

LANEY COLLEGE TITLE IX LOCKER ROOM RENOVATION PROJECT

ADDENDUM TWO

RFQ NO. 19-20/11

Peralta Community College District

LANEY COLLEGE TITLE IX LOCKER ROOM RENOVATION PROJECT
Laney College 900 Fallon Street, Oakland CA 94607

Revisions

1. The RFQ Schedule Summary has been modified to extend the following dates:
Last day to receive written questions from respondents changed to July 17th, 2020 at 5:00 PM.
Last day for District to issue addenda or answer questions changed to July 20th, 2020.
Deadline for submissions in response to RFQ changed to July 24th, 2020 at 2:00 PM.
2. The Zip code for the Locker Room Renovation Project is 94607. The Zip code had been incorrectly listed as 96607, which is incorrect.
3. We issued a new page that replaces the “Engineer(s)” section on page no.12 in the RFQ, see attached sheet in this addendum “Structural, mechanical, Plumbing and Electrical Engineers sheet”.
4. We issued a new page that replaces the “Skilled and Trained Workforce Compliance” section on page no.19 in the RFQ, see attached sheet in this addendum “Skilled and Trained Workforce Compliance”.
5. We issued a new page that replaces the “Certification” section on page no.20 in the RFQ, see attached sheet in this addendum “Certification”.
6. In RFQ page no.19, Exhibit C-2 on 3rd bullet, Plumbing replaces the word Civil Engineer.
7. We have attached Excel files of the tables (Table A-1, Table A-2) for your use and/or modification, to make data input easier. In the spreadsheet, there are two tabs at the bottom of the spreadsheet; one for Table A-1 (Two Tables) and another for Table A-2 (Three tables). Submit PDF files of your documents for the final electronic submittal.

Information

1. Other Project on Laney Campus: An expansion to the Theater at the plaza level above the Locker Rooms will require the addition of a column that will be located in the Storage Area - Rm. 150 (currently existing Men's Shower area) on the west side of the project area. The project may take place concurrently with the New Locker Room construction and appropriate coordination with that project by the DBE should be anticipated. There is also a project to replace the current Central Utility Plant that will impact the Locker Room Renovation.
2. Additional note for Theater and Locker Room Projects: The BART line/tunnel passes under the Laney campus. The areas of influence are not anticipated to affect either of these projects. Additional information about the Theater design will be further developed, with information added to the Locker Room RFP.
3. Other Project on Laney Campus: There is also a project to replace the current Central Utility Plant (CUP) that will impact the Locker Room Renovation. The delivery of water from the CUP will be planned for all electric systems with the design water temperature set at 130 degrees Fahrenheit. This information will be further developed during the RFP phase.
4. Information item regarding access to Build Peralta Website: The PCCD Build Peralta website has information about the Districts Bond Program and has additional information about the programs that are in place for all of the PCCD campuses including Laney College. Information about the SLBE/SELBE Program and the PCCD PLA can be found at this location. The link to the Build Peralta website is: <https://build.peralta.edu/doing-business>.
5. General Project Schedule: Current plans are to issue the RFP to three (3) prequalified DBEs in mid-August, Award Contract in mid to late-October 2020 and an anticipated Construction start in mid-November 2021 and estimated completion of Construction in mid-November 2022.
6. After the completion of the Design-Build Proposal (Second) phase of the DBE procurement, an appropriate stipend will be provided to the two unsuccessful prequalified proposers for the Locker Room Renovation project.

Questions

1. **Regarding Table A2. Similar Project Experience: Design Build Projects/Renovation; Projects/Athletics Projects; Design Build Projects over \$5M, are you requesting a total of 7 projects given then available spaces in Table A2.or are you looking for a set number of projects per listed category?**

For Table A-2 there is no limit to the number of projects listed in this or other tables. The listed projects do need to be over the listed dollar amounts (\$5M & \$2M for the A-2 Tables). You may also list other projects in each category that do not meet the dollar thresholds and if done note the actual project dollar value.

