



# KANSAS CITY KANSAS PUBLIC LIBRARY

## KANSAS CITY KANSAS PUBLIC SCHOOLS / USD 500

PURCHASING OFFICE | 2010 N. 59<sup>TH</sup> STREET | ROOM  
370 \ KANSAS CITY, KS 66104

WEB SITE: [WWW.KCKPS.ORG/PURCHASING](http://WWW.KCKPS.ORG/PURCHASING)

### CARGO VAN – QUANTITY 1

#### 2019 GMC SAVANA 3500 OR COMPARABLE

**BID NO: IFB 19-027      ISSUE DATE: SEPTEMBER 23, 2019**

Kansas City Kansas Public Schools will receive sealed bids, on this form at the Purchasing Office, 2010 N. 59<sup>th</sup> Street, Room 370, Kansas City, KS 66104 until **2:00 PM, October 3, 2019**, at which time bids received will be publicly opened and read, all in accordance with bid instructions, specifications and/or bid conditions attached hereto or as shown below.

**Contact/Technical Contact:**

Wayne C. Correll, Purchasing Manager | (913) 279-2270 | eMail: [wayne.correll@kckps.org](mailto:wayne.correll@kckps.org)

**BID INSTRUCTIONS:**

FAXED BIDS WILL NOT BE ACCEPTED / EMAILED BIDS WILL NOT BE ACCEPTED.

**Per attached specifications listed in this invitation to bid. Bidders must specify manufacturer/model number/delivery days, and unit price on each item or bid may be determined to be non-responsive.**

- Pricing shall be FOB Kansas City, KS (freight, fuel, transportation expenses included).
- Award will be to ONE vendor.
- Payment terms: Net 30 days from receipt of invoice.
- The District reserves the right to reject any or all bids, to waive any informalities, irregularities or technical defects in bids, and unless otherwise specified by the District to accept any item or groups of items in the bid, as may be in the best interest of the District.
- Time (days, weeks, etc.) required for delivery is a significant consideration with respect to this award process. The time required for delivery must be indicated in the space provided or your bid may be found non-responsive and may not be considered.
- Bid shall include copies of pertinent warranty information pertaining to the product offered. The bidder agrees that equipment furnished under any resultant purchase order issued by Kansas City Kansas Public Schools shall be covered by commercial warranties the contractor gives to any customer for such supplies. All warranty information and certificates shall be furnished and become the property of the District upon delivery and acceptance of said items and/or the contractor must honor services and all rights and remedies stated in the warranties.

- All items are new manufacture unless otherwise specifically stated in this bid.
- All products must have passed the first line quality standard as set by the manufacturer and no seconds, blemished articles or items having defective workmanship are included.
- Bidder shall notify the District immediately of any changes to specifications made by the manufacturer for the equipment listed.
- Bid may not be considered if a service charge, minimum dollar or minimum quantity order is applied.
- The outcome of this bid will be posted on the District's Purchasing site [www.kckps.org/purchasing](http://www.kckps.org/purchasing) under Awards Section and will include a bid tabulation/summary.
- Bidder shall acknowledge all addenda for this bid and include the form acknowledgements with their bid.

See Attachment A for Additional Terms & Conditions

## GENERAL SPECIFICATIONS: OR EQUAL

Complete descriptive Information (Catalog - Brochure) must accompany your bid at bid opening.

### **GMC Savana Cargo Van 3500, or equivalent**

If it is necessary to bid alternate equipment or to take exceptions to the specification as set forth, this must be so stated in your bid.



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*The configuration set forth in this document are to serve as the minimum requirements for this solicitation, and should not be construed to exclude any other make or model of comparably equipped vehicle of the same class designation. Any substitute must be approved in advance by the District. Substitutes will be approved or rejected at the sole discretion of the District.*

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### **Trade-In**

The successful bidder shall also be expected to provide the District with a credit at purchase for the trade-in value for four vehicles listed on the Bid Form. Vehicles should be inspected by bidders prior to bid submission. Arrangements to view these vehicles are by appointment only.

