



Jackson County Board of Commissioners

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Date: August 23, 2023

To: Engineering Firms

From: Kenneth Morris, Purchasing Manager

RE: Addendum 1 to Jackson County RFP 230011, On-Call Professional Engineering & Consulting Services, Jackson County

1. Addendum 1 is hereby issued to provide responses to interested engineering firms responses to the below questions submitted by August 18th.
 - a. **Question:** In the RFQ, there appears to be evaluation criteria in Section 6 required for the submittal that is not referenced in the Section 3 format of the submittals. For example, everything listed under 2. Suitability – Capability/Resources in Section 6 is not mentioned in the Section 3 requirements.
 - i. **Response:** Please address questions and requests as listed under **SECTION 6: GENERAL EVALUATION PROCESS AND CRITERIA (pages 7-9) as part of your Company Profile, Overview, Experience, etc sections as described in SECTION 3: PROPOSAL CONTENT AND FORMAT where responses may best suit the questions asked.**
 - b. **Question:** What is the page limit? It says “Responses should be kept to a maximum of twenty (30) pages not including required forms or certifications.”- is it 20 or 30 pages?
 - i. **Response:** Correction made to **SECTION 4: SUBMISSION OF RESPONSE - Responses shall be as succinct as possible while completely providing all requested information. Responses should be kept to a maximum of thirty (30) pages not including required forms or certifications.**
 - c. **Question:** When you say describe experience within each area do you mean the headers (Transportation Design, Civil Engineering and Other) or do you mean for us to address each bullet and write an approach with our experience for each area listed under Section 2?
 - i. In Reference to: “Each Response to this RFQ shall address the elements described in the Scope of Services (Section 2) and Contents of Response-including questions/other requirements (Section 3).
 - ii. The Proposer shall describe its approach and experience in each area.”
 - iii. **Question:** does this mean each bullet point? A full approach?