2. **Please confirm the requested total number of "Relevant Projects completed within the last ten (10) years" for Structural and MEP based on the sections below is a total of 8 per firm:**
 - a. **List three (3) projects with a construction cost each in excess of \$5 million dollars (at least two must be in California).**

- b. List three (3) projects using a form of the Design/Build delivery method. (“Teaming” delivery methods, such as Design/Assist or CM-at-risk will be considered, however Design/Build projects are preferred).**
- c. List two (2) projects that required approval by the California Division of the State Architect (DSA).**

For Exhibit C-1, the number of total projects requested are: 8 for the General Contractor, 10 for the Architect, 8 for the Structural Engineer, and 6 each for the MEP Engineers and Other Consultants. However, the same project(s) can be listed in multiple categories if they meet the requirement for each category. For example, a DSA D-B/teaming project over \$5M can be listed in all 3 categories for the General Contractor.

- 3. Please clarify if you are wanting references for Key Personnel based on the following:**
- a. Exhibit C-2: Relevant Experience / Training of Key Project Personnel within the proposed Design Built Team – including references - Page 19**
 - b. Exhibit C-2 Key Personnel form – Page 38 does not show/denote required references**

References are not required for the Key Personnel requested in Exhibit C-2.

- 4. Please confirm the total/max number of resumes.**

Resumes for up to 8 proposed key personnel can be included, which should include resumes for the team members submitted in Exhibit C-2.

- 5. If possible, can responses to RFI's be distributed prior to the July 15th scheduled date?**

We will endeavor to issue responses to as many questions as possible before the final Addendum.

- 6. Are there any requirements or preferences for Small Minority Business Participation in the DBE entity/teams?**

The Small Local Business Enterprise (SLBE) and Small Emerging Local Business Enterprise (SELBE) Programs for the Peralta Community College District (PCCD) will be applicable to this Project, but that information will not be submitted until the Request for Proposal (RFP) phase. Should a DBE contemplate applying for the bidding preferences in the SLBE and SELBE Programs, professional services provided by SLBE/SELBE qualified firms that are part of the DBE's SOQ can be included as part of the RFP submittal. The description of the SLBE and SELBE Programs can be found at the following link on the PCCD Purchasing website: <https://web.peralta.edu/business/files/2011/06/SLBE-Program-and-Affidavit-.pdf> . The document can be downloaded from the Peralta Small Local Business Program section, at the bottom of the main page.

- 7. In Appendix B, Financial Capacity Section - We are requested to submit an "audited" financial for the past 2 full years for DBE and each entity member. We request that the**

prequalification be amended to request a financial only from the DBE and ask that reviewed financials be allowed in lieu of audited.

Audited financial statements, as defined in the RFQ, are required from the General Contractor only, and not the design firms. Please submit these in PDF format. Include additional confidentiality documents as needed (cover letter, certification, non-disclosure agreement, etc.)

8. Appendix B, Section C1 - Other Firms on the Design/Build Entity's Team - the owner has typed in "Lab Consultant" - is this a required member of the design-build team?

No. "Lab Consultant" is deleted (this section can be used for additional firms on the DBE's team, if the DBE desires to include any).

9. What is the SLBE goal for this project? (asked during pre-proposal meeting)

See response to question #6 above in this addendum regarding PCCD's SLBE & SELBE Program.

10. May the % goal be fulfilled by compilation of team members or only the prime?

See response to question #6 above in this addendum regarding PCCD's SLBE & SELBE Program.

11. Has any DSA consultation taken place, particularly with regard to accessibility strategies?

The accessibility strategies have been reviewed by DSA. Taylor Design has also initiated the process for project registration with DSA, who is aware of the project and intended scope of work.

12. RFQ submission is digital-only, correct? No hard copies required?

Per PCCD Purchasing policies, all submittals are to be electronic. No hard copies will be accepted. For digital financial statements, include additional confidentiality documents as needed.

13. On page 27 of the RFQ, the following is requested: "Select a minimum of three (3) recently completed Community College projects, each with a contract price over \$5 million, completed by the general contractor for the DBE"

For Exhibit B-1, choose three (3) projects listed in Tables A-1 and A-2, completed in the last ten (10) years, that are Design-Build (or Design-Assist) projects with a contract price over \$5 million, completed by the General Contractor. For Exhibit B-2, choose three (3) projects listed in Tables A-1 and A-2, completed in the last ten (10) years, that are California Community College projects with a contract price over \$5 million, completed by the General Contractor. A project can be listed in both Exhibit B-1 and B-2 if it satisfies both requirements.

