ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT

INVITATION TO BID NO. 21-CPHD-ITB-498
PROJECT NO.: Z272, RT01, Z280

B I D F O R M

ELECTRONIC BIDS WILL BE RECEIVED BY THE COUNTY VIA VENDOR REGISTRY NOT LATER THAN 1:00 P.M., JANUARY 29, 2021.

FOR PROVIDING CONSTRUCTION SERVICES IDENTIFIED HEREIN IN ACCORDANCE WITH THE DRAWINGS, SPECIFICATIONS, TERMS AND CONDITIONS OF THIS SOLICITATION

THE FULL LEGAL NAME OF THE ENTITY SUBMITTING THIS BID MUST BE WRITTEN IN THE SPACE BELOW. THIS BID FORM AND ALL OTHER DOCUMENTS THAT REQUIRE A SIGNATURE MUST BE FULLY AND ACCURATELY COMPLETED AND SIGNED BY A PERSON WHO IS AUTHORIZED TO BIND THE BIDDER, OR THE BID MAY BE REJECTED.

SUBMITTED BY:
(legal name of entity) _____

AUTHORIZED SIGNATURE: _____

PRINT NAME AND TITLE: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE NO.: _____ **E-MAIL ADDRESS:** _____

THIS ENTITY IS INCORPORATED IN: _____

THIS ENTITY IS A:
(check the applicable option)

CORPORATION	❑	LIMITED PARTNERSHIP	❑
GENERAL PARTNERSHIP	❑	UNINCORPORATED ASSOCIATION	❑
LIMITED LIABILITY COMPANY	❑	SOLE PROPRIETORSHIP	❑

IS BIDDER AUTHORIZED TO TRANSACT BUSINESS IN THE COMMONWEALTH OF VIRGINIA? YES ❑ NO ❑

IDENTIFICATION NO. ISSUED TO THE ENTITY BY THE SCC: _____

Any Bidder exempt from Virginia State Corporation Commission (SCC) authorization requirement must include a statement with its bid explaining why it is not required to be so authorized.

VIRGINIA CONTRACTOR'S LICENSE NUMBER: _____

ENTITY'S DUN & BRADSTREET D-U-N-S NUMBER: *(if available)*

HAS YOUR FIRM OR ANY OF ITS PRINCIPALS BEEN DEBARRED FROM SUBMITTING BIDS TO ARLINGTON COUNTY, VIRGINIA, OR ANY OTHER STATE OR POLITICAL SUBDIVISION WITHIN THE PAST THREE YEARS?	YES	❑	NO	❑
HAS YOUR FIRM DEFAULTED ON ANY PROJECT IN THE LAST THREE YEARS?	YES	❑	NO	❑
HAS YOUR FIRM HAD ANY TYPE OF BUSINESS, CONTRACTING OR TRADE LICENSE, REGISTRATION OR CERTIFICATION REVOKED OR SUSPENDED IN THE PAST THREE YEARS?	YES	❑	NO	❑
HAS YOUR FIRM AND ITS PRINCIPALS/OWNERS BEEN CONVICTED OF ANY CRIME RELATING TO ITS CONTRACTING BUSINESS IN THE PAST TEN YEARS?	YES	❑	NO	❑
HAS YOUR FIRM BEEN FOUND IN VIOLATION OF ANY LAW APPLICABLE TO ITS CONTRACTING BUSINESS (LICENSING LAWS, TAX LAWS, WAGE AND HOUR LAWS, PREVAILING WAGE LAWS, ENVIRONMENTAL) WHERE THE RESULT OF SUCH VIOLATION WAS THE PAYMENT OF A FINE, BACK PAY DAMAGES, OR ANY OTHER PENALTY IN THE AMOUNT OF $5000 OR MORE?	YES	❑	NO	❑

BIDDER STATUS: MINORITY OWNED: ❑ WOMAN OWNED: ❑ NEITHER: ❑

The undersigned certifies that (Bidder Name)_____
is currently registered with the Virginia State Board of Contractors as required by the Code of Virginia. Certificate Number_____ for a Class_____ License was issued on the_____day of _____, 20____. The undersigned further certifies that the registration fee and all renewal fees required under law have been paid.

TIME LIMIT FOR PROJECT: SUBSTANTIAL COMPLETION – **SIX HUNDRED (600) CALENDAR DAYS**
FINAL COMPLETION – **SIXTY (60) CALENDAR DAYS** FROM SUBSTANTIAL COMPLETION

LIQUIDATED DAMAGES: SUBSTANTIAL COMPLETION - **$1,758.00** PER DAY
FINAL COMPLETION - **$1,758.00** PER DAY

MINIMUM BIDDER QUALIFICATIONS:
In a separate attachment, Bidders shall provide the following documentation:

Company Qualifications: Bidders shall have three (3) years of experience conducting public works infrastructure and streetscape projects. The experience shall be work of similar size and scope,

construction, re-construction, and maintenance. The Bidder's obtained project experience shall consist of the following:

