

City of Myrtle Beach Request For Qualifications

RFQ 23-R0006

Prequalification/Arts & Innovation District Project

Issue Date: September 2, 2022



First in Service

The City of Myrtle Beach will not be responsible for any errors, omissions, or misrepresentations regarding any plans or solicitation documents that are obtained from any source other than the City of Myrtle Beach. It is the Contractor's sole responsibility to verify the authenticity of all documents associated with this project. The Contractor will be liable for any losses, damages, costs, and/or expenses incurred by operating from plans or documents that are not obtained directly from the City of Myrtle Beach.

www.cityofmyrtlebeach.com/services/bids_and_purchasing/index.php

**City of Myrtle Beach RFQ 23-R0006
Request for Qualifications from Site/Utility Contractors
For**

Pre-Qualification for the City of Myrtle Beach Arts & Innovation District Project

DDC Engineers, as a consultant to the City of Myrtle Beach, South Carolina (The City), is seeking submittals from qualified site/utility Contractors for the services required for the proposed City of Myrtle Beach Arts & Innovation District project.

Contractors wishing to present a bid for this project must first be determined to be qualified to perform the services required. As such, interested site/utility Contractors should submit a "Statement of Qualifications" to City of Myrtle Beach, 3231 Mr. Joe White Avenue, Myrtle Beach, SC 29577 Attn.; Brandon Hancock, no later than **2:00 P.M. on Friday, September 30, 2022**. All responses must be sealed and identified on the outside of the envelope/package as: **RFQ 23-R0006 Arts & Innovation District Project - Statements of Qualifications**.

Statement of Qualifications received later than the specified time/date will not be accepted or considered. No electronic or telephone submittals will be accepted. The City of Myrtle Beach will not be responsible for late or misdirected mail.

The selection process requires submittal of one (1) original and two (2) copies of written responses to this request.

DDC and The City reserves the right to: 1) Accept or reject any or all Statement of Qualifications, 2) To select Contractors who appear suitable to the best interests of the City of Myrtle Beach, 3) To request additional clarifying information from any respondent, 4) To waive any and all formalities or irregularities in any response, and 5) Conduct interviews with Contractors who are deemed responsible and present sufficient qualifications. It should be noted that past performance on similar projects and, more important, past performance on projects for The City and other area municipalities will be taken under careful consideration.

It is the intent of The City to develop a bidders list of acceptable qualified general site/utility Contractors who will be allowed to bid the upcoming project. Those who are short-listed will be asked to critique preliminary plans, geotechnical data, schedule and budget in an effort to ensure that the project is deemed practicable by those who intend to bid for it. Contractors not prequalified will be precluded from bidding the project.

The information submitted in response to the RFQ will be subject to the "Freedom of Information Act" and, as such, will be made available for public review, if a request is submitted. Contractors shall organize and arrange their Statements of Qualifications based on the order listed below.

The evaluation factors will include, but will not necessarily be limited to:

In order for the Contractor's response to be deemed complete the Contractor must demonstrate that he has successfully completed utility installations and site development improvements in a similar environment (congested downtown area). The prime contractor shall perform, under his direct supervision and with individuals in his immediate employ, a minimum of 70% of the contracted work value, unless otherwise approved in writing by the owner. Specialized experience or technical expertise of the Contractor and their personnel in connection with projects of similar nature within the past ten (10) years and must include all of the following:

1. Experience Site/Utility Projects in Congested Downtown Area (70%)
 - a) Contractor must have a minimum of 10-years' experience working on site/utility projects in a congested downtown environment.

- b) Contractor must have successfully completed ten (10) or more roadway projects.
 - c) Contractor and or Subcontractors must have successfully completed ten (10) or more sewage pump station projects.
 - d) Contractor and or Subcontractors must have successfully completed ten (10) or more storm drainage, water line, gravity sewer line, and force main line projects.
 - e) Contractor and or Subcontractors must have successfully completed five (5) or more utility conversion (E/C/T) projects.
2. References (10%)
- a) The Contractor must submit a minimum of five (5) references (with current contact information) that specifically address the experience required above.
3. Ability of Contractor and all Subcontractors to perform the work (10%)
- a) The Contractor and all proposed Sub-Contractors must submit a list of all existing contracts and current efforts to obtain additional contracts and demonstrate the financial ability to meet the requirements of this contract. Financial demonstration may include a financial statement as well as a description of the company assets.
4. Understanding of Project (10%)
- a) The Contractor must submit a work plan detailing the elements of the project and his approach to completing the work required. A project Gantt chart will be an acceptable way of meeting this requirement.

