

MORGAN COUNTY COMMISSION
INVITATION TO BID FULL SIZE SUV
BID INVITATION NUMBER: MCED 2022-005-R

The Morgan County Commission of Morgan County, Alabama, will receive sealed bids until **10:00 A.M. Local Time, on July 21, 2022**, for items exceeding or equivalent to specifications for **One Full Size 4X4 SUV**. **Bids will be received and opened at the Morgan County Engineering Dept., 580 Shull Rd. NE, Hartselle, Alabama 35640, at 10:00 A.M., Local Time, on July 21, 2022.** The award will be made at a Morgan County Commission meeting. Only sealed bids received at the Morgan County Engineering Department by the time listed above shall be opened and considered.

Envelopes containing bids must be sealed and marked As follows:

- **Name and address of the bidder**
- **Bid number: "Bid Enclosed: Vehicle, MCED 2022-005-R"**
- **Date and hour of opening: "10:00 A.M., on July 21, 2022"**
- **Addressed: "Morgan County Engineer / 580 Shull Rd. NE / Hartselle, AL 35640"**

A Bid Bond will **NOT** be required

It is the intent of the Morgan County Commission that any firm dealing in the type of merchandise desired is allowed to bid. If any prospective bidder feels that any part of these specifications would prohibit him from submitting a bid, or has any questions regarding this bid, please contact the Morgan County Engineer at 580 Shull Rd. NE, Hartselle, AL 35640, Phone (256) 773-5297 any time prior to the date bids are to be opened.

Prospective bidders are instructed to read the General Terms and Conditions and Bid Specifications very carefully. Bid addendums will be provided to all bidders, if necessary. Bids must be made in compliance with the guidelines in the sections referred to herein and ***each page initialed by the bidder representative to denote understanding of such compliance and returned with the submitted bid.***

Morgan County Commission
General Terms and Conditions

- All bids must be typed or hand written in ink on the attached Bid Proposal Form. Bids submitted in pencil and bids not submitted on the Bid Proposal Form may not be considered. **All corrections, white-outs or erasures shall be initialed and dated by the bidder representative.**
- Bids that are submitted without being signed will be rejected.
- Bids by Facsimiles and emails will not be accepted. The commission will not be responsible in the event the U.S. Postal Service or any other courier system fails to deliver the proposal by the deadline stated in the bid request.
- The Commission provides equal opportunities for all businesses and does not discriminate against any vendor regardless of race, sex, creed, age, disability, national origin or religion in consideration for an award. Bidders must abide by the provision of the American with Disabilities Act of 1990 and assure that in connection with the performance of work under this agreement that they are an equal opportunity employer and do not discriminate on the basis of race, sex, creed, age, disability, national origin or religion.

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- All bidders must comply with applicable sections of the Alabama Competitive Bid Law, Code of Alabama, 1975.
- **All bid amounts shall be submitted on the attached Bid Proposal Form.** Amount quoted shall be delivered prices, exclusive of all federal or state excise, sales, and manufacturer's taxes. The Commission will assume no transportation or handling charges other than specified in the bid.
- A completed W-9 will be required from the lowest bidder.
- A completed affidavit of compliance with Act No. 2011-535 (copy included with packet) will be required from the lowest bidder
- Provide a complete copy of the E-Verify Memorandum of Understanding will be required from the lowest bidder.
- These specifications and acceptance hereof, shall constitute exclusively and entirely the agreement for the service as described within.
- The attached specifications are being provided to potential bidders as guidelines, which describe the type and quality of equipment, supply, and/or service the Commission is seeking to purchase.
- By signing this contract, grant, or other agreement, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.
- The Commission reserves the right to reject any or all bids, to waive any informality in bids and, unless otherwise specified, to award individual items, groupings or an overall contract. In case of error in the extension of prices in the bid, the unit prices will govern.
- All bids will be awarded to the lowest responsive and responsible bidder. This determination may involve all or some of the following factors: price, conformity to specifications, previous performance, facilities and equipment, availability of repair parts, experience, delivery promise, delivery time, terms of payments, compatibility as required, other costs and other objective and accountable factors which are reasonable. When responsive and responsible bids are equal, a local vendor shall be favored. The commission reserves the right to accept or reject any or all items covered in the request, or any portion(s) thereof, waive formalities, re-advertise and/or take such other steps deemed necessary and in the best interest of the Commission. Bidders may be disqualified and bid proposals may be rejected for any of (but not limited to) the following causes:
 1. Failure to use the bid forms furnished by the Commission
 2. Lack of signature by an authorized representative on the Bid Proposal Form.
 3. Failure to properly complete the bid form.
 4. Failure to furnish performance bond, when required. (Not required for this bid)
- **For information or questions on the specifications for the vehicle, contact the Morgan County Engineer at 256.773.5297**