14. Can you confirm that it will be acceptable to list references for other relevant projects here, that are not Community Colleges, and still be deemed responsive in regards to our Statement of Qualifications submission?

Listing of other university/higher education projects that are not for Community Colleges in this section is not prohibited. If the listed projects are not Community College projects they must be indicated as such.

15. Is it okay to submit additional resumes for what we deem as key personnel from our general contractor and architect partner that have not already been requested in the RFQ?
a. Page 19 of the RFQ has the following language: “Attach additional information such as resumes or similar documents, not to exceed 1 page each, showing the experience, training, and qualifications for up to 8 proposed key personnel of the DBE.”
b. Can you confirm if you are asking for a total of 8 team members including personnel from the GC, Architect, and engineering subconsultants? If so, can we go beyond this number to provide additional key personnel?

See response to question #4 above in this addendum regarding resumes of key personnel.

16. In regards to project experience, when the form asks if a California DSA review was performed, are you referring to a full DSA review, or a DSA accessibility review?

Projects with a full California DSA review (access, fire/life safety and structural) are preferred. Projects with limited DSA review can also be listed, indicating which divisions reviewed/approved the submittals for the project.

17. Can we re-create the required forms in Appendix B as long as all of the required information is clearly displayed?

We have attached Excel files of the tables for your use and/or modification, to make data input easier. Submit PDF files of your documents for the final electronic submittal.

18. Can you please share the pre-submittal meeting slides/video and registration list?

This information was included in Addendum #1, except for the audio.

19. Is there any SLBE preference, and if yes please provide percentage and more information?

See response to question #6 above in this addendum regarding PCCD's SLBE & SELBE Program.

20. When will the SLBE information be shared, as this may affect the team members we pre-qualify?

See response to question #6 above in this addendum regarding PCCD's SLBE & SELBE Program.

21. Since last day to issue addendum is July 15 and given the number of questions, will you consider extending the July 21st deadline?

The RFQ Schedule Summary has been modified to extend the following dates:
Last day to receive written questions from respondents changed to July 17th, 2020 at 5:00 PM.
Last day for District to issue addenda or answer questions changed to July 20th, 2020.
Deadline for submissions in response to RFQ changed to July 24th, 2020 at 2:00 PM.

22. Will the DSA fees be paid by the contractor or the district?

DSA fees will be paid for by the District. DBE staff time dealing with obtaining DSA approvals is part of the DBE project cost.

23. Can Structural, Mechanical, Electrical, Civil Engineer, and other consultants be on multiple teams?

Yes. There are no restrictions on consultants to be part of different DBE teams (however individual DBE teams may have their own restrictions).

24. RFQ p4 states: Any person or entity that has performed or is performing services for District relating to the solicitation of this design-build project, including, without limitation, services relating to the development of performance criteria, will not be eligible to submit a proposal as a design-build entity or to join a design-build team.

a. Can you please list the people/entities not eligible to join a team?

Taylor Design (Design Criteria Architects) and their consultant team (E-Structure, Interface Engineering, and Edge Electrical Consulting) are not eligible to be part of any DBE team.

25. RFQ page 4 states: The significant factors the District reasonably expects to consider in evaluating qualifications are identified in Section VIII, below.

a. Where/what page of RFQ is Section VIII?

The significant factors the District reasonably expects to consider in evaluating qualifications are identified in the "EVALUATION" Paragraph on Page 6 of the RFQ (there is a typo in the RFQ, there isn't any Section VIII).

26. RFQ page 8 – Business Information: does only General Contractor need to fill this section out?

The Business Information listed on page 8 is to be filled out by the lead firm for the Design Build Entity (DBE). Typically, this will be the General Contractor.

- 27. RFQ page 11: Financial Capacity Attach an audited financial statement with accompanying notes and supplemental information for the past 2 full fiscal years for DBE and each entity Member (not individual Members). A letter verifying availability of a line of credit may also be attached; however, it will be considered supplemental information only, and is not a substitute for the required financial statement. Please confirm that only the General Contractor needs to submit audited financial statement, which is the case on other design-build pre-qualifications. Also for the electronic submission, how do you want the confidential audited financial statement submitted?**

See response to question #7 above in this addendum regarding Financial Statement.