**Please contact Sam Moore at the Kansas City Kansas Public Library at (913) 295-8250 x6320.**

### **Availability**

**All vehicles must be in bidder's inventory and are to be delivered to KCKPS within ten (10) business days of award.** Bids will be opened on the prescribed bid due date, and read aloud. The bid from the lowest responsible bidder will be presented to the Board of Education at the next scheduled board meeting for approval, currently set for **October 8, 2019**. If the recommendation is approved by the Board of Education on that date, the successful bidder will be notified of the award October 9, 2019. **The successful bidder with then be expected to deliver the fully equipped vehicles no later than the close of business October 23, 2019.** This schedule is subject to change

## Selected Model and Options

MODEL	
CODE	MODEL
TG33405	2019 GMC Savana Cargo Van RWD 3500 135"
COLORS	
CODE	DESCRIPTION
GAZ	Summit White
PREFERRED EQUIPMENT GROUP	
CODE	DESCRIPTION
1WT	3500 Van Preferred Equipment Group
SEAT TRIM	
CODE	DESCRIPTION
93G	Medium Pewter, Custom Cloth Seat Trim
SEAT TYPE	
CODE	DESCRIPTION
AS5	Seats, front bucket with Custom Cloth trim
ADDITIONAL EQUIPMENT - INTERIOR	
CODE	DESCRIPTION
ATG	Remote Keyless Entry
BA3	Console, engine cover with swing-out storage bin
BTV	Remote vehicle starter system
DAA	Visors, driver and front passenger
K34	Cruise control
NP5	Steering wheel, leather-wrapped
TR9	Lighting, auxiliary
U80	Compass, 8-point digital located in the Driver Information Center
W1Y	Steering wheel controls, mounted audio controls
ADDITIONAL EQUIPMENT – SAFETY EXTERIOR	
CODE	DESCRIPTION
UD7	Rear Park Assist
ADDITIONAL EQUIPMENT – ENTERTAINMENT	
CODE	DESCRIPTION
UPF	Bluetooth for phone, personal cell phone connectivity to vehicle audio system
USR	Audio system feature, USB port
ADDITIONAL EQUIPMENT - MECHANICAL	
CODE	DESCRIPTION
UY7	Trailer provisions, trailering wire harness only
ADDITIONAL EQUIPMENT – PACKAGE	
CODE	DESCRIPTION
ZQ3	Driver Convenience Package
AIR CONDITIONING	
CODE	DESCRIPTION

C60 Air conditioning, single-zone manual

#### **SIDE DOOR**

**CODE DESCRIPTION**

E24 Door, swing-out passenger-side, 60/40 split

#### **EMISSIONS**

**CODE DESCRIPTION**

FE9 Emissions, Federal requirements

#### **PAINT**

**CODE DESCRIPTION**

GAZ Summit White

#### **AXLE**

**CODE DESCRIPTION**

GU6 Rear axle, 3.42 ratio

#### **ENGINE**

**CODE DESCRIPTION**

L96 Engine, Vortec 6.0L V8 SFI FlexFuel

#### **TRANSMISSION**

**CODE DESCRIPTION**

MYD Transmission, 6-speed automatic, heavy-duty, electronically controlled

#### **RADIO**

**CODE DESCRIPTION**

U0H Audio system, AM/FM stereo with MP3 player and USB port

#### **SPARE TIRE**

**CODE DESCRIPTION**

ZLP Tire, spare LT245/75R16 all-season, blackwall

#### **BODY CODE**

**CODE DESCRIPTION**

ZW9 Body, standard

#### **SEATING ARRANGEMENT**

**CODE DESCRIPTION**

ZX2 Seating arrangement, driver and front passenger high-back buckets,

#### **PAINT SCHEME**

**CODE DESCRIPTION**

ZY1 Paint, solid

## **Standard Equipment**

#### **Package**

Power Convenience Package includes (A31) power windows and (AU3) power door locks

#### **Mechanical**

Engine, 4.3L V6 with Direct Injection and Variable Valve Timing, includes aluminum block construction (276 hp [206 kW] @ 5200 rpm, 298 lb-ft of torque [404 Nm] @ 3900 rpm) (STD) (Reference the Engine/Axle page for availability.)

