



CITY OF ADAMS
REQUEST FOR BIDS
FOR
2024 Dual Wheel Truck

March 26, 2024

BID 2024-15

7617 Highway 41N, Suite 101
Adams, Tennessee 37010

**CITY OF ADAMS, TENNESSEE
REQUEST FOR SEALED BIDS**

I. INTRODUCTION

A. General Information

The City of Adams is requesting bids from qualified companies to provide a bid for purchasing 2024 Dual Wheel Truck for the Adams Volunteer Fire Department.

There is no expressed or implied obligation for the City of Adams to reimburse responding firms for any expenses incurred in preparing bids in response to this request.

To be considered, please submit one (1) copy of the bid sealed in an envelope. The bid must be received by Ms. Anna Redfern City Manager at 7617 Highway 41N, Suite 101, Adams, Tennessee, 37010 **before 4:00 PM on Thursday, April 11th, 2024**. Bids will be opened and read aloud, at the regularly scheduled City Meeting on Thursday, April 11th, 2024 at 7:00 PM.

The City of Adams reserves the right to reject any or all bids submitted.

During the evaluation process, the City reserves the right to request additional information or clarifications from proposers, or to allow corrections of errors or omissions.

The City of Adams reserves the right to retain all bids submitted and to use any ideas in a bid regardless of whether that bid is selected. Submission of a bid indicates acceptance by the company of the conditions contained in this request for sealed bids, unless clearly and specifically noted in the bid submitted and confirmed in the contract between the City of Adams and the firm selected.

It is anticipated the selection of a company will be completed by May 17th, 2024.

II. NATURE OF PRODUCTS REQUIREMENTS

The selected company will be required to provide a bid for the following specifications:

1. 2024 DUAL WHEEL TRUCK
2. NO DIESEL – GAS ENGINE ONLY
3. 4 WHEEL DRIVE
4. CREW CAB FOUR DOOR & CHASSIS ONLY
5. OXFORD WHITE
6. 179 INCH WHEELBASE
7. 17,500 OR GREATER GVWR
8. LARIAT TRIM
9. BENCH SEAT SPLIT OR 40-20-40
10. BLACK OR GREY INTERIOR
11. PREFERRED EQUIPMENT PKG .668A
12. B&O SOUND SYSTEM WITH A IN DASH CAMERA DISPLAY
13. .7.3L DEVCT NA PFI V8 ENGINE
14. AUTOMATIC – 10 SPEED AUTO TORQSHIFT
15. 225/70R19.5G BSW ALL POSITION
16. 4.88 RATIO LIMITED SLIP AXLE
17. PLATFORM RUNNING BOARDS
18. SKID PLATES
19. 50 STATE EMISSIONS
20. SPARE TIRE AND WHEEL
21. JACK
22. 410 AMP ALTERNATOR
23. REAR VIEW CAMERA & PREP KIT
24. DESTINATION & DELIVERY PRICE

III. SUBMITAL REQUIREMENTS

One (1) copy of the company's bid shall be submitted to the City of Adams no later than 4:00 PM on Thursday, April 11th, 2024. **Please have company information on the outside of the bid envelope.**

City of Adams---Bid#2024-15 – 2024 DUAL WHEEL TRUCK
Attention: City Manager
7617 Highway 41N, Suite 101
Adams, TN 37010

IV. SCHEDULE

Advertisement publication date.....March 26th, 2024
RFB Deadline (4:00 PM CST) April 11th 2024
Award Bid **by this date**, if applicable.....May 17th, 2024 (If not awarded in April 11th, 2024 meeting)

V. BID OPENING

Competitive bids shall be opened no later than April 11th, 2024 at **7:00 PM**.

VI. NEGOTIATIONS

The City retains the right to make an award based on initial bids without negotiations.

VII. CHANGES IN BID DOCUMENTS

Any communication from the City to a Company will be transmitted simultaneously to all Companies along with written questions submitted. Any Company who fails to recognize or utilize this process of communication will be notified of its violation of the process and may be disqualified. All agenda will be numbered in sequence, dated as of the date of issue, and sent via email, fax, or mail to all Proposers.

VIII. VERBAL AGREEMENTS

No verbal agreement or conversation with any officer, agent or employee of the City, either before or after execution of the Contract, shall affect or modify any of the terms or obligations contained in the Contract. Any such verbal agreement or conversation shall be considered unofficial information and in no way binding upon the City or the Contractor.

IX. RESERVATION OF RIGHTS

The City reserves and holds at its discretion the following rights and options:

- a. Issue addenda to the Request for Bids, including extending or otherwise revising the timeline for submittals;
- b. Withdraw the Request for Bids;
- c. Request clarification and/or additional information from the Company at any point in the procurement process;
- d. Execute a Contract with a Company, on the sole basis of the original bid;
- e. Reject any or all Bids, waive irregularities in any Bid, accept or reject all or any part of any Bid, waive any requirements of the Request, as may be deemed to be in the best interest of the City; and
- f. Reissue or modify the Request for Bids.

In order to be considered for selection, responses must be received on or before the date and time specified. Firms mailing responses should allow normal mail delivery time to ensure timely receipt by the City. Bids received after the stated time shall not be considered. No fax or email transmittals will be accepted.

X. DISPOSITION OF BIDS

All materials submitted in response to this Bid will become the property of the City of Adams. One (1) copy of each bid shall be retained for official files. It is understood that the bid will become part of the official file on this matter without obligation on the part of the City of Adams. All Bids become the property of the City upon submission and will not be returned to the applicant.

XI. DISCLOSURE

Any trade secrets or proprietary information submitted by a vendor in connection with this procurement shall not be subject to public disclosure. However, the vendor must invoke the protection of this section prior to or upon submission of the data or other materials by identifying the specific area or scope of data or other materials to be protected and state the reasons protection is necessary. An all-inclusive statement that the entire bid is proprietary is not acceptable. A statement that cost bids are to be protected is not acceptable. There is no expressed or implied obligation for the City of Adams to reimburse responding firms for any expenses incurred in preparing bids in response to this request.

BID FORM: Bid #2024-15

Description	Specifications	Amount
2024 DUAL WHEEL TRUCK	NO DIESEL – GAS ENGINE ONLY	
	179 INCH WHEELBASE	
	4X4 WHEEL DRIVE	
	CREW CAB FOUR DOOR & CHASSIS ONLY	
	OXFORD WHITE	
	BENCH SEAT SPLIT OR 40-20-40	
	BLACK OR GREY INTERIOR	
	PREFERRED EQUIPMENT PKG .688A	
	LARIAT TRIM	
	B&O SOUND SYSTEM WITH A IN DASH CAMERA DISPLAY	
	.7.3L DEVCT NA PFI V8 ENGINE	
	10 SPEED AUTO TORQSHIFT	
	225/70R19.5G BSW ALL POSITION	
	4.88 RATIO LIMITED SLIP AXLE	
	PLATFORM RUNNING BOARDS	
	17,500 OR GREATER GVWR	
	SKID PLATES	
	50 STATE EMISSIONS	

	SPARE TIRE AND WHEEL & JACK	
	410 AMP ALTERNATOR	
	REAR VIEW CAMERA & PREP KIT	
	DESTINATION & DELIVERY	
TOTAL BID		\$ _____

The above quantities are listed for calculation and comparison purposes only. Quantities may vary based on the City of Adams priorities and budgetary considerations.

Company/Bidder: _____

Contact Name: _____

E-mail Address: _____

Address: _____

Phone: _____

Fax: _____

Federal Tax Identification # (Please send a W-9 with Bid Form): _____

Signature of bidder for company: _____ **Date:** _____