- State and County streets, asphalt paving full depth, milling and overlay
- Curb, gutter, concrete sidewalk, driveways and walkways
- Storm sewer infrastructure, pipes and inlets
- Wet utilities including Watermain and appurtenances
- Gravity Retaining Walls
- Electrical conduits
- Streetscapes and related site work
- Bioretention with associated items, infrastructure, soil, and vegetative components

- Bidders shall provide a list of three (3) similar projects recently completed projects that involving the same material, equal size, and comparable length. For each project, Bidders shall list the following information:
    - Project Name
    - Project description and Bidder's scope of work within the project
    - Project manager's name, telephone number and email address
    - Work start date, scheduled completion, and actual completion date
    - Initial contract cost and final contract cost

Staffing Qualifications:

- Submit resumes of all key personnel proposed for this project must have experience as designated key personnel in similar size and type of projects.

- Bidders shall submit the following with their bid:
    - VDOT Flagger Certificate
    - OSHA 10 Certificate
    - VDOT Erosion & Sediment Control Contractor

COMPLETE THE PRICING SHEET PROVIDED WITH THE BID DOCUMENTS AS ATTACHMENT A TO ITB NO. 21-CPHD-ITB-498 AND SUBMIT ATTACHMENT A IN EXCEL FILE FORMAT WITH YOUR BID.

FAILURE TO SUBMIT THE PRICING SHEET WITH THE BID WILL DEEM THE BIDDER NONRESPONSIVE.

STIPULATED PRICE ITEMS

The Contractor agrees to perform related work for the following items at the stipulated prices shown:

#	ITEM DESCRIPTION	UNIT	QTY
1	CONCRETE PIER, CRADLE, OR ENCASEMENT	CY	$200.00
2	ROCK EXCAVATION	CY	$100.00
3	CRUSHER RUN VDOT #25 OR APPROVED EQUAL	CY	$75.00
4	OVER EXCAVATION	CY	$50.00
5	TEST PITS	EA	$500.00
6	SELECT BORROW	CY	$50.00

THE UNDERSIGNED UNDERSTANDS AND ACKNOWLEDGES THE FOLLOWING:

THE OFFICIAL COPY OF THE SOLICITATION DOCUMENTS, WHICH INCLUDES ANY ADDENDA, IS THE ELECTRONIC COPY THAT IS AVAILABLE ON THE VENDOR REGISTRY WEBSITE.

POTENTIAL BIDDERS ARE RESPONSIBLE FOR DETERMINING THE ACCURACY AND COMPLETENESS OF ALL SOLICITATION DOCUMENTS THEY RECEIVE FROM ANY SOURCE, INCLUDING THE COUNTY.

The undersigned acknowledges receipt of the following Addenda:

ADDENDUM NO. 1 DATE:_____INITIAL:_____

ADDENDUM NO. 2 DATE: _____INITIAL: _____

ADDENDUM NO. 3 DATE: _____INITIAL: _____

TRADE SECRETS OR PROPRIETARY INFORMATION:
Trade secrets or proprietary information submitted by a Bidder in connection with a procurement transaction will not be subject to public disclosure under the Virginia Freedom of Information Act. Pursuant to Section 4-111 of the Arlington County Purchasing Resolution, however, a Bidder seeking to protect submitted data or materials from disclosure must, before or upon submission of the data or materials, identify the data or materials to be protected and state the reasons why protection is necessary.

Please mark one:

❑ No, the bid that I have submitted does not contain any trade secrets and/or proprietary information.

❑ Yes, the bid that I have submitted does contain trade secrets and/or proprietary information.

If Yes, you must clearly identify below the exact data or materials to be protected and list all applicable page numbers, sections, and paragraphs of the bid that contain such data or materials:

_____

_____

_____

State the specific reason(s) why protection is necessary and why the identified information constitutes a trade secret or is proprietary:

_____

_____

_____

_____

If you fail above to identify the data or materials to be protected or to state the reason(s) why protection is necessary, you will not have invoked the protection of Section 4-111 of the Purchasing Resolution.

Accordingly, upon the award of a contract, the bid will be open for public inspection consistent with applicable law.

CERTIFICATION OF NON-COLLUSION: The undersigned certifies that this bid is not the result of or affected by (1) any act of collusion with another person engaged in the same line of business or commerce (as defined in Virginia Code §§ 59.1-68.6 *et seq*.) or (2) any act of fraud punishable under the Virginia Governmental Frauds Act (Virginia Code §§ 18.2-498.1 *et seq*.).

CONTACT PERSON AND MAILING ADDRESS FOR DELIVERY OF NOTICES

Provide the name and address of the person who is designated to receive notices and other communications regarding this solicitation. Refer to the "Notices" section in the draft Contract Terms and Conditions for information regarding delivery of notices.