Transmission, 8-speed automatic, electronically controlled with overdrive and tow/haul mode, includes Cruise

Grade Braking and Powertrain Grade Braking (STD) (Requires (LV1) 4.3L V6 SIDI engine or (LWN) 2.8L Duramax Turbo-Diesel engine.)

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Body, Standard (STD)

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GVWR, 9600 lbs. (4354 kg) (Reference the Engine/Axle page for availability.)

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Rear axle, 3.42 ratio (Reference the Engine/Axle page for availability.)

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Transmission oil cooler, external (Deleted when (LWN) 2.8L Duramax Turbo-Diesel engine is ordered.)

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Rear Wheel Drive

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Cooling, external engine oil cooler (Not available with (LWN) 2.8L Duramax Turbo-Diesel engine.)

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Battery, 600 cold-cranking amps, maintenance-free with rundown protection and retained accessory power

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Alternator, 105 amps (Not available with (Y3H) Paratransit Package, (C69) rear air conditioning, (9L7) Wiring junction block equipment accessory or (LWN) 2.8L Duramax Turbo-Diesel engine.)

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Frame, full-length box ladder-type

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Suspension, front independent with coil springs and stabilizer bar

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Suspension, rear hypoid drive axle with multi-leaf springs

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Steering, Power

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Brakes, 4-wheel antilock, 4-wheel disc

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Fuel tank capacity, mid-frame and approximately 31 gallons (117.3L)

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Exhaust, aluminized stainless-steel muffler and tailpipe

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## **Exterior**

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Door, swing-out passenger-side, 60/40 split (STD)

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Wheels, 4 - 16" x 6.5" (40.6 cm x 16.5 cm) steel includes Gray center caps and steel spare

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Tire, spare LT245/75R16 all-season, blackwall located at rear underbody of vehicle (STD)

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Tires, front LT245/75R16E all-season, blackwall

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Tires, rear LT245/75R16E all-season, blackwall

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Bumpers, front and rear painted Black with step-pad

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Headlamps, dual halogen composite

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Mirrors, outside manual, Black

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Glass, Solar-Ray light-tinted, all windows

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Wipers, front intermittent wet-arm with pulse washers

### Entertainment

Audio system, AM/FM stereo with MP3 player seek-and-scan, digital clock, TheftLock, random select, auxiliary jack and 2 front door speakers (STD) (Not available with (U2K) SiriusXM Satellite Radio.)

GMC 4G LTE and available built-in Wi-Fi hotspot offers a fast and reliable Internet connection for up to 7 devices; includes data trial for 1 month or 3GB (whichever comes first); EFFECTIVE WITH RETAIL SALES STARTING 5/1/2018. (Included and only available with (UE1) OnStar. Available Wi-Fi requires compatible mobile device, active OnStar service and data plan. Data plans provided by AT&T. Visit onstar.com for details and system limitations.)

### Interior

Seats, front bucket with vinyl trim and outboard head restraints, includes inboard armrests. (STD) (Requires (\*\*W) interior trim. Includes (DAA) driver and front passenger vinyl visors.)

Seating arrangement, driver and front passenger high-back buckets, with head restraints and vinyl or cloth trim (STD) (Not available with (AJ3) driver-side only frontal air bag.)

Air conditioning, single-zone manual (STD) (Not available with (R6G) air conditioning delete.)

Console, engine cover with open storage bin

Floor covering, full-length Black rubberized-vinyl (Not available with (RFM) rear floor covering delete or (PCH) Hotel Shuttle Package.)