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SPECIFICATIONS:

One vehicle "meeting or exceeding" specifications for New 2022 4X4 GMC Yukon/Chevrolet Tahoe/Ford Expedition

Body Style: 4-door
Exterior color: summit white preferred
Power Windows
Power Door Locks
Tire Pressure Monitoring System
Keyless entry remote
Rear Camera
Seat: Front bucket w/ console
Airbags-Head Curtain, Side Impact
Air Conditioning,
Cloth or Vinyl interior,
Touchscreen Radio, Android Auto/AM/FM w/ Speaker System
Cruise Control
Exterior Transmission Cooling System
Exterior Engine Oil Cooling System
Engine: 5.3L, V-8 / 3.5L V-6/ output Minimum 350 HP & 380 lb-ft of torque
Minimum: 6,600 lbs. GVWR
Transmission: 10-Speed Automatic
Receiver Hitch w/ Trailer Plug and Applicable Wiring

Warranty:

Basic: 3 Years/36,000 Miles
Drivetrain: 5 Years/100,000 Miles
Corrosion: 3 Years/36,000 Miles, Rust-Through, 6 Years/100,000 Miles
Roadside Assistance: 5 Years/100,000 Miles
Maintenance: 1 Years/ 1 visit

DELIVERY DATE: Within two weeks of bid award (estimated at August 9, 2022)

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BID PROPOSAL FORM

Dealer Name: _____

Street Address: _____

Billing Address: _____

City, State & Zip: _____

Contact Person & Phone: _____

Email address: _____

Bid

Items	Vehicle Model	Quantity	Total Bid
2022 Full Size SUV	_____	1	\$ _____

Bid Option: Add Navigation \$ _____

Vehicle delivery date: _____ (date may be considered in award determination)

Attach copy of Bid vehicle's window sticker or specifications

Bidder Representative Signature

Date

Notes:

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Include Following Documentation with Bid

- ✓ Bid packet including all initialed sheets and Bid Proposal Form

Documentation that will be required from lowest bidder before award

- ✓ A completed W-9.
- ✓ A completed affidavit of compliance with Act No. 2011-535 (blank copy included with bid packet)
- ✓ Provide a complete copy of the E-Verify Memorandum of Understanding.

STATE OF _____

COUNTY OF _____

AFFIDAVIT

Before me, the undersigned authority, personally appeared _____ (affiant) who, being by me first duly sworn or affirm, doth depose and say as follows:

I _____ (name), on behalf of _____ (business entity), and with lawful authority to act in its behalf, attest to the following from personal knowledge:

The Business Entity listed above:

- does not knowingly employ, hire for employment, or continue to employ any unauthorized aliens in the State of Alabama; and
- is enrolled in the E-Verify Program as shown by the attached documentation.
- does and will utilize the E-Verify Program to verify the employment status of employees and potential employees according to federal rules and regulations.
- shall acquire from its subcontractors' notarized affidavits that they will not knowingly employ, hire for employment or continue to employ unauthorized aliens, that they will enroll in the E-Verify Program before performing any contract work or providing any product, and that they shall attach to the affidavits, documentation establishing their enrollment in E-Verify as required by Act No. 2011-535.

Signature of Affiant

I, the undersigned Notary Public, in and for said County and State, hereby certify that _____ whose name is signed to the foregoing Affidavit, and who is known to me, acknowledged before me on this date that, being informed of the contents of the above and foregoing affidavit, he/she as an officer of _____ (business entity) and with full authority, executed the same voluntarily for and as the act of said company on the day the same bears date.

Given under my hand and official seal of office this _____ day of _____, _____.

Notary Public