



**FRANKLIN COUNTY  
PURCHASING DEPARTMENT  
REQUEST FOR BID (RFB) COVER PAGE**

RFB NO: # 2024-23

TITLE: Roof for FCSO

Solicitation Schedule & Deadlines:

May 1, 2024	Solicitation Release/Advertising Date
May 9, 2024 9:00AM	Site Visit (Meet in front lobby of FCSO)
May 16, 2024 10:00AM	Deadline for Submitting Questions
May 20, 2024 4:30PM	Deadline to post Addendum
May 30, 2024 2:00PM	Deadline to Submit Response
May 30, 2024 2:30PM	Opening Date I Time

Responses must be received no later than “Deadline to Submit Response”  
May 30, 2024 2:00PM

Shakara Bray, Purchasing Agent

Meagan Johnson, Assistant Purchasing Agent

Phone: 636-584-6274    Email: [purchasing@franklinmo.gov](mailto:purchasing@franklinmo.gov)

Submittal Instructions: Print this Packet in its entirety and complete all pages per instructions. Print the SEALED RESPONSE LABEL found in Attachment 1 of this packet and attach to the front of your envelope.

Company Name: \_\_\_\_\_

# SUBMISSION CHECKLIST

\_\_\_\_\_ I have reviewed the bid schedule and deadlines, located on the solicitation cover page

\_\_\_\_\_ I have read ALL Terms and Conditions and Bid documents closely

(Located at [www.franklinmo.org](http://www.franklinmo.org))

## THE ITEMS LISTED BELOW ARE THE REQUIRED DOCUMENTATION FOR SUBMITTING A RESPONSE

**Responses may be submitted online via [www.vendorregistry.com](http://www.vendorregistry.com) or [www.franklinmo.org](http://www.franklinmo.org) & click on Opportunities**

### USE THESE FORMS ONLY

\_\_\_\_\_ Solicitation Cover page

\_\_\_\_\_ Contractual Terms and Conditions Acknowledgement

\_\_\_\_\_ Pricing Form completed and signed

\_\_\_\_\_ I have reviewed the County Holiday List

\_\_\_\_\_ Affidavit for Work Authorization completed and Notarized

(Additional required verification is included)

\_\_\_\_\_ Certificate of Insurance (COI)

\_\_\_\_\_ I have one original and two copies that are labeled accordingly

\_\_\_\_\_ I have included contact information

\_\_\_\_\_ Envelope is sealed and label attached

\_\_\_\_\_ W9 is completed and included in packet

\_\_\_\_\_ Wage order no. 31 read and understood

## Background

Franklin County is soliciting bids from qualified vendors to replace the existing roof at the Franklin County Sheriff's Office with a liquid roofing system. Roof is Approximately 45,000 sq ft. (Potential Contractors will be responsible for determining actual measurements of the roof)

### **SPECIFIC REQUIREMENTS/SCOPE OF WORK**

1. This Contractor shall arrange, schedule, and organize as it pertains to this scope of work.
2. All work the awarded Contractor performs shall be performed according to NRCA (National Roofing Contractors Association) standards.
3. Construction work shall only be allowed during the following hours: 7AM 4PM (Monday through Friday) Any time outside these hours needs to be pre-approved by the Sheriff and/or a Sheriff appointed staff member to handle this project. A list of county holidays is attached. (See attached list)
4. Contractor to include cleanup of all rubbish and debris daily to an area designated by FCSO. Disposal of debris will be at the expense of the vendor. And all start-up, labor, tools, equipment, materials and supervision to complete the work. No debris will be burned on site.
5. The contractor will be responsible for providing safety cones and other such items deemed appropriate to reflect areas that are not to be used during the project.
6. Contractor to coordinate all work with the Sheriff's maintenance director at FCSO, Bill Barns.
7. Contractor to include cold and hot weather protection as required to maintain the project schedule.
8. It is the County expectation that the Contractor will hold appropriate licenses/certifications for trade.
9. Repairs will be required to be completed prior to the new roof installation. These repairs include but are not limited to: Patching of roof underlayment, making sure that water runs towards roof drains. Some vents on the existing older roof are abandoned and need to be removed and underlayment installed to prepare for new roof installation. FCSO will mark the specified vents on the roof that are deemed abandoned. Vents that require removal are painted red. Some old stacks are abandoned as well and need to be removed. FCSO has marked the specified old, abandoned stacks in red paint so the awarded vendor is aware of the correct ones to be removed. The awarded Contractor will be required to dispose of this material.