Steering wheel, steel sleeve column with theft-deterrent locking feature, Black

Instrumentation, analog with speedometer, odometer with trip odometer, fuel level, voltmeter, engine temperature and oil pressure

Oil Life Monitor

Warning tones, headlamp on and key-in-ignition

Driver Information Center includes fuel range, average speed, oil life, tire pressure monitoring, fuel used, ice warning, engine hours, average fuel economy, tachometer, and maintenance reminders. Compass and outside temperature available if equipped.

Door locks, power with lock-out protection (Included with (ZQ2) Power Convenience Package. NOTE: Does not include (ATG) Remote Keyless Entry. (ATG) Remote Keyless Entry must be ordered separately.)

Windows, power (Included with (ZQ2) Convenience Package.)

Tow/haul mode selector, instrument panel-mounted

Theft-deterrent system, vehicle, PASS-Key III

Defogger, side windows  
Cup holders, 3 on the engine console cover

Power outlets, 2 auxiliary on engine console cover with covers, 12-volt

Power outlet, 120-volt

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Trim panels, hinged rear side doors and hinged rear doors (Not available with (Y3H) Paratransit Package.)

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Mirror, inside rearview includes Rear Vision Camera display

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Headliner, cloth, over driver and passenger

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Visors, driver and front passenger, cloth, padded

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Assist handles, driver and right-front passenger

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Lighting, interior with 4 dome lights 1 overhead and 3 LED's on cross members in cargo area, includes defeat switch and door handle-activated switches

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Cargo tie-downs 6 D-ring attachments on cargo area floor (Not available with (Y3H) Paratransit Package or (ZP6) 5-passenger Savana Crew Van.)

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### **Safety – Mechanical**

Brake/transmission shift interlock, for automatic transmissions

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Hill Start Assist

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StabiliTrak, traction assistance and vehicle stability enhancement system

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### **Safety – Exterior**

Door beams, steel-side

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Daytime Running Lamps

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### **Safety – Interior**

Air bags, frontal, driver and right-front passenger (Includes passenger-side air bag deactivation switch. Included with (ZX2) driver and front passenger high-back bucket seats or (ZP6) 5-passenger Savana Crew Van Package. Not available with (ZX1) driver only high-back bucket seat or (AJ3) driver-side only frontal air bag. Always use safety belts and the correct child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

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Air bags, driver and right-front passenger, seat-mounted side-impact and head curtain side-impact (Always use safety belts and the correct child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

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Air bag deactivation switch, frontal passenger-side (Not available with (AJ3) driver only air bag. Always use safety belts and the correct child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

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OnStar and GMC connected services capable; EFFECTIVE WITH RETAIL SALES STARTING 5/1/2018. (Not available with (UXZ) radio provisions only. Visit [onstar.com](http://onstar.com) for coverage map, details and system limitations. Services vary by model.)

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GMC Connected Access with 10 years of standard connectivity which enables services such as, Vehicle Diagnostics, Dealer Maintenance Notification, GMC Smart Driver, Marketplace and more; EFFECTIVE WITH SALES STARTING 5/1/2018. (Included and only available with (UE1) OnStar. Limitations apply. Not transferable. Standard connectivity available to original purchaser for ten years from the date of initial vehicle purchase for model year 2018 or newer GMC vehicles. See [onstar.com](http://onstar.com) for details and further plan limitations. Connected Access does not include emergency or security services. Availability and additional services

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enabled by Connected Access are subject to change.)

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Rear Vision Camera display integrated into rearview mirror (Display included with (DRJ) inside rearview mirror.)

