

INVITATION TO BID

OFFICE OF CITY PURCHASING AGENT
P.O. Box 1111
Montgomery, Alabama
January 29, 2018

Gentlemen:

Sealed bids for Passenger Bus will be received by the undersigned until **2:00 P.M. February 21, 2018** in Room 1, Building 1941, 934 North Ripley Street, Montgomery, Alabama 36104 and be opened as soon thereafter as practical. Bids will be publicly opened and read in Conference Room, Building 1941, 934 North Ripley Street, Montgomery, Alabama. Bids may be hand carried or mailed; however, it is the responsibility of bidders to assure that bids are received not later than 2:00 P.M. on the date indicated above. Bids received after this time will not be considered.

All quotations shall be F.O.B., Montgomery, Alabama and submitted on the attached bid form. Bidders are requested to fill out the Bid Form by typewriter, indelible pencil or ink and to express delivery in number of days. If you cannot furnish any of the items please return the attached Bid Form marked "No Bid".

Any deviation from the specifications shall be noted on a supplementary information page, or pages attached thereto, with the exact nature of the change outlined in sufficient detail. The reason for which deviations were made shall also be included, if not self-explanatory. Failure of a bid to comply with the terms of this paragraph may be cause for its rejection.

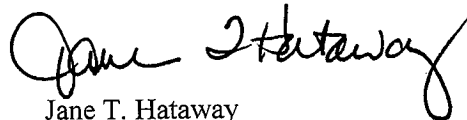
Brand names, catalog numbers, weights, etc., are used to indicate levels of quality. If bidding on an item of another brand or manufacturer your bid should be accompanied by brochures or other pertinent literature giving detailed specifications of the item(s) on which you are bidding. Or equal bids received without sufficient literature to determine equal quality will not be considered. Final determinations as to equal quality of substitutions will be made by the using agency and the Finance Department with items not of equal quality being returned collect.

The City of Montgomery reserves the right to award this bid on an all or none basis or item by item and also the right to reject any or all bids and the right to make an award in the best interest of the City of Montgomery.

NO oral, telephonic, telegraph, facsimile proposals, modifications, or ALTERNATE BIDS will be considered. Incomplete bid bonds and unsigned bid forms will be cause for disqualification of a bid.

Questions regarding this solicitation may be directed to telephone number (334) 625-2610, and should be presented prior to bid opening.

Sincerely,



Jane T. Hataway
Purchasing Agent

JTH/kb

Attachments:

1. Bid Form.
2. Specifications.
3. Special Provisions.

BID FORM

Bid No. 9-118

Mrs. Jane T. Hataway
City Purchasing Agent
P. O. Box 1111
Montgomery, Alabama 36101-1111

Dear Mrs. Hataway:

Submitted below is my firm bid on **Passenger Bus** in accordance with your Invitation to Bid referenced above. Prices quoted are F.O.B., Montgomery, Alabama and the item(s) on which I am quoting are in exact accordance with the specifications with any exceptions listed below.

ITEM NO.	ESTIMATED QUANTITY	DESCRIPTION	UNIT PRICE	EXT. AMT.
1.	1 Each	BUS: Starcraft Allstar OR Equal; 2017 Model; 12 (14) Passenger; Driver + Four (4) Wheelchair Positions; Specifications Attached. (Parks & Recreation Department Additional; Approval Code: 8225J001)	\$ _____	\$ _____

Make and Model Being Bid:

TOTAL BID: \$ _____

NOTES:

1. The City of Montgomery reserves the right to accept or reject any or all bids within a minimum of 30 days after bids are opened.
2. Payment will be made a minimum of 30 days after receipt of order.
3. Bidders making exceptions to the bid specifications which require the City of Montgomery to make modifications or add items necessary to meet specifications either in-house or by contract may have the costs involved added to their price bid.
4. Dealers must pay all title fees.
5. **INCOMPLETE BID BONDS AND UNSIGNED BID FORMS WILL BE CAUSE FOR DISQUALIFICATION OF A BID.**
6. IN ORDER TO SUBMIT A COMPLETED BID, VENDOR MUST LIST MAKE AND MODEL OF VEHICLE BEING BID ABOVE AND ALSO RETURN THE CHECK LIST ATTACHED TO THE SPECIFICATIONS, COMPLETED, WITH SPECIFICATIONS OF VEHICLE BEING BID IF DIFFERENT THAN SPECIFIED.
7. THE SUCCESSFUL BIDDER SHALL BE RESPONSIBLE TO INSURE THAT ALL VEHICLES MEET THE SPECIFICATIONS BID BEFORE DELIVERY IS MADE.