10. Contractor must provide an infrared scan of existing roof; it will be required to identify moisture issues that may be of concern. If moisture is found, the contractor must replace damaged areas with like material.
11. Contractor must remove all wrinkles in EPDM before applying coating material.
12. The contractor must remove existing skylight and replace it with new skylight.
13. Contractor to provide protection from weather throughout the entire duration of the project.
14. Contractor to protect all existing landscape, exterior, and equipment throughout the entire duration of the project.
15. Contractors always leave interior and exterior premises clean and free from debris and keep all entrances free of hazards.
16. Contractor to remove and replace all termination bars and existing counter flashing.
17. Contractor to remove the existing walk-pads and save them. These will be given to Bill Barnes (Maintenance Director FCSO) and install new slip resistant walk paths in appropriate areas.
18. Contractor to remove existing roof exhaust fan vents (9) that are no longer in use and save them, these will be given to Bill Barnes (Maintenance Director FCSO).
19. Contractor to remove existing roof vent stacks (11) that are no longer in use.
20. Contractor must use a product with a minimum 20year warranty. This will include yearly inspections and maintenance visits.
21. Contractor will provide a liquid applied roof system; power wash existing roof, install new liquid applied roofing with base coat, reinforcement material and top coat specs listed below:
  - Color: White
  - Waterproofing Thickness: 140mils +
  - Tensile Strength: 2800 psi
  - Tear Strength: 309 lbs
  - Solar Reflective Index: 109
  - Reflectivity: 84%
  - Puncture Resistance: 830 ft lbs
  - Seams: None
  - Flash all walls, curbs, and other penetrations with liquid applied roofing
  - Install slip metal counterflashing at RTU curbs
22. Contractor to provide a timeline from awarding of the bid to completion of the installation. County understands that the weather could affect this timeline.

23. Upon award the Contractor will be asked to provide a list of vehicles and service equipment in the Contractor's fleet to be used in this project, list to include make, model and year.
24. Upon award the Contractor will be asked to submit employees and subcontractors to a background check performed by FCSO.
25. All damage caused by the contractor to the facility and/or property will be at the Contractor's expense to repair and/or replace.
26. Pre-bid meeting, site visit to the location of the building is May 9, 2024 @ 9AM. Potential Vendors can meet at the FCSO main lobby, questions can be directed to [purchasing@franklinmo.gov](mailto:purchasing@franklinmo.gov) or 636-584-6273. This will be an opportunity to take measurements, ask questions, etc.
27. See Insurance requirements.

28. Prevailing Wage

- a.) Not less than the prevailing hourly rate of wages, as set out in the wage order attached to and made part of the specification for work under the contract, shall be paid to all workers performing work under the contract. (Section 290.250, RSMo.)
- b.) The contractor will forfeit a penalty to the contracting public body of \$100 per day (or portion of a day) for each worker that is paid less than the prevailing rate for any work done under the contract by the contractor or by any subcontractor. (Section 290.250, RSMo).
- c.) The contractor and all subcontractors to the contract must require all on-site employees to complete the ten-hour construction safety training program required under Section 292.675, RSMo, unless they have previously completed the program and have documentation of having done so.
- d.) The contractor will forfeit a penalty to the contracting public body of \$2500 plus an additional \$100 for each employee employed by the contractor or subcontractor, for each calendar day, or portion thereof, such employee is employed without the required training. (Section 292.675, RSMo).