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Tire Pressure Monitoring System (does not monitor spare tires)

## **WARRANTY**

- Basic Years: 3
- Basic Miles/km: 36,000
- Drivetrain Years: 5
- Drivetrain Miles/km: 60,000
- Drivetrain Note: Qualified Fleet Purchases: 5 Years/100,000 Miles
- Corrosion Years (Rust-Through): 6
- Corrosion Years: 3
- Corrosion Miles/km (Rust-Through): 100,000
- Corrosion Miles/km: 36,000
- Roadside Assistance Years: 5
- Roadside Assistance Miles/km: 60,000
- Roadside Assistance Note: Qualified Fleet Purchases: 5 Years/100,000 Miles
- Maintenance Years: 2
- Maintenance Miles/km: 24,000
- Maintenance Note: 2 Visits

**BID FORM**

By signing this bid form, the vendor certifies the forms being offered meets or exceeds all requirements and conditions of the bid, special provisions and specifications. In compliance with the above and subject to all the conditions hereof, the undersigned offers and agrees to furnish all items upon which prices are quoted, at the price set opposite each item.

The undersigned certifies that no Federal, State, County or Municipal tax is included in the above quoted prices and that none will be added.

Public schools are TAX EXEMPT. Exemption certificates will be provided upon request.

<b>Requirement</b>		<b>Proposed Equipment</b>	
Manufacturer:			
Model:			
<b>Pricing</b>			
<b>New Cargo Van 1 – Unit Cost:</b> <small>(Including All Options, Destination Charges and Less any Applicable Incentives)</small>			\$
<b>Less Trade Value for Existing KCKPS Vehicle</b>			
2004 Chevrolet Express Cargo Van VIN: IGCEG15X041159548	123,000 Miles	Inspected? Yes No	(\$ )
			<b>Extended Price: All Vans Less Trade Ins</b>
			<b>Total</b> \$

<b>Lead Time to Delivery</b>	
From the date of receipt of order, what is the estimated lead time to delivery?	Days

WE HEREBY AGREE TO FURNISH THE ITEMS ON WHICH PRICES ARE QUOTED ABOVE IN ACCORDANCE WITH ALL TERMS AND CONDITIONS PREVIOUSLY LISTED AND ANY ATTACHED SPECIFICATIONS.

