



PURCHASING AND
MATERIALS MANAGEMENT

City of Myrtle Beach
SOUTH CAROLINA

(843) 918-2170
FAX: (843) 918-2182

REQUEST FOR QUOTE

Quote 021623B

Date: February 16, 2023

The City of Myrtle Beach is interested in obtaining a price quote on the items listed below. If you would like to provide a quote please return this form with your quote information to bhancock@cityofmyrtlebeach.com, **NO LATER THAN 2:00PM on Thursday, February 23, 2023**. If you have any questions, please call 843-918-2173.

Quoted prices shall reflect price per unit. **Quote price for each service shall be ALL INCLUSIVE.** "Recharge" quoted prices shall reflect the cost for recharging of extinguisher only when due to leakage, vandalism, and accidental or purposeful discharging of extinguishers by City personnel. The cost to recharge extinguishers upon completion of six-year maintenance or hydrostatic testing services shall be included in the quoted prices for the applicable service.

Item #	Description/Size	Qty.	Unit of Issue	Annual Maintenance	Six-Year Maintenance	Recharge	Hydrostatic Testing
1	Multi-Purpose Dry Chemical ABC 20 lb.	1	JA	\$_____	\$_____	\$_____	\$_____
2	Multi-Purpose Dry Chemical ABC 10 lb.	1	JA	\$_____	\$_____	\$_____	\$_____
3	Multi-Purpose Dry Chemical ABC 5 lb.	1	JA	\$_____	\$_____	\$_____	\$_____
4	Multi-Purpose Dry Chemical ABC 4 lb.	1	JA	\$_____	\$_____	\$_____	\$_____
5	Multi-Purpose Dry Chemical ABC 2.5 lb.	1	JA	\$_____	\$_____	\$_____	\$_____
6	Regular Dry Chemical BC 20lb.	1	JA	\$_____	\$_____	\$_____	\$_____

7	Regular Dry Chemical BC 10 lb.	1	JA	\$_____	\$_____	\$_____	\$_____
8	Regular Dry Chemical BC 5 lb.	1	JA	\$_____	\$_____	\$_____	\$_____
9	Regular Dry Chemical BC 2.5 lb.	1	JA	\$_____	\$_____	\$_____	\$_____
10	Clean Agent FE36 9.5 lb.	1	JA	\$_____	\$_____	\$_____	\$_____
11	Clean Agent FE36 5 lb.	1	JA	\$_____	\$_____	\$_____	\$_____
12	Halon 1211 9 lb.	1	JA	\$_____	\$_____	\$_____	\$_____
13	Wet Chemical Class-K 2.5 gl.	1	JA	\$_____	\$_____	\$_____	\$_____
14	Wet Chemical Class-K 6 lt.	1	JA	\$_____	\$_____	\$_____	\$_____
15	Water 2.5 gl.	1	JA	N/A	N/A	\$_____	\$_____
16	Totals			\$_____	\$_____	\$_____	\$_____

Company Name: _____

Authorized Signature: _____

Email Address: _____

If awarded, Vendor must provide insurance that meets City requirements, as well as obtain and maintain a current City of Myrtle Beach business license. Work requirements are attached at the end of this quote form.

Please provide percentage over cost to be charged should the City need to purchase fire extinguishers and/or universal wall mounting brackets during the term of the contract: _____%

Please provide a not-to-exceed percentage of price increase (applied to original bid prices) to be considered, if needed, if the contract is renewed for additional terms:

2nd year price increase: _____%

3rd year price increase: _____%

4th year price increase: _____%

5th year price increase: _____%

Company Name: _____

Authorized Signature: _____

Contact Name: _____

Telephone #: _____

Email Address: _____

The Contractor shall schedule and perform maintenance annually to ensure that all fire extinguishers are in fully operable condition. In addition, the Contractor shall service extinguishers on an “as needed” basis, when required, at no additional cost to the City. Upon receiving a request for service, the Contractor shall confirm receipt of the request within forty-eight (48) hours and shall schedule a time to complete the service request. All extinguishers shall be serviced and maintained in accordance with the manufacturer’s recommended maintenance procedures.

