



Request for Proposals

RFP # 22-7-3

Engineering, Design and Bid Assistance for Sewer Separation, Water Main Installation, and Roadway Improvements in the Old North-Oak-Chestnut Section

Deadline to submit proposals:

Friday, August 12, 2022 1:00 pm CST

Please submit proposals to the below address.

Village of **A**ddison

Attn: Anna Hendrey, Purchasing Agent

1 Friendship Plaza

Addison, IL 60101

(630) 693-7507

ahendrey@addison-il.org

VILLAGE OF ADDISON

REQUEST FOR PROPOSAL NO. 22-7-3

ENGINEERING, DESIGN AND BID ASSISTANCE FOR SEWER SEPARATION, WATER MAIN INSTALLATION, AND ROADWAY IMPROVEMENTS IN THE OLD NORTH-OAK-CHESTNUT SECTION

SPECIFICATIONS

A. INTENT

The Village of Addison is requesting proposals for design engineering, preparation of bid documents and bidding assistance, and construction engineering services for water main installation, storm and sanitary sewer separation and roadway improvements in the Old North-Oak-Chestnut neighborhood near Lake Street and Addison Road. The project will be funded through a direct Federal grant which will require coordination, with remaining portions paid by the Village of Addison.

B. SCOPE OF WORK

The engineering design and bidding assistance for the replacement of approximately 3,750 feet of 8 inch water main, 50 new water services (including replacement of lead services to the buildings), 4,000 feet of storm sewer of various sizes, and all roadway resurfacing, curb and gutter, sidewalk and parkway restoration. Completion of the design work will be required within 90 days of awarded contract. Also required are completed and submitted applications for all necessary Illinois Environmental Protection Agency permits for water and sewer, and any required County or Village stormwater certification.

The consultant engineer is expected to work closely with the Village staff on all aspects of this project, and to perform the work in a manner acceptable to the Director of Public Works.

The proposal will need to include identification and replacement of all water main valves, hydrants, associated piping and water services to the buildings, building services, and is to include trench backfill, sidewalk, curb and gutter and pavement replacement. You will also need to include the capping and abandonment of the existing water mains, vaults, and services. The design documents are also to include the conversion of the existing combined sewer into a new, separate, sanitary system, and the installation of a new storm sewer system.

Enclosed is a map showing the extent of these replacement projects.

C. PROPOSAL REQUIREMENTS

1. Project design, including site investigation and survey work as required.
2. Preparation of bidding documents, in accordance with the Village of Addison specifications and requirements.
3. Secure IEPA permits for new water main and sewer installations, and any County or Village Storm Water certification.
4. Prepare an estimate of time of completion and cost.
5. Prepare verbal or written interpretations and respond to requests for information of plans, as required.
6. Prepare as-built drawings at the completion of the project that can easily be loaded into the Village GIS.

7. Investigate alternates for the location of the water, sewer, and storm mains other than in the street especially for the location of the new water main.
8. Perform day to day on site construction inspection, as well as measurements of actual as-constructed field quantities and prepare monthly contractor payments.
9. Document project with daily journals and inspection reports and complete documentation necessary to maintain any outside funding awarded to complete the project.
10. Project Meetings as required

Your proposal must include the following information:

1. Scope of services, to include a breakdown of the anticipated work-hours for each task.
2. A project schedule for the completion of the design, permitting, bidding and construction requirements for this project.
3. An organizational chart of key personnel to be assigned to this project, with associated resumes.
4. A fee schedule based on actual hourly expenses to include overhead and profit, with a not-to-exceed maximum contract amount.

D. SCHEDULE

It is the intent of the Village of Addison to bid the project in the winter of 22/23, for a construction start date in the spring of 2023. Work will be expected to be completed within 90 - 120 days after the start of project including all water mains installed and operational, new services connected, old water-main capped and abandoned, installation of new storm sewers, restoration, and all roadwork.

E. PROPOSAL SUBMITTAL AND QUESTION INSTRUCTIONS

The deadline to submit proposals is Friday, August 12, 2022, 1:00 pm CST.

You may submit your RFP in person, by carrier (Fed Ex, UPS, USPS) to the Village of Addison, Attention Purchasing Department, 1 Friendship Plaza, Addison, IL 60101, or digitally, prior to the submittal deadline. If submitting in person or by carrier please clearly mark your envelope "RFP 22-7-3".

Digital copies may be sent via email to Anna Hendrey, Purchasing Agent, ahendrey@addison-il.org. An email confirmation will be sent once the RFP is received. It is your responsibility to make sure the RFP is received prior to the deadline. We encourage you to call the purchasing agent if you do not receive a confirmation of receipt prior to the deadline. The number to reach Anna Hendrey, Purchasing Agent is (630)693-7507.

Questions concerning the proposal may be directed to:

Rick Federighi
Director of Public Works
630-620-2020 ext. 2304
RFederighi@addison-il.org

Questions concerning the RFP documents may be directed to:

Anna Hendrey
Purchasing Agent
630-693-7507
ahendrey@addison-il.org

Project Extent - Old North, Oak, Chestnut



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