BY: _____	DATE: _____
TITLE: _____	FIRM: _____
PHONE: _____	EMAIL: _____

## ATTACHMENT A – USD 500 STANDARD TERMS AND CONDITIONS

1. SCOPE: The following terms and conditions shall prevail unless otherwise modified by U.S.D. 500 within this bid document. U.S.D. 500 reserves the right to reject any bid which takes exception to these terms and conditions.
2. DEFINITIONS AS USED HEREIN:
  - a. The term "bid request" means a solicitation of a formal sealed bid.
  - b. The term "bid" means the price offered by the bidder.
  - c. The term "bidder" means the offeror or Contractor.
  - d. The term "U.S.D. 500" means Unified School District No. 500.
  - e. The term "Board of Education" or "BOE" means the governing body of Unified School District No.500
3. COMPLETING BID: Bids must be submitted ONLY on the form provided in this bid document. All information must be legible. Any and all corrections and /or erasures must be initialed. Each bid sheet must be signed by the authorized bidder and required information must be provided.
4. CONFIDENTIALITY OF BID INFORMATION: Each bid must be sealed and submitted in or under cover of the enclosed envelope to provide confidentiality of the bid information prior to the bid opening. Supporting documents and/or descriptive literature may be submitted with the bid or in a separate envelope marked "Literature for Bid (Number)." Do NOT indicate bid prices on literature. All bids and supporting bid documents become public information after the bid opening and are available for inspection by the general public in accordance with the Kansas Open Records Act.
5. ACCURACY OF BID: Each bid is publicly opened and is made part of the public record of U.S.D. 500. Therefore, it is necessary that any and all information presented is accurate and/or will be that by which the bidder will complete the contract. If there is a discrepancy between the unit price and extended total, the unit price will prevail.
6. SUBMISSION OF BID: Bids are to be sealed and submitted to the Purchasing Department Office, 2010 North 59<sup>th</sup> Street, Room 370, Kansas City, Kansas, 66104, prior to the date and time indicated on the cover sheet.
7. ADDENDA: All changes in connection with this bid will be issued by the Purchasing Office in the form of a written addendum. Signed acknowledgement of receipt of each addendum must be submitted with the bid.
8. LATE BIDS AND MODIFICATION OR WITHDRAWALS: Bids received after the deadline designated in this bid document shall not be considered and shall be returned unopened.
9. BIDS BINDING: All bids submitted shall be binding upon the bidder if accepted by U.S.D. 500 within sixty (60) calendar days after the bid opening.
10. EQUIVALENT BIDS: When brand or trade names are used in the bid invitation, it is for the purpose of item identification and to establish standards for quality, style and features. Bids on equivalent items of substantially the same quality, style and features are invited unless items are marked "No Substitute." Equivalent bids must be accompanied by descriptive literature and/ or samples may be required and shall be supplied at no charge to the school district.
11. NEW MATERIALS, SUPPLIES AND EQUIPMENT: Unless otherwise specified, all materials, supplies or equipment offered by a bidder shall be new, unused, of recent manufacture, first class in every respect, and suitable for their intended purpose. All equipment shall be assembled and fully serviced, ready for operation when delivered.
12. WARRANTY: Supplies or services furnished as a result of this bid shall be covered by the most favorable commercial warranties, expressed or implied, that the bidder and/or manufacturer gives to any customer. The rights and remedies provided herein are in addition to and do not limit any rights afforded to U.S.D. 500 by any other clause of this bid reserves the right to request from bidders a separate manufacturer certification of all statements made in the Proposal.
13. METHOD OF AWARD AND NOTIFICATION: Bids will be analyzed and the award made to the lowest and best, responsive and responsible bidder(s) whose bid conforms to the specifications and whose bid is considered to be the best value in the opinion of U.S.D. 500.
14. U.S.D. 500 reserves the right to reject any or all bids and any part of a bid: to waive informalities, technical defects, and minor irregularities in bids received: and to award the bid on an item by item basis by specified groups of items or to consider bids submitted on an "all or nothing "basis if the bid is clearly designed as such or when it is determined to be in the best interest of U.S.D. 500.
15. The signed bid shall be considered an offer on the part of the bidder: such offer shall be deemed accepted upon the issuance by U.S.D. 500 of a Purchase Order or other contractual document.
16. DELIVERY TERMS: All deliveries shall be F.O.B. Destination and all freight charges shall be included in the bid price.
17. DAMAGED AND/OR LATE SHIPMENTS: U.S.D 500 has no obligation to accept damaged shipments and reserves the right to return at the Contractor's expense damaged merchandise even though the damage was not apparent or discovered until after receipt of the items. The Contractor is responsible to notify U.S.D. 500 Purchasing Office of any late or delayed shipments. U.S.D. 500 reserves the right to cancel all or any part of an order if the shipment is not made as promised.
18. CREDIT TERMS: Bidder shall indicate all discounts for full and/or prompt payment. Discounts shall be considered as a cost factor in the determination of award, except discounts offered for payment within less than ten (10) calendar days. Discounts offered shall be computed from date of receipt of correct invoice or receipt and acceptance of products, whichever is later.
19. SELLER'S INVOICE: Invoices shall be prepared and submitted in duplicate to address shown on the Purchase Order. Invoices shall contain the following information: Purchase Order number, contract number, item number, description of supplies or services, sizes, unit of measure, quantity, unit price and extended totals.
20. TAX EXEMPT: U.S.D. 500 is exempt from Federal, State and local taxes by KS-FZLEKBLQ. Sites of all transactions under the order(s) that shall be derived from this bid request shall be deemed to have been accomplished within the State of Kansas.
21. SAFETY: All practices, materials, supplies and equipment shall comply with the federal Occupational Safety and Health Act, as well as any pertinent Federal, State and/or local safety or environmental codes.
22. DISCLAIMER OR LIABILITY: U.S.D. 500 will not hold harmless or indemnify any bidder for any liability whatsoever.
23. TERMINATION RIGHTS: KCKPS shall have the right to terminate/cancel the Agreement for its convenience and without penalty upon thirty (30) days prior written notice to the Contractor.
24. HOLD HARMLESS: The Contractor agrees to protect, defend, indemnify and hold the Board of Education, its officers, employees and agents fee and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities or