- 28. RFQ page 19 states: Attach additional information such as resumes or similar documents, not to exceed 1 page each, showing the experience, training, and qualifications for up to 8 proposed key personnel of the DBE. a. May we submit more than 8 personnel forms for whole DBE team including engineers/consultants?**

See response to question #4 above in this addendum regarding resumes of key personnel.

- 29. RFQ pages 23 and 27 – Exhibit B1 and B2 References, the form states: “Contact information should be:” followed by ruled lines and followed by 3 project forms. Are the ruled lines for filling in references contact information? Will you be contacting references filled in on the pages with ruled lines, and/or contacting the owner listed in the project form on the following pages (24 and 28)?**

The ruled lines following the first paragraphs of Exhibits B-1 and B-2 are a formatting error from when the Word document was converted to a PDF. The actual forms for three (3) projects on the following pages should be used to list the information for the projects submitted for Exhibits B-1 and B-2.

- 30. RFQ page 37 states: Name of Consultant and Discipline: Lab Consultant – is Lab Consultant a typo?**

See response to question #8 above in this addendum regarding additional firms on the DBE's team.

- 31. RFQ page 33 Structural Engineer requirement: a. Can the structural engineer list 3-8 projects if 3 projects can satisfy all three requirements?**
- List three (3) projects with a construction cost each in excess of \$5 million dollars (at least two must be in California).
 - List three (3) projects using a form of the Design/Build delivery method. (“Teaming” delivery methods, such as Design/Assist or CM-at-risk will be considered, however Design/Build projects are preferred).
 - List two (2) projects that required approval by the California Division of the State Architect (DSA).

See response to question #2 regarding how to list these projects.

- 32. For the Relevant Experience of the Design Build Team (C-1), for each of the team members, it asked for a certain number of Projects for the different criteria. As an example, for the Architect, it said to list: 5 projects over \$5M, 3 Projects utilizing D/B, and**

2 projects under DSA jurisdiction. Would the District like to see 10 projects or would 5 projects meeting all 3 requirements will also yield the maximum scoring?

See response to question #2 regarding how to list these projects.

33. Based on the Addendum, we realized there will be some Civil/Path of Travel scope, we will be including a Civil Engineer. Will they be considered "Other Consultants" so for C-1, they will need to provide 3 projects over \$5M and 3 projects that are D/B as well? (I assume the "Lab Consultant" referenced on page 37 is only an example.)

See response to question #8 regarding additional firms on the DBE's team. A Civil Engineer can be added as an "Other Firm on the Design/Build Entity's Team" with the number of projects requested on that form (page 37). A Civil Engineer is not required however (reference to Civil Engineer on page 19 is deleted).

34. Can you please email me a copy of today's pre-bid presentation w/ the audio, as well as the attendance list.

See response to question #18 regarding Pre-bid presentation.

35. With to respect to the project budget, the RFQ language suggests that the approximate \$7.5M is the "construction value", however the PPT presentation following the pre-proposal meeting and site walk visit suggests that it is an all-in, total program budget. Can you please clarify which it is?

The anticipated value of the DBE contract is \$7.5M, plus an anticipated District controlled Allowance of \$1.0M for unforeseen conditions.

36. In Exhibit C-1, the questionnaire requests 5 projects each for the General Contractor and Architect but also requests projects with additional criteria (e.g. Design-Build, Public Agency, DSA, etc.). Is it the District's intent that the respondent provide a total of 5 projects or a total of 8, in the case of the General Contractor, and a total of 5 or of 10 in the case of the architect?

See response to question #2 regarding how to list these projects.

37. In Table A2, respondents are requested to provide completed project information for the following categories: design-build projects; renovation projects; and athletic facilities projects. Does the District wish to review a firm's total portfolio in these categories or one within a certain timeframe (e.g. 5 years, 10 years, etc.)?

Although the time period is not specifically stated for Table A-2, the projects should be completed within the last ten (10) years.

38. On Page 11, under Financial Capacity, it states to provide an audited financial statement for the past 2 fiscal years. Can you please confirm if an audited financial statement is needed from the Architect of Record. And if so, would reviewed financial statements be acceptable?

See response to question #7 above in this addendum regarding Financial Statement.

39. Please confirm reviewed statements are acceptable in lieu of audited financial statements.

See response to question #7 above in this addendum regarding Financial Statement.