29. Insurance Requirements:

- Worker's Compensation: Equal to or more than limits of Worker's Compensation Law's in the State of Missouri.
- Liability Insurance: The contractor shall indemnify and save harmless the County from all suits or action of every name and description brought against the County for or on account of any personal injuries, including accidental or resulting death, or property damages, received or claimed to be received or sustained by any persons due to the

construction of the work, or by, or in consequence or assigns in safeguarding it, or by, or on account of any act or omission of the Contractor, his employees, agents, or assigns.

- The Contractor shall carry adequate public liability and property damage insurance for the joint and several benefits of the contractor and the County with a company licensed to do business in the State of Missouri and satisfactory to the County and in the amount not less than those specified below. The amounts of coverage required are for public liability of the Contractor in protecting the County from damage or injury claims. The County shall have the right to require the contractor to increase any or all such insurance policy limits while the contract work is in progress in the event the County Highway Administrator determines that unusual or special risks revealed by the work so required and in such amounts as the County Highway Administrator may determine to be adequate, and without hereby limits the liability of the Contractor in protecting the County from damage or claim. Franklin County shall be named as an additional insurer under General Liability.
- The coverage shall insure the County and its officers and employees while acting within the scope of their duties against all claims arising out of or in connection with the work to be performed.
- The cost of the insurance shall be included in the prices for the various items of work and no additional payment will be made, therefore.
- The minimum acceptable coverage in U.S. dollars is tabulated below:

Coverage Item	Public Liability	Property Damage
Each Person Each Occurrence	\$400,000	\$3,000,000
Each Accident Each Occurrence	\$3,000,000	\$3,000,000
Aggregate Each Occurrence	\$3,000,000	\$3,000,000

- Certificate of Insurance sent to the County as evidence of insurance shall contain the following statements: and in their absence, the Certificate will not be satisfactory to the County.
  - a) The insurance evidenced by this certificate cancelled or altered thirty (30) days from date of receipt by the County will require written notice thereof.
  - b) The insurance evidenced by this certificate expressly includes blanket underground coverage including, but not limited to, injury or destruction of wire, conduit pipes, mains, sewers or other similar property, or any apparatus in connection therewith below the surface of the ground, whether or not such injury is caused by and occurs during the use of mechanical equipment, for the purpose

of grading of land, paving, backfilling, excavating or drilling, or to injury to destruction of property at any time resulting therefrom.

c) The insurance evidenced by this certificate expressly includes personal injury or death by injury to or destruction of any property arising out of blasting or explosion, or the collapse of a structural injury to any buildings or structures due to grading of land, excavation, burrowing filling, backfilling or tunneling.

*The contents of this section include mandatory requirements that will be required of the successful bidder and subsequent contractor. The offeror is requested to provide responses to the requirements/desired attributes in this section pursuant to the directions identified herein. The offeror's response, whether responding to a mandatory requirement or a desired attribute, shall be binding in the event the bid is accepted by Franklin County. The offeror must provide all costs necessary to meet the mandatory requirements and the fulfillment of any desirable attributes in the appropriate section titled Pricing.*

# CONTRACTUAL TERMS AND CONDITIONS ACKNOWLEDGEMENT

The undersigned Vendor/Contractor has read, understood, and accepted the Terms and Conditions as published on the Franklin County Official Website located at:

<http://www.franklinmo.org>

All terms and conditions as stated shall be adhered to by Vendor/Contractor upon acceptance of contract. Vendor/Contractor enters into this agreement voluntarily, with full knowledge of its effect.

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Vendor/Contractor Signature

Date

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Vendor/Contractor Name and Title





**AFFIDAVIT OF WORK AUTHORIZATION**

(Continued)

CURRENT BUSINESS ENTITY STATUS

I certify that \_\_\_\_\_ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

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Authorized Business Entity  
Representative's Name  
(Please Print)

Authorized Business Entity  
Representative's Signature

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Business Entity Name

Date

As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- Enroll and participate in the E-Verify Federal Work Authorization Program (Website: <http://www.dhs.gov/e-verify>; Phone: 888-464-4218 Email: [e-verify@dhs.gov](mailto:e-verify@dhs.gov)) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify Federal Work Authorization Program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).