NAME: _____

ADDRESS: _____

_____

E-MAIL: _____

REFERENCES

Bidders should provide three (3) references for similar goods that have been provided by the Bidder within the past five (5) years. The County reserves the right to evaluate the quality of Contractor's work through site visits with Contractor's references.

REFERENCE 1: Contact Name: _____

Organization: _____

Phone Number: _____

E-mail Address: _____

Contract/Project Name: _____

Contract/Project Dates (from-to): _____

Contract/Project Description: _____

_____

REFERENCE 2: Contact Name: _____

Organization: _____

Phone Number: _____

E-mail Address: _____

Contract/Project Name: _____

Contract/Project Dates (from-to): _____

Contract/Project Description: _____

_____

REFERENCE 3: Contact Name: _____

Organization: _____

Phone Number: _____

E-mail Address: _____

Contract/Project Name: _____

Contract/Project Dates (from-to): _____

Contract/Project Description: _____

_____

BIDDER NAME: _____

INSURANCE CHECKLIST

CERTIFICATE OF INSURANCE MUST SHOW ALL COVERAGE AND ENDORSEMENTS MARKED "X".

COVERAGES REQUIRED **COVERAGE MINIMUM(S)**

_X_1. Workers' Compensation.....Statutory limits of Virginia
_X_2. Employer's Liability..... $100,000 accident, $100,000 disease, $500,000 disease policy limit
_X_3. Commercial General Liability .....$1,000,000 CSL BI/PD each occurrence, $2 Million annual aggregate
_X_4. Premises/Operations.....$500,000 CSL BI/PD each occurrence, $1 Million annual aggregate
_X_5. Automobile Liability .....$1 Million BI/PD each accident, Uninsured Motorist
_X_6. Owned/Hired/Non-Owned Vehicles .....$1 Million BI/PD each accident, Uninsured Motorist
_X_7. Independent Contractors .....$1 Million CSL BI/PD each occurrence, $1 Million annual aggregate
_X_8. Products Liability .....$1 Million CSL BI/PD each occurrence, $1 Million annual aggregate
_X_9. Completed Operations .....$1 Million CSL BI/PD each occurrence, $1 Million annual aggregate
_X_10. Contractual Liability (Must be shown on Certificate).....$1 Million CSL BI/PD each occurrence, $1 Million annual aggregate
_X_11. Personal and Advertising Injury Liability. ..... $1 Million each offense, $1 Million annual aggregate
_X_12. Umbrella Liability ..... $1 Million Bodily Injury, Property Damage and Personal Injury
_X_13. Per Project Aggregate
__14. Professional Liability
_a. Architects and Engineers ..... $1 Million per occurrence/claim
_b. Asbestos Removal Liability ..... $2 Million per occurrence/claim
_c. Medical Malpractice ..... $1 Million per occurrence/claim
_d. Medical Professional Liability ..... $1 Million per occurrence/claim
__15. Miscellaneous E&O..... $1 Million per occurrence/claim
__16. Motor Carrier Act End. (MCS-90) .....$1 Million BI/PD each accident, Uninsured Motorist
__17. Motor Cargo Insurance
__18. Garage Liability ..... $1 Million Bodily Injury, Property Damage per occurrence
__19. Garagekeepers Liability ..... $500,000 Comprehensive, $500,000 Collision
__20. Inland Marine-Bailee's Insurance ..... $_____
__21. Moving and Rigging Floater..... Endorsement to CGL
__22. Dishonesty Bond..... $_____
_X_23. Builder's Risk ..... Provide Coverage in the full amount of Contract, including any amendments
__24. XCU Coverage ..... Endorsement to CGL
__25. USL&H ..... Federal Statutory Limits
_X_26. Carrier Rating shall be A.M. Best Co.'s Rating of A-VII or better or equivalent
_X_27. Notice of Cancellation, nonrenewal or material change in coverage shall be provided to County at least 30 days prior to action.
_X_28. The County shall be named Additional Insured on all policies except Workers Compensation Errors and Omissions/Professional Liability and Auto.
_X_29. Certificate of Insurance shall show Bid Number and Bid Title.
__30. Environmental Impairment Liability, including coverage of on-site clean up……BI/PD $3 Million per occurrence/$6 Million Aggregate
a. If work requires clean up, remediation, and/or removal of bio-solids, bio-hazards waste, and any hazardous or toxic material via transportation request Business Auto Liability……. $2 Million per occurrence with MCS-90 and CA 9948 (or equivalent) endorsements specifically referenced in the certificate of insurance
__31. Cyber insurance……$2Million per occurrence/Aggregate
__32. OTHER INSURANCE REQUIRED: _____

INSURANCE AGENT'S STATEMENT:
I have reviewed the above requirements with the bidder named below and have advised the bidder of required coverages not provided through this agency.

AGENCY NAME:_____ AUTH. SIGNATURE:_____

BIDDER'S STATEMENT:
If awarded the Contract, I will comply with all Contract insurance requirements.
BIDDER NAME:_____ AUTH. SIGNATURE:_____