



THE CITY OF DAYTONA BEACH
OFFICE OF THE PURCHASING AGENT

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TO: James V. Chisholm, City Manager

FROM: Joanne Flick, Purchasing Agent

DATE: April 18, 2018

SUBJECT: **Selection Committee
Supplemental Carbon Source
RFP 0118-0540**

COPY: John J. Drago, BEM Director
Patricia Bliss, Chief Financial Officer
Robin Cook, Regulatory Compliance Manager
Chris Wall, Central Operations Manager
Tami Minigh, Utilities Chemist
Ben Gross, Assistant City Attorney

The City's Selection Committee convened on March 19, 2018, to evaluate the Proposals received in response to the referenced Request for Proposals. The Committee determined they did not have sufficient information to properly score the proposals, and requested presentations to further elaborate on the written proposals. Interviews were conducted on April 17, 2018. The Selection Committee recommends award of one annual term contract and that contract negotiations be conducted with the top ranked firm as indicated on the short list below:

1. **Momar**
2. Environmental Operating Solutions

The final negotiated contract will be presented to the City Commission for approval.

If you agree with the Committee's recommendations, please sign below and return a copy of this memo to my attention. If you wish to discuss the matter further, please call me at extension 8082. Thank you.

Approved: _____

Date: 4-19-18