40. Please provide a copy of the Design Build Contract that will be issued for this project.

The Contract Requirements for the project are in progress and will be included in the RFP when released to the short-listed pre-qualified DBE's.

41. Our DBE team has a three-part question regarding the Audited Financial Statement requirement

i. Will you accept Unaudited Profit & Loss Statement and Balance Sheet in lieu of an Audited Financial Statement?

ii. If not, will District sign an NDA in advance of submission of Audited Financial Statement for RFQ submission?

iii. the District will not sign an NDA, can the Audited Financial Statement be required instead during the RFP submission for the three shortlisted firms?

See response to question #7 above in this addendum regarding Financial Statement.

42. Are there any known water leaks from the outside of the structure to the inside?

There are limited existing water leaks from the plaza level that are being traced and repaired as part of a separate project that should be completed by the start of the Locker Room project.

43. Can we qualify MEP subs during RFP phase?

Only if utilized in the design of the project (if so, submit the information requested on page 13.)

44. Are Articles of Incorp. Required for established firms, can this be required for newly established firms or joint ventures.

Articles of Incorporation are required for all DBE's that are Corporations.

45. Would it be possible to receive the Appendix B SOQ template separate from the RFQ document? Since the template starts at the end of a page, it would make it easier to send the district a clean copy on the due date.

See response to question #17 above in this addendum regarding attached Excel templates.

46. Is it possible to share the Appendix B pre-qualification forms as an editable document (such as in Word) please so we can adjust the page breaks?

See response to question #17 above in this addendum regarding attached Excel templates.

47. When do you think the Addendum will be released? The response to our question is important to determine whether we can submit a prequal package.

July 15th, 2020.

- 48. Would you like a Civil Engineer on each DB Team? Civil wasn't mentioned as part of the minimum required, but we can include if desired.**

See response to question #33 above in this addendum regarding Civil Engineer.

- 49. If possible, we would like a copy of the S/LBE program for this project as soon as possible or at least the general parameters (for example 25% SLBE, 25% LBE total project. Local being City of Oakland?).**

See response to question #6 above in this addendum regarding PCCD's SLBE & SELBE Program.

- 50. The prequalification calls for information from MEP Subcontractors. Are the MEP Subcontractors required to be prequalified with PCCD prior to submittal and if they are, could you please provide a list of prequalified MEP Subcontractors as soon as possible?**

See response to question #43 regarding MEP subcontractors.

- 51. California "A" or "B" Contractor's License Required instead of Appropriate CA License in RFQ.**

The DBE must have an active California "A" or "B" Contractor's License.

END OF DOCUMENT

- **Structural, Mechanical, Plumbing, and Electrical Engineers (and Other Firms on the Design/Build Entity's team):**

Provide the following information for each of the following licensed engineers: 1) Structural, 2) Mechanical, 3) Plumbing, 4) Electrical. Also provide for Other Firms on the DBE's team, if included:

- Name of license holder exactly as on file with licensing Agencies:

- License Type: _____

- Licenses #: _____

- Issue Date: _____

- Has any license held by the engineer been suspended or revoked within the last 5 years? _____ Yes _____ No
If "yes," explain on a separate signed sheet.

- Has the engineer changed names or license numbers within the past 5 years?
_____ Yes _____ No
If "yes," explain on a separate signed sheet.

- **SKILLED AND TRAINED WORKFORCE COMPLIANCE**

DBE hereby acknowledges, agrees, and hereby provides an enforceable commitment to District that:

DBE will agree to be bound by: (i) a project labor agreement ("PLA") entered into by the District that will bind all contractors and subcontractors performing work on the project to use a skilled and trained workforce; (ii) the extension or renewal of a PLA that was entered into by the District prior to January 1, 2017; or (iii) a PLA entered into by the DBE that will bind the DBE and all its subcontractors at every tier performing work on the project to use a skilled and trained workforce.

Date: _____, 20__

Name of DBE: _____

Signature by authorized individual: _____

Print Name: _____

Title: _____

CERTIFICATION

DBE and all Members must sign. Copy this certification page as needed for each Member.

I certify and declare that I have read all the foregoing answers to this prequalification template; that all answers are correct and complete of my own knowledge and belief. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____, 20__

Name of DBE or Member: _____

Signature by authorized individual: _____

Print Name: _____

Title: _____