# PRICING FORM

## 2024-23 Roof FCSO

### REQUIRED PRICING

The bidder shall complete the following pricing form and provide firm, fixed pricing necessary to meet the mandatory requirements of the solicitation.

Labor for removal	Price	\$ _____
Labor for install	Price	\$ _____
Cost of material	Price	\$ _____
Misc. Services-Please list what these services include	Price	\$ _____

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Total Cost** \$ \_\_\_\_\_

Company Name \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Printed name and title \_\_\_\_\_

*Franklin County reserves the right to request supporting documentation for the proposed pricing. In addition, it may be necessary to evaluate the bidder's expertise and experience in order to award a bid. Franklin County reserves the right to request reference information and/or proof of expertise if necessary.*

**VENDOR INFORMATION**

Company Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_

Phone number \_\_\_\_\_

Contact Name \_\_\_\_\_

Contact Name Title \_\_\_\_\_

Email Address \_\_\_\_\_

# ATTACHMENT 1

## SEALED RESPONSE LABEL

PLEASE ATTACH LABEL TO OUTSIDE OF PACKAGE

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### SEALED BID RESPONSE ENCLOSED

DELIVER TO:

Purchasing Department  
400 East Locust St, Rm 004  
Union, MO 63084

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SOLICITATION # 2024-23 DATE: May 30, 2024 2:00PM

DESCRIPTION: Roof for FCSO

Vendor Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_



**DIVISION OF  
LABOR  
STANDARDS**

MISSOURI DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
**AFFIDAVIT  
COMPLIANCE WITH THE PREVAILING WAGE LAW**

I, \_\_\_\_\_, upon being duly sworn upon my oath state that: (1) I am the  
*(Name)*  
\_\_\_\_\_ of \_\_\_\_\_; (2) all requirements of  
*(Title)* *(Name of Company)*  
§§ 290.210 to 290.340, RSMo, pertaining to the payment of wages to workers employed on public works projects  
have been fully satisfied with regard to this company's work on \_\_\_\_\_;  
*(Name of Project)*

(3) I have reviewed and am familiar with the prevailing wage rules in 8 CSR 30-3.010 to 8 CSR 30-3.060; (4) based upon my knowledge of these rules, including the occupational titles set out in 8 CSR 30-3.060, I have completed full and accurate records clearly indicating (a) the names, occupations, and crafts of every worker employed by this company in connection with this project together with an accurate record of the number of hours worked by each worker and the actual wages paid for each class or type of work performed, (b) the payroll deductions that have been made for each worker, and (c) the amounts paid to provide fringe benefits, if any, for each worker; (5) the amounts paid to provide fringe benefits, if any, were irrevocably made to a fund, plan, or program on behalf of the workers; (6) these payroll records are kept and have been provided for inspection to the authorized representative of the contracting public body and will be available, as often as may be necessary, to such body and the Missouri Department of Labor and Industrial Relations; (7) such records shall not be destroyed or removed from the state for one year following the completion of this company's work on this project; and (8) there has been no exception to the full and complete compliance with the provisions and requirements of Annual Wage Order No. \_\_\_\_\_ Section \_\_\_\_\_ issued by the Missouri Division of Labor Standards and applicable to this project located in \_\_\_\_\_ County, Missouri, and completed on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

The matters stated herein are true to the best of my information, knowledge, and belief. I acknowledge that the falsification of any information set out above may subject me to criminal prosecution pursuant to §§290.340, 570.090, 575.040, 575.050, or 575.060, RSMo.