- 8. BUSINESS OWNERSHIP:**
SMALL – LESS THAN 50 EMPLOYEES OR GROSS RECEIPTS LESS THAN \$1,000,000.00 PER YEAR, INDEPENDENTLY OWNED AND OPERATED.
 YES NO
MINORITY AND WOMEN OWNED – AT LEAST 51% OWNED BY ONE OR MORE SOCIALLY AND ECONOMICALLY DISADVANTAGED INDIVIDUALS AND WHOSE MANAGEMENT AND DAILY BUSINESS OPERATIONS ARE CONTROLLED BY ONE OR MORE OF THOSE INDIVIDUALS.
 YES NO
- 9. VENDORS SHOULD PROVIDE ONE ORIGINAL PRINTED HARDCOPY, CLEARLY IDENTIFIED AS SUCH, AND ONE (1) COPY OF THEIR BID.**
- 10. PLEASE NOTE SPECIAL PROVISIONS ATTACHED.**
- 11. DELIVERY MUST BE MADE WITHIN FOURTEEN (14) DAYS ARO.**

EXCEPTIONS TO SPECIFICATIONS:

Bid Date

Terms of Payment & Discount

Delivery Date Phone No

Company

Email Address

Mailing Address Fax No.

BY: _____
(Signature)

BY: _____
(Printed Name)

**SPECIFICATIONS FOR
ONE (1) 2017 STARCRAFT ALLSTAR BUS OR EQUAL
CITY OF MONTGOMERY PARKS & RECREATION**

BID = 12(14) PASSENGER, DRIVER + 4 WHEELCHAIR POSITIONS

Chassis and Body Specifications:

1. Ford E-350 Chassis
2. 6.8 Liter V-10 Gas Engine
3. 22' Bus Body
4. 12,500# GVWR
5. 158" Wheelbase
6. Full Body Steel Cage Construction
7. Dual Rear Wheels
8. ABS Hydraulic Brake System
9. Cruise Control & Tilt
10. 40 Gallon Fuel Tank
11. OEM 225 Amp Alternator

Factory Warranties:

12. 3 year/36,000 mile Basic Chassis
13. 5 year/60,000 mile Powertrain
14. 5 year/60,000 mile Body Structure
15. 3 year/75,000 mile Rear A/C

Additional Equipment

16. LED Interior & Exterior Lights
17. Driver Storage in Cab Overhead
18. (12) Freedman Mid-High Seats
19. Padded Vinyl Interior (walls and ceiling)
20. Double Wheelchair Lift Doors (Rear)
21. Freedman Handi-Flip Seats
 - a. - Level 1 vinyl Upholstery
 - b. - Anti-Vandal Grab Handles
 - c. - Armrests
 - d. - Retractable Seatbelts
22. Gerflor Non-Slip Safety Flooring (Grey)
23. Braun Century Wheelchair Lift
24. Stainless Steel Wheel Inserts
25. Fast Idle w/ Interlock
26. Valve Stem Extenders
27. (2) Sure-Lok Retractable Tie-Down Kits w/ Storage Pouches
28. 70,000 BTU Rear A/C System (Trans-Air) w/Dual Compressors
29. Priority Seating & Wheelchair Signage

**SPECIFICATIONS FOR
ONE (1) 2017 STARCRAFT ALLSTAR BUS OR EQUAL
CITY OF MONTGOMERY PARKS & RECREATION**

BID = 12(14) PASSENGER, DRIVER + 4 WHEELCHAIR POSITIONS

Additional Equipment con't

- 30. Grab Rails Parallel to Entrance Steps
- 31. Freedman Shield Drivers Seat
- 32. 65,000 BTU Rear Heater
- 33. Safety Package:
 - a. Fire Extinguisher
 - b. Safety Triangles
 - c. First Aid Kit
 - d. Reverse Alarm
 - e. White Standee Line
 - f. Interior Convex Mirror
- 34. Deluxe AM/FM/CD Player w/ 4 Speakers
- 35. Stanchion & Modesty Panel Behind Driver
- 36. Electric Passenger Entry Door

CHECKLIST MUST BE COMPLETED BY THE BIDDER

SECTION	COMPLY	CANNOT COMPLY	SEE ATTACHED SHEETS
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____
13.	_____	_____	_____
14.	_____	_____	_____
15.	_____	_____	_____
16.	_____	_____	_____
17.	_____	_____	_____
18.	_____	_____	_____
19.	_____	_____	_____
20.	_____	_____	_____
21.	_____	_____	_____
a.	_____	_____	_____
b.	_____	_____	_____
c.	_____	_____	_____
d.	_____	_____	_____
22.	_____	_____	_____
23.	_____	_____	_____
24.	_____	_____	_____
25.	_____	_____	_____
26.	_____	_____	_____
27.	_____	_____	_____
28.	_____	_____	_____
29.	_____	_____	_____
30.	_____	_____	_____
31.	_____	_____	_____

32.

