



Portales Municipal School District  
Chief Procurement Office  
LC Cozzens Administrative Offices  
501 S Abilene Ave  
Portales, NM 88130

**REQUEST FOR PROPOSAL CHECKLIST**  
**20-21-0002**  
**NETWORK EQUIPMENT & INSTALLATION**  
**DUE 02/26/2021 AT 12:00 PM MST**

The Board of Education of the Portales Municipal School District is requesting proposals from companies interested in providing Network Equipment and Installation to the school district.

Please make sure that you read all of the following:

1. Notice for the RFP
2. RFP 20-21-0002
3. Campaign Contribution Disclosure Form

Thank you for your interest,

Sarah M. Stubbs  
Chief Procurement Officer/Finance Director