every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly or indirectly out of this agreement and/or the performance hereof. Without limiting the generality of the foregoing, any and all such claims, etc., relating to personal injury, infringement of any patent trademark, copyright (or application for any thereof) or of any other tangible or intangible personal or property right, or actual or alleged violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The Contractor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, etc., at his/her sole expense and agrees to bear all other costs and expenses related thereto, even if such claim is groundless, false or fraudulent.

**NO MUTUAL INDEMNIFICATION:**

K.S.A.72-8201a: Contracts; indemnification or hold harmless provisions, void.

- (a) It is the public policy of the state of Kansas that all contracts entered into by the board of education of a school district, or any officers or employees thereof acting on behalf of the board, provide that the school district and board of education shall be responsible solely for the district's or board's actions or failure to act under a contract.
- (b) The board of education of a school district or any officers or employees thereof acting on behalf of the board shall not have the authority to enter into a contract under which the school district or board agrees to, or is required to, indemnify or hold harmless against damages, injury or death resulting from the actions or failure to act on the part of any party to a contract other than the board or district.
- (c) The provisions of any contract entered into in violation of this section shall be contrary to the public policy of the state of Kansas and shall be void and unenforceable.

**25. INSURANCE:** Upon receipt of award, Contractor shall provide Certificate of Insurance as required within three (3) days after notification issued by the Purchasing Department.

A. The following general insurance requirements apply to any and all work under this contract by all Contractors and subcontractors of any tier.

- (1) Any and all insurance required by this contract with each and any and all insurance required by this contract shall be maintained during the entire length of this contract, including any extensions thereto, and until all work has been completed to the satisfaction of the Kansas City Kansas Public Schools. Any and all insurance must be on an occurrence basis.
- (2) No Contractor or subcontractor shall commence work under a contract until all insurance requirements contained within the solicitation have been complied with and until evidence of all insurance requirements in each and every contract with each and every subcontractor of any tier and shall require the same to comply with all such requirements.
- (3) The Kansas City Kansas Public Schools shall be covered as an Additional Insured under any and all insurance required by this contract. Confirmation of this shall appear on all certificates of insurance and on any and all applicable policies. The title of the awarded contract shall also appear on any and all applicable policies.
- (4) The Kansas City Kansas Public Schools shall be given no less than thirty (30) days' written notice of cancellation. The Kansas City Kansas Public Schools shall be given not less than thirty (30) days' prior written notice of material changes of any insurance required under this contract. The Kansas City Kansas Public Schools shall be given written notice of renewal of coverage not less than thirty (30) days prior to the expiration of any particular policy.
- (5) Each and every agent shall warrant when signing the certificate of insurance that he is acting as an authorized representative on behalf of the companies affording insurance coverage under the contract and that he is licensed by the State of Kansas to conduct insurance business in the State of Kansas and that the companies affording insurance coverage are currently licensed by the State of Kansas and are currently in good standing with the Commissioner of Insurance for the State of Kansas.
- (6) Any and all companies providing insurance required by this contract shall meet the minimum financial security requirements as set forth below. The rating for each company must be indicated on the certificate of insurance.  
For all contracts, regardless of risk, companies providing insurance under this contract must have a current:
  - (a) Best's Rating not less than A, and
  - (b) Best's Financial Size Category not less than Class VII
- (7) In the event the Contractor neglects, refuses, or fails to provide insurance required by the contract documents, or if such insurance is canceled for any reason, Kansas City Kansas Public Schools shall have the right, but not the duty, to procure the same, and the cost thereof shall be deducted from monies then due or thereafter to become due to the Contractor or Kansas City Kansas Public Schools shall have the right to cancel the contract.