33.

a.

b.

c.

d.

e.

f.

34.

35.

36.

SPECIAL PROVISIONS

NO. 1

THE CITY OF MONTGOMERY REQUIRES THAT A BOND BY A RELIABLE SURETY COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF ALABAMA BE FILED WITH EACH BIDDER'S BID THAT EXCEEDS \$50,000.00. SUCH BOND SHALL BE FOR THE SUM OF FIVE PERCENT (5%) OF THE TOTAL BID. A CASHIERS CHECK PAYABLE TO THE CITY OF MONTGOMERY OR AN IRREVOCABLE LETTER OF CREDIT SHALL ALSO BE ACCEPTABLE.

NO. 2

CITY ORDINANCES MANDATE THAT ANYONE WHO TRANSACTS BUSINESS WITHIN THE CITY LIMITS OF MONTGOMERY BY ONE OR ALL OF THE FOLLOWING SITUATIONS IS SUBJECT TO OBTAIN A CITY BUSINESS LICENSE:

- 1) A physical location within the City.
- 2) A representative of your company calls on customer or solicits business within the City.
- 3) Merchandise is delivered into the City on a vehicle other than by common carrier.

BIDDERS FALLING WITHIN THE ABOVE CATEGORIES WILL BE REQUIRED TO OBTAIN A CITY OF MONTGOMERY BUSINESS LICENSE PRIOR TO ISSUANCE OF A CONTRACT OR PURCHASE ORDER.

BUSINESS LICENSE NO. _____

NO. 3

Verification of E-Verify Enrollment in accordance with the Beason-Hammon Act.

SECTION 9

-The attached form should be completed and signed. Attach to it verification of your enrollment in E-Verify.

RFP/PROCUREMENT STATEMENT OF COMPLIANCE WITH THE BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT AS AMENDED

This form with attachment is to be returned with the response to any RFP or other form of procurement and is to be completed as a condition for the award of any contract, grant, or incentive by the State of Alabama, any political subdivision thereof, or any state-funded entity to a business entity or employer that employs one or more employees within the State of Alabama.

State of _____
County of _____

“As a condition for the award of any contract, grant, or incentive by the state, any political subdivision thereof, or any state-funded entity to a business entity or employer that employs one or more employees within the State of Alabama, I hereby state that in my capacity as _____ (state position) for _____ (state business entity/employer/contractor name) that said business entity/employer/contractor shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama.”

I further assert that said business entity/employer/contractor is enrolled in the E-Verify program if enrollment is not eligible to enroll because of the rules of that program or other factors beyond its control. *(ATTACH DOCUMENTATION ESTABLISHING THAT BUSINESS ENTITY/EMPLOYER/CONTRACTOR IS ENROLLED IN THE E-VERIFY PROGRAM)*

Signature

ATTACHMENT: VERIFICATION OF E-VERIFY ENROLLMENT.

THIS FORM PROVIDED FOR COMPLIANCE WITH SECTIONS 9 (a) and (b) BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT; CODE OF ALABAMA, SECTIONS 31-13-9 (a) (b).and (c) as amended.

1/3/2013



City of **Montgomery**, Alabama

Barry O. Crabb
Finance Director

Todd Strange
Mayor

Montgomery City Council Members

Charles W. Jinright - President	Richard Bollinger	Arch Lee
Tracy Larkin - Pro Tem	David Burkette	Brantley Lyons
Fred F. Bell	William Green, Jr.	Glen Pruitt, Jr.

July 7, 2017

Re: New Vendor Registration and Bid Notification System

Dear Valued Vendor,

We are pleased to announce the City of Montgomery, Alabama, now has an online Vendor Registration system to help us better serve you. **If you wish to use this service, register your business at <http://www.montgomeryal.gov/home>.**

Our new registration system is powered by Vendor Registry. The system allows you to quickly register and update details such as what products and services you provide as well as your contact information. This will enable us and Vendor Registry to notify you of important bid opportunities in the future.

TO REGISTER:

- Please visit our website at <http://www.montgomeryal.gov/home>
- Hover on "Work"
- Under "Doing Business with the City"
- Click "Vendor Registration System"
- Complete your registration by following the instructions provided

If you have any questions regarding the registration process, please call Vendor Registry at (888) 802-9202.

Thank you again for taking the time to update your contact information and product and service offerings so that we may better serve you.

Sincerely,

Jane T. Hataway
Purchasing Agent

