

**INVITATION TO BID
FOR
CONSTRUCTION OF
CITY OF LEBANON PUBLIC WORKS
2020-21 RENOVATION
PROJECT NO. CL-19014**

Separate sealed proposals for the construction of City of Lebanon Public Works 2020-21 Renovation, Project No. CL19014 are invited and will be received at the office of the Lebanon City Engineer, 200 North Castle Heights Avenue, Council Meeting Room, Lebanon, Tennessee 37087, on or before, but no later than 2:00 p.m. (local time), Tuesday, January 12, 2021, and immediately thereafter all bids will be publicly opened and the bids read aloud.

The above designated work shall include the following described construction:

Renovation of approximately 13,000 s.f. of existing 2-story building area, including limited electrical site work.

Copies of the Contract Documents for review and bidding purposes may be obtained from the office of the Studio Oakley Architects, 233 Legends Drive, Suite 102, Lebanon, TN 37087, phone (615) 466-8240, upon payment to Studio Oakley Architects of \$300 for each set of documents so obtained, which will include one (1) copy of the Bid Package containing Documents and Specifications. Copies of Bidding Documents may be obtained after 10:00 AM local time on December 7, 2020. No partial sets will be issued to any Bidders. Plan deposit will be refundable with the exception of the successful Bidder. Plan deposit will be refunded upon return of the complete Bid Package. Returned Bid Packages must be complete, legible, and reusable as determined by the Architect for the plan deposit to be refunded. Plan deposit checks are to be made payable to Studio Oakley Architects, LLC.

Bidding Documents may be examined at the following locations:

1. City of Lebanon, Engineering Department, 3rd. Floor, 200 North Castle Heights Ave, Lebanon, TN 37087, phone (615) 444-3647.
2. Studio Oakley Architects, LLC, 233 Legends Drive, Suite 102, Lebanon, TN 37087, phone (615) 466-8240.

Each Bid must be accompanied by a certified check or Bidder's Bond executed by the Bidder and a Surety Company licensed to do business in the State of Tennessee, in the sum of 5% of the amount of the Bid. No Bid may be withdrawn for a period of sixty (60) days subsequent to the opening of Bids without the consent of the Owner. A Performance and Payment Bond, each in the amount of one hundred (100%) of the contract amount will be required for the successful Bidder.

A pre-bid meeting (mandatory for all general contractors submitting bids) will be held starting at 2:00 P.M., local time, on Tuesday, December 15, 2020 at the City of Lebanon Public Works Facility 406 Tennessee Boulevard, Lebanon, TN 37087. The purpose of this meeting will be to review the plans and answer any questions regarding the project. Bids will not be accepted from general contractors who did not attend the pre-bid meeting.

Subject to the provisions of Chapter 6 of Title 62 of the Tennessee Codes Annotated, the Contractor's attention is directed to the Tennessee Codes Annotated Section 62-620, set forth below, which states that it will be necessary for each bidder to show evidence of a license before his bid will be considered and that the license number, expiration date, and that part of the classification applying to the bid, appear on the envelope containing the bid, otherwise the bid shall not be opened.

"62-620. Notice of the requirements given in the Invitation to Bidders"

Penalty - All architects and engineers preparing plans and specifications for work in the state, shall include in their invitation to bidders, and in the specifications, a copy of the chapter, or such portions thereof, as are deemed necessary to convey to the invited bidders whether he is a resident of the state or not, and whether the license has been issued to him or not, the information that it will be necessary for him to show evidence of a license before his bid is considered. The architect or engineer shall direct that the license number, expiration date, and that part of classification applying to bid, appear on the envelope containing the bid, otherwise the bid shall not be opened. Architects, engineers, and awarding authorities, public and private, failing to observe the section of the chapter shall be penalized in the same manner as any person under Section 62-620 who accepts a bid from a person who is not licensed in accordance with the provision of this chapter. (Acts 1976 [Adj. S.], Ch. 822, S 20.)"

The City of Lebanon reserves the right to reject any proposal for failure to comply with all requirements of the notice or of any of the Contract Documents; however, it may waive any minor defects or informalities at its discretion. The City of Lebanon further reserves the right to reject all proposals.

Individuals needing auxiliary aids for effective communication and/or other reasonable accommodation in programs and services of the City of Lebanon are invited to make their needs and preferences known to the ADA Compliance Coordinator by calling 443-2809.

It is the policy of the City of Lebanon to ensure compliance with Title VI of the Civil Rights Act of 1964; 49 CFR, Part 21; related statues and regulations to that end that no person shall be excluded from participation in or denied benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance or any other funding source on the grounds of age, race, ,color, sex, national origin, religion, ancestry or disability. By virtue of submitting a response to this solicitation, bidders agree to comply with the same non-discrimination policy.

Dated at Lebanon, Tennessee, this 3rd day of December 2020.

CITY OF LEBANON, TENNESSEE
REGINA SANTANA, ENGINEERING SERVICES DIRECTOR