, South Carolina, (hereinafter called "OWNER").

In compliance with your Advertisement for Bids, BIDDER hereby proposes to perform all WORK for the construction of HVAC System Improvements at Myrtle Beach Convention Center for the City of Myrtle Beach (hereinafter called "PROJECT") in strict accordance with the CONTRACT DOCUMENTS, within the time set forth therein, and at the prices stated below.

By submission of this BID, each BIDDER certifies, and in the case of a joint BID each party thereto certifies as to his own organization, that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this contract on or before a date to be specified in the NOTICE TO PROCEED and to fully complete the PROJECT within the time constraints as set forth in Section 00 21 13, Paragraph 2.03 - Contract Time and Liquidated Damages; Section 00 73 00, Paragraph 1.18 - Project Schedule, and; as further stated herein. BIDDER further agrees to pay as liquidated damages, the sum of \$500.00 for each consecutive calendar day thereafter as provided in Section 00 21 13, Paragraph 2.03 and Section 00 73 00, Paragraph 1.18.

BIDDER acknowledges receipt of the following ADDENDA:

<u>Addendum No.</u> _____,	<u>Dated:</u> _____
<u>Addendum No.</u> _____,	<u>Dated:</u> _____
<u>Addendum No.</u> _____,	<u>Dated:</u> _____

BID PRICE:

Having carefully examined the project manual with all corresponding specifications, drawings or other such descriptions of the work to be performed as well as the worksite and conditions affecting the work, the undersigned proposes to furnish all materials, labor, equipment and services necessary for the execution of the entire work excluding mechanical controls for the **BASE BID** listed below.

BASE BID:

_____ Dollars (\$ _____)

PROVIDE MECAHNICAL CONTROLS PER CONTRACT DOCUMENT: (ADD)

_____ Dollars (\$ _____)

DEDUCTIVE ALTERNATE #1 - ALL WORK ASSOCIATED WITH THE REPLACEMENT OF EXISTING UNIT AC-10 WITH NEW UNIT #8: (SUBTRACT)

_____ Dollars (\$ _____)

DEDUCTIVE ALTERNATE #2 - ALL WORK ASSOCIATED WITH REPLACEMENT OF EXISTING AIR DEVICES SHOWN ON SHEET ME-4: (SUBTRACT)

_____ Dollars (\$ _____)

NOTE: Bids shall include sales tax and all other applicable taxes and fees.

Respectfully submitted:

Signature

Address

Name & Title of Authorized Signatory (PRINTED)

Date

License Number (if applicable)

SEAL (if BID is by a corporation)

Attest: _____

END OF SECTION