

# City of Spartanburg

Procurement and Property Division  
Post Office Drawer 1749, SC 29304-1749  
Phone (864) 596-2049 - Fax (864) 596-2365

## Legal Notice

### Request for Proposal for South Church Street Gateway Enhancements

September 11, 2023

**NOTICE IS HEREBY GIVEN** – The City of Spartanburg is seeking proposals from vendors to provide construction services for Enhancements to the South Church Street Gateway in the City of Spartanburg. Bids are invited upon the several items and quantities of work as follows:

**Removal of existing plant material, rocks, concrete, debris ect., clearing, grading, and site preparation for the instillation of irrigation and landscaping. This project includes the installation of multi zone irrigation systems, installation of Trees (Approximately 56), Shrubs/grasses (Approximately 3600), Fescue sod, (Approximately 65000 S.F.), and Hardwood mulch (Approximately 328 C.Y.)**  
**There will be a mandatory pre-bid meeting on site Tuesday September 26, 2023 at 10:00 AM at the Intersection of S. Church St. and League St. Spartanburg, SC 29306.**

#### Proposal No: 2324-10-17-01

The City of Spartanburg, hereby, notifies all proposers that it will affirmatively ensure that all disadvantaged and women's business enterprises will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of gender, race, color, or national origin in consideration for an award.

The City of Spartanburg reserves the right to reject any or all proposals or to waive any informality in the qualifications process. Proposals may be held by the City of Spartanburg for a period not to exceed sixty (60) days from the date of the opening of Proposals for the purpose of reviewing the Proposals and investigating the qualifications of prospective parties, prior to awarding of the Contract. The vendor that is awarded the proposal will be required to obtain a "City of Spartanburg Business License and Permits". Vendors must have the insurance requirements in described in the bid documents.

**Each bid must be accompanied by a Bid Bond or Bank Cashier's Check payable to the Owner for five (5) percent of the total amount of the Bid. Please seal your bid bond or Cashier's Check in a separate envelope titled BID BOND to be opened first.**

**Drawings and Specifications may be purchased from ARC, Construction Documents, including Drawings and Technical Specifications are on file and can be purchased at ARC located at 7092 Howard Street #K, Spartanburg, SC 864 585-8388.**

Contract documents may be examined at the offices of the Owner, (City of Spartanburg), or Associated General Contractors in Greenville, South Carolina and Charlotte.

Technical questions regarding the scope of services should be directed to Josh Baker Grounds Maintenance Manager, 864-562-4272 or by email at [jbaker@cityofspartanburg.org](mailto:jbaker@cityofspartanburg.org) . Questions regarding the bid should be directed to Carl Wright, Procurement and Risk Manager at 864-596-2790 and 864-596-2049 or by email at [cwright@cityofspartanburg.org](mailto:cwright@cityofspartanburg.org). Questions regarding Minority and Women Business participation should be directed to Kensley Aiken, Community and Minority Relations Specialist, at 864-591-4349 or by email at [kaiken@cityofspartanburg.org](mailto:kaiken@cityofspartanburg.org).

Sealed Proposals shall be submitted to Carl Wright, Procurement and Property Manager, on or before **October 17, 2023 at 3:00**, City Hall, 145 W. Broad Street, at which time they will be publicly opened and read aloud in the Training Room, same location. Complete proposal package also available at [www.cityofspartanburg.org](http://www.cityofspartanburg.org) by following the links for bid opportunities.

Proposals can be hand delivered or mailed to the following address:

City of Spartanburg  
P.O. Box 5107  
145 W. Broad Street  
Spartanburg, SC. 29304

Attn: Procurement and Property Division

For further information and complete Proposal Package, please contact the Procurement and Property office at (864) 596-2049. Complete proposal package also available at [www.cityofspartanburg.org](http://www.cityofspartanburg.org) by following the links for Invitations for bids.

**Proposal No: 2324-10-17-01**