\_\_\_\_\_  
Signature

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

My commission expires \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Receipt by Authorized Public Representative

*Missouri Department of Labor and Industrial Relations is an equal opportunity employer/program.*

PW-4 (07-14) AI

# Missouri

## Division of Labor Standards

### WAGE AND HOUR SECTION



MICHAEL L. PARSON, Governor

# Annual Wage Order No. 31

Section 036  
**FRANKLIN COUNTY**

In accordance with Section 290.262 RSMo 2000, within thirty (30) days after a certified copy of this Annual Wage Order has been filed with the Secretary of State as indicated below, any person who may be affected by this Annual Wage Order may object by filing an objection in triplicate with the Labor and Industrial Relations Commission, P.O. Box 599, Jefferson City, MO 65102-0599. Such objections must set forth in writing the specific grounds of objection. Each objection shall certify that a copy has been furnished to the Division of Labor Standards, P.O. Box 449, Jefferson City, MO 65102-0449 pursuant to 8 CSR 20-5.010(1). A certified copy of the Annual Wage Order has been filed with the Secretary of State of Missouri.

Original Signed by \_\_\_\_\_

Todd Smith, Director  
Division of Labor Standards

Filed With Secretary of State: \_\_\_\_\_ **March 8, 2024**

Last Date Objections May Be Filed: **April 8, 2024**

Prepared by Missouri Department of Labor and Industrial Relations

Building Construction Rates for  
FRANKLIN County

Section 036

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Asbestos Worker	\$34.92
Boilermaker	\$28.85*
Bricklayer-Stone Mason	\$64.94
Carpenter	\$65.02
Lather	
Linoleum Layer	
Millwright	
Pile Driver	
Cement Mason	\$58.56
Plasterer	
Communication Technician	\$28.85*
Electrician (Inside Wireman)	\$76.33
Electrician Outside Lineman	\$28.85*
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Elevator Constructor	\$28.85*
Glazier	\$28.85*
Ironworker	\$70.48
Laborer	\$51.36
General Laborer	
First Semi-Skilled	
Second Semi-Skilled	
Mason	\$51.15
Marble Mason	
Marble Finisher	
Terrazzo Worker	
Terrazzo Finisher	
Tile Setter	
Tile Finisher	
Operating Engineer	\$69.79
Group I	
Group II	
Group III	
Group III-A	
Group IV	
Group V	
Painter	\$54.27
Plumber	\$78.23
Pipe Fitter	
Roofer	\$57.10
Sheet Metal Worker	\$73.43
Sprinkler Fitter	\$68.05
Truck Driver	\$28.85*
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

\*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. The public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.

\*\*The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title as defined in RSMo Section 290.210.



Heavy Construction Rates for  
FRANKLIN County

Section 036

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Carpenter	\$59.02
Millwright	
Pile Driver	
Electrician (Outside Lineman)	\$28.85*
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Laborer	\$51.79
General Laborer	
Skilled Laborer	
Operating Engineer	\$70.61
Group I	
Group II	
Group III	
Group IV	
Truck Driver	\$43.43
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

Use Heavy Construction Rates on Highway and Heavy construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(3).

Use Building Construction Rates on Building construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(2).

If a worker is performing work on a heavy construction project within an occupational title that is not listed on the Heavy Construction Rate Sheet, use the rate for that occupational title as shown on the Building Construction Rate Sheet.

\*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. Public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.

\*\*The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title.

# OVERTIME and HOLIDAYS

## OVERTIME

For all work performed on a Sunday or a holiday, not less than twice (2x) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work.

For all overtime work performed, not less than one and one-half (1½) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work or contractual obligation. For purposes of this subdivision, "**overtime work**" shall include work that exceeds ten hours in one day and work in excess of forty hours in one calendar week; and

A thirty-minute lunch period on each calendar day shall be allowed for each worker on a public works project, provided that such time shall not be considered as time worked.

## HOLIDAYS

January first;  
The last Monday in May;  
July fourth;  
The first Monday in September;  
November eleventh;  
The fourth Thursday in November; and  
December twenty-fifth;

If any holiday falls on a Sunday, the following Monday shall be considered a holiday.