Fire extinguishers removed from City premises for both scheduled/unscheduled servicing must be returned within twenty-four (24) hours after removal or the Contractor shall provide loaned extinguishers of types and sizes suitable for the type of hazards being protected and of at least equal rating as the removed extinguishers. Loaned extinguishers shall be provided at no charge to the City. The City must be allowed to keep no less than fifty percent (50%) of extinguishers on each premise at all times. After servicing, extinguishers shall be returned to the same location it was stationed. Should the City accidentally or purposely discharge a loaned extinguisher, the City shall bare the cost of recharging the loaned extinguisher and the cost incurred shall be the same as the price schedule of this contract to recharge an extinguisher of the same type and size as the loaned extinguisher. Cost to repair and/or replace a fire extinguisher due to discharge or damage resulting from negligence on the part of the Contractor shall be at no cost to the City.

SERVICING

Services include:

- Annual Maintenance – Annually perform a thorough external examination of extinguishers and repairing and/or replacing parts when required.
- Recharging – Refilling extinguisher with extinguishing agent (to include expellant for certain types of extinguishers) due to leakage, vandalism, and/or accidental or purposely discharging of extinguisher.
- Six (6) Year Maintenance – Completely emptying extinguishers, performing thorough examination of extinguisher both internally and externally, repairing and/or replacing parts as needed and recharging extinguishers.
- Hydrostatic Testing – Completely emptying extinguishers, performing thorough examination of extinguisher both internally and externally, repairing and/or replacing parts as needed, pressure testing by hydrostatic methods and recharging extinguishers.

Annual Maintenance, six-year maintenance, and hydrostatic testing prices shall be ALL INCLUSIVE. All costs including, but not limited to: parts, materials, labor, truck charges, mileage, travel time, per diem, fuel costs, fuel surcharges, hazardous material handling fees, environmental impact fees, waste disposal fees, and applicable taxes shall be included.

The costs of all parts and materials required for fire extinguisher maintenance including, but not limited to: extinguishing agents, o-rings, valve stems, pull pins, tamper seals, verification collars, and inspection tags/labels shall be included in the bid price for the applicable service and **shall not** be billed separately. The warranty period for parts furnished shall be for the manufacturer's standard warranty period. The warranty period shall commence upon date of acceptance by the City. The Contractor shall provide the City any written manufacturer warranty documents upon completion of the installation.

INVENTORY ACCOUNTABILITY

- To ensure that all extinguishers are accounted for and serviced as required, the Contractor will be required to assist the City in updating and maintaining, as accurately as possible, the inventory listings for each building.
- When able to identify errors, discrepancies, omissions, etc., the Contractor shall make corrections to the inventory listing as well as notifying the Buyer.
- **The Contractor shall forward to the Procurement Division, an updated and, if applicable, corrected inventory listing for each facility upon completion of the annual maintenance service at all facilities. This contract will not be considered for yearly renewal without an annual inventory listing.**

SPECIAL REQUIREMENTS

- The Contractor shall coordinate the working hours with each facility and the working hours must be approved by the City.
- The Contractor is responsible for furnishing the appropriate service manuals for all extinguishers.
- Work shall be completed in such a manner as to minimize disruption to the normal operation of the facility employees. Access to building(s) and work areas must be maintained at all times.

- The Contractor shall be totally responsible for the safety of the job site and all associated hazards/liabilities of the work to be conducted.
- The Contractor shall take proper measures to protect adjacent or adjoining property that might be injured and/or damaged by any process of the work to be done. In case of injury or damage due to negligence on the part of the Contractor, the Contractor shall, at the Contractor's expense and to the satisfaction of the City, restore the injured or damaged property to a condition similar or equal to that existing before such injury or damage was done.
- The Contractor shall remove from the job site daily all trash and debris associated with the work being performed and shall properly dispose of all waste.
- Contractor must possess, at minimum, a valid and current "Class C" Fire Equipment Dealers License issued by South Carolina Department of Labor, License, and Regulations (LLR) and must employ fully trained technicians possessing valid and current permits issued by the Office of the South Carolina State Fire Marshal.
- Contractor shall comply with all applicable federal, state, municipal and local laws, rules, regulation, standards, codes and ordinances.