**B. Worker's Compensation and Employer's Liability Insurance**

The Contractor shall procure and maintain Worker's Compensation and Employer's Liability Insurance in the following limits. Such insurance is to cover each and every employee who is or may be engaged in work under this contract.

Worker's Compensation.....Statutory

Employer's Liability

Bodily Injury by Accident.....	\$1,000,000 each accident
Bodily Injury by Disease .....	\$1,000,000 each employee
Bodily Injury by Disease .....	\$1,000,000 policy limit

**C. Comprehensive General Liability Insurance**

The Contractor shall procure and maintain Comprehensive Insurance in an amount not less than \$1,000,000 for bodily injury and property damage combined single limit. The following specific extensions of coverage shall be provided and indicated on the certificate of insurance:

- (1) Comprehensive Form
- (2) Contractual Insurance
- (3) Personal Injury
- (4) Broad Form Property Damage
- (5) Premises – Operations
- (6) Completed Operations

This coverage shall cover the use of all equipment, hoists, and vehicles on the site(s) not covered by Automobile Liability under this contract. Policy coverage must be on an occurrence basis.

D. Automobile Liability Insurance

The Contractor shall procure and maintain Automobile Liability Insurance in an amount not less than \$1,000,000 for bodily injury and property damage combined single limit. The following extensions of coverage shall be provided and indicated on the certificate of insurance.

- (1) Comprehensive Form
- (2) Owned, Hired, Leased and non-owned vehicles

If the Contractor does not own any vehicles in the corporate name, non-owned vehicles coverage shall apply and must be endorsed on either the Contractor's personal automobile policy or the Comprehensive General Liability coverage required under this contract.

E. Commercial Crime insurance (when applicable)

The Contractor shall procure and maintain Commercial Crime/Fidelity insurance in an amount not less than \$1,000,000.00, including coverage for theft or loss of KCKPS property.

26. LAW GOVERNING: All contractual agreements shall be subject to, governed by, and construed according to the laws of the State of Kansas.

27. ANTI-DISCRIMINATION CLAUSE: No bidder on this request shall in any way, directly or indirectly, discriminate against any person because of age, race, color handicap, sex, national origin, or religious creed.

28. BID BOND/PERFORMANCE BOND (Applicable to Construction/Remodel/Repair Projects, Unless Waived by the District)

- A. Each proposal must be accompanied by a certified or cashier's check, or a bid bond in the amount of five percent (5%) of the Contractor's total bid.
- B. A Performance Bond and a Material and Labor Payment Bond in amounts equal to one hundred percent (100%) of the contract price shall be furnished by the successful bidder. Bonds shall be issued by a surety acceptable to the Board.

29. DISQUALIFICATION:

A. The Director of Purchasing may, at her/his sole discretion, disqualify a bidder for one or any combination of the following reasons:

1. Bidder's product does not meet the specifications or bid conditions of the solicitation;
2. Bidder's tendered bid is not received on the District's bid form;
3. Bidder's tendered bid is not signed;
4. Required bid bond is not furnished at time of bid opening;
5. Failure to comply with bid instructions, terms and conditions that are judged to be essential to the competitive process and in the best interests of the District.

B. Disqualification of bidders on future bids may be considered for any one or combination of the following reasons:

1. Refusal of the bidder to complete a contract or bid;
2. Bidder's past history of late deliveries or partial/incomplete shipments,
3. Bidder's products or services have proven unreliable, unworkable or have not accomplished the result requested in the District's specifications.

30. SUPPLIER DIVERSITY: The Kansas City Kansas Public Schools encourages supplier diversity and participation of MBE/WBE/DBE designated businesses. However, such participation will not result in any selection or scoring advantage in the bid evaluation process.