In addition to sufficient evidence of all items listed above, Qualified Contractors will be required to submit the following items prior to award of the project:

- 1. 100% payment and performance bonds are required for the project. Offerors must provide a letter from their bonding company verifying their bonding limit and certifying they can obtain the required bonds once the final cost is established.
- 2. Contractor shall provide insurance to cover fire, extended coverage, vandalism and malicious mischief insurance equal to the actual value of the insured property during construction.

Project Scope/Schedule:

The Schematic Layout Plan, Scope of Work, and tentative Construction Sequence Schedule for the Project are attached. A pre-qualification meeting to discuss the project with potential bidders will be held at **10:00 A.M. on September 13, 2022, at DDC Engineers Office, 1298 Professional Drive, Myrtle Beach, SC 29577**. On-time attendance and sign in are required for submittal consideration. Late attendees will not be admitted. No remote attendance options are available. Should you have any questions, please submit them in writing to both:

Mr. Dylan Jordan, P.E.
 Project Engineer
 DDC Engineers
 1298 Professional Drive
 Myrtle Beach, SC 29577
Dylan.Jordan@Bolton-Menk.com
 Phone: (843) 692-3200
 Fax: (843) 692-3210

Mr. Brandon Hancock
 Buyer
 City of Myrtle Beach
 3231 Mr. Joe White Ave.
 Myrtle Beach, SC 29577
bhancock@cityofmyrtlebeach.com
 843-918-2173
 843-918-2182

CITY OF MYRTLE BEACH ARTS & INNOVATION DISTRICT

SCOPE OF WORK

The City of Myrtle Beach Arts & Innovation Project will be constructed in the City of Myrtle Beach, South Carolina. This proposed project includes, but is not limited to the construction/reconstruction of approximately 7,300± feet of roadways, the construction of a sewage pump station, installation of storm drainage pipes, excavation of ponds, installation of a conduit system for an overhead to underground utility conversion, streetlights, sidewalks, handicap ramps, curb and gutter, pervious paver systems, the installation of water lines, gravity sewer lines, and force main lines, landscaping, irrigation and all other site improvements and appurtenances necessary to complete the streetscape and utility project.

City of Myrtle Beach Arts & Innovation Project (Phase 1B) Utility Portion
Myrtle Beach South Carolina
DDC P/N 20035E
Tentative Construction Sequence Schedule

Significant Milestones

1. Advertise for Contractor Pre-Qualification Package	September 02, 2022
2. Pre-Qualification Meeting	September 13, 2022
3. Pre-Qualification Package Received	September 30, 2022
4. Review Pre-Qualification Packages	October 28, 2022
5. Develop and Transmit Bid Documents to Eligible Contractors	November 09, 2022
6. Pre-Bid Meeting	November 29, 2022
7. Deadline for Questions from Contractors	December 09, 2022
8. Deadline to Respond to Questions from Contractors	December 22, 2022
9. Receive Bids	January 10, 2023
10. Review Bids and Make Recommendations of Award To City of Myrtle Beach	January 24, 2023
11. Prepare and Distribute Bid Tabulation	January 27, 2023
12. Prepare and Transmit Notice of Award	February 3, 2023
13. City / Contractor Enter into Contract	February 17, 2023
14. Prepare and Transmit Notice to Proceed	February 24, 2023
15. Construction Begins	March 20, 2023
16. Oak Street & 9 th Ave. N Road Closure	April 3, 2023
17. Project Complete	March 1, 2027

CITY OF MYRTLE BEACH
PERMITTING PLANS FOR
City of Myrtle Beach Downtown
Arts & Innovation District-Phase 1B
ROADWAY CONSTRUCTION, WATER MAIN, SANITARY SEWER, FORCE MAIN, PUMP STATION, STORM DRAINAGE, E/C/T CONVERSION,
SITE / LOT GRADING AND POND CONSTRUCTION